

Browning Public Schools
Board Agenda Request
Meeting To Be Held: August 12, 2025



Recognition: ☐ Students ☐ Staff ☐ Parents
Information: ☐ Building Report ☐ Old Business ☐ Superintendent's Report
Action: ☐ Resignation ☒ Hiring ☐ Contract Service Agreements
 ☐ Travel Out-of-State ☐ Travel In State ☐ Approvals
 ☐ Termination ☐ Legal Matters ☐ Other:
 This action request pertains to ☒ Elementary (only) ☐ High School/District Wide


Date: 08/05/25

To: Rebecca Rappold
 Superintendent of Schools

From: Bev Sinclair
Title: Director of Human Resources

Subject: Hiring: Special Education TA-Napi

Description: Sicily Bird is recommending the hire pending successful completion of pre-hire process:

 Jaylin ComesAtNight, Special Education TA
Pending successful completion of pre-hire process

Financial Impact: \$21.16, L3/S0 (\$21.75, L3/S1 – after successful completion of 90-working-day probationary period)

Funding Sources: Salaries, benefits, and payroll costs to be charged against budgets for respective building/department/program/grant as applicable.

Attachment(s): Hiring Selection Report

Superintendent Action: ☐ Approved ☐ Denied ☐ Deferred Initial & date: _____

Comments: _____

Board Action: ☐ N/A (Info) ☐ Approved ☐ Denied ☐ Tabled: _____

Browning Public Schools Hiring Selection Report

Position SPED TA		Applicant Recommended Jaylin ComesAtNight	
Department/Location Napi		Supervisor Sicily Bird	
Type of Position Classified	Starting Date 08/18/25	Term 2025-2026 SY	

Recruiting. Date Posted: 11/2024 Re-advertised: 6/2025 Closing Date:

Comments:

No.	Applicants Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
	ComesAtNight, Jaylin	04/21/25	Yes	07/21/25

Interview Committee		Title		Name	Title
Jessica Racine	Principal				
Sicily Bird	Principal				
Heidi DuBray	Assistant Principal				
Dellyssa Ladd	Head Secretary				

Recommendation: Jaylin is very knowledgeable. She has brief experience subbing at BPS as both a TA and a teacher.

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug Test	03/05/25	Yes	Ok
State & Federal Criminal background check	03/12/25	Yes	Ok
Tribal Background check	03/12/25	Yes	Ok

Salary: \$21.16/\$21.75 Placement: L3/S0; L3/S1 Contract Days: 187 Days

Prepared by: Bev Sinclair Date 08/05/25 Approved by: _____ Date: _____