



Book	Policy Manual
Section	For 6-14-22
Title	Copy of NOTICE OF REGULAR MEETINGS
Code	po0165.1 *CF 5/2022 READY
Status	
Adopted	December 8, 2015
Last Revised	May 24, 2022
Prior Revised Dates	11/22/2019

0165.1 - **NOTICE OF REGULAR MEETINGS**

Public notice of all **Board** meetings shall be given pursuant to statute.

Such notice shall be given, without cost, to any news media which submits a written request for meeting notices and to a news medium likely to give notice in the District's geographic area. In addition, such notice shall be made public in at least one of the following ways:

- A. posting the notice in at least three (3) public places likely to give notice to persons affected;
- B. posting the notice in at least one (1) public place likely to give notice to persons affected and on the governmental body's website; or
- C. by paid publication in a news medium likely to give notice to persons affected.

[X] The notice shall be given, without cost, to the District's official newspaper, the Tomahawk Leader.

The **notice shall list** ~~Board shall cause to be posted at the Board office and in other locations considered appropriate by the Board, a notice listing~~ the date, time, place, and subject matter of each regularly-scheduled meeting of the Board, including subjects intended for the consideration at any closed session, in the form which is reasonably likely to inform members of the public and the news media. To assure that notice of a meeting is specific enough to apprise the public of the purpose of the meeting, the following factors shall be considered: (1) the time and effort required to provide detailed notice; (2) the level of public interest in the particular subject; and (3) whether the meeting will involve routine or novel issues. The notice shall contain the name and address of the District and its telephone number. The notice shall be given at least twenty-four (24) hours prior to the meeting unless for good cause such notice is impossible or impractical, but in no case may the notice be less than two (2) hours in advance of the meeting.

The notice shall also contain the following statement:

"Upon request to the District Administrator, submitted twenty-four (24) hours in advance, the District shall make reasonable accommodation including the provision of informational material in an alternative format for a disabled person to be able to attend this meeting."

Legal

19.84, Wis. Stats.

120.11(4), Wis. Stats.

985.05(3), Wis. Stats.

Last Modified by Coleen Frisch on May 13, 2022