

AUBREY ISD TECHNOLOGY ACCEPTABLE USE PROCEDURES AND REGULATIONS

INTRODUCTION

The Superintendent or designee will oversee the District's computer network system.

The primary purpose for the District's computer network is for administrative and educational purposes consistent with the District's mission and goals. To remain eligible as a network user, the use of an account must be in support of and consistent with the educational objectives of the District. Therefore, all users of the Aubrey Independent School District system must read and agree in writing to comply with the rules and guidelines incorporated into this document.

System users and parents of students with access to the District's computer network should be aware that Aubrey ISD Internet access is coordinated through a complex association of government agencies along with regional and state networks. Use of the system may provide access to other electronic communications systems in the global electronic network that may contain inaccurate and/or objectionable material. While the District will take reasonable steps to restrict access to such material, it is not possible to absolutely prevent such access. In addition, the smooth operation of the network relies upon the proper conduct of end users who must adhere to strict guidelines. These guidelines are provided so that users are aware of the responsibilities they are about to acquire.

The District will provide training to employees in proper use of the system and will provide all users access to the Acceptable Use Procedures and Regulations. All training in the use of the District's system will emphasize the ethical use of this resource.

COPYRIGHT & LICENSING COMPLIANCE

Most software is copyrighted and licensed and can only be used with the permission of the copyright holder. Therefore, no software may be placed on any device maintained by the District without authorization from the District's Technology Director. Additionally, no District-owned software may be copied or installed on any non-District devices except where licensing agreements allow for dual use privileges and only with prior authorization from the Technology Director.

All users are required to adhere to the District policy concerning Fair Use Guidelines as they relate to any form of intellectual property including but not limited to: text, visual, audio, and software materials.

No original work created by any District student or employee will be posted on a web page under the District's control unless the District has received consent from the student and the student's parent, or employee who created the work.

DISTRICT WEB PAGES AND RELEASE OF STUDENT INFORMATION

The District may establish an Internet Web site and may develop Web pages that will present information about the District. The Webmaster will be responsible for maintaining the District Web site. Designated District personnel may be permitted by the Webmaster to post information directly to the District Web Site and will therefore be responsible for its content.

Recognizing the Internet as an effective tool for communicating important news, classroom activities, extracurricular events, etc., the District reserves the right to publish relevant student information (including name, individual images, images as part of a group, videotaped images, voice recordings, and extracurricular memberships) to the District's Web site. Parents may restrict the publishing of their child's information (in whole or in part) by sending written notice to their child's campus principal.

All District Web pages shall be subject to approval by the Technology Director for purposes of protecting individual privacy and adherence to District policy on release of information and copyright.

COMPUTER AND NETWORK ACCESS

Access to the District’s computer network system will be governed as follows:

1. No one will be granted access to the District’s system unless a signed Agreement Form for Acceptable Use has been completed and returned to the District Technology Director.
2. Access to the District computer network and the Internet is a privilege, not a right. Inappropriate use will have consequences. The District may suspend or revoke a user’s access if identified as a security risk or upon violation of the District’s acceptable use policy or campus computer use guidelines
3. Monitoring of student Internet access and computer use will be the responsibility of all district staff.
4. Students completing required course work on the system will have first priority for use of District equipment after school hours.
5. Students who leave the District will have their account terminated effective on the withdrawal date.
6. In general, a staff member who ends employment with the District will have their account terminated upon the completion of their employment duties as specified by human resources.

Internet Safety

Aubrey ISD will use technology protection measures to prevent users and students from accessing pornography or other material deemed harmful to minors. Technology Protection Measures are defined as specific technologies that block or filter Internet access to inappropriate content. Inappropriate content is defined as

- Obscene, as defined in section 1460 of title 18, United States Code.
- Child pornography, as defined in section 2256 of title 18, United States Code.
- Harmful to minors (including Websites about violence, racism/hate).
- Disruptive to learning in the classroom (including sites with non-educational games).
- Inappropriate for minors (including websites that contain hacking instructions, Web email, Adware, Spyware, SPAM Internet fraud and scams, and Instant Messenger programs).
- Harmful to the technology protection measure (including Websites with proxy servers that can be used to bypass the filters).
- Illegal (including piracy Websites).
- Personal Webspaces should not identify the user’s relationship to Aubrey ISD. Controls on the technology protection measures may be updated daily. Sometimes the controls may prevent access to sites needed for educational or administrative use. If a user needs to access a blocked site, they may submit a HEAT ticket to have the Website reviewed.
- Users will behave in an ethical and legal manner when they use the Internet. They realize that they are entering a global community and their actions reflect on Aubrey ISD as a whole.
- Students may not give out their address, telephone numbers, passwords, credit card information, or any other personal information on the Internet without express written parental permission.

Cyber-Bullying and Harassment

Threatening, harassing, and/or bullying others using electronic means to include the Internet and/or mobile technology is strictly prohibited. This could result in denial of access to school computers and administrative disciplinary actions.

TECHNOLOGY DIRECTOR RESPONSIBILITIES

The Technology Director for the District’s computer network system will:

1. Be responsible for disseminating and enforcing applicable District policies and acceptable use procedures and regulations for the District’s system.
2. Ensure that all users of the District’s system complete and sign an agreement to abide by District policies and administrative regulations regarding such use. All such agreements will be maintained on file and accessible for review by appropriate district personnel.
- 3 Aubrey ISD will provide training to users in proper use of the system and will provide all users with copies of the Aubrey ISD Acceptable Use Policy. All Aubrey ISD training for the system will emphasize its ethical use and filtering process.
4. Ensure that all software loaded on computers in the District is consistent with District standards and is properly licensed.
5. Be authorized to monitor or examine all system activities, including electronic mail transmissions, electronic message postings, and all electronic data stored within the system and delete any files as deemed necessary to ensure proper and appropriate use of the system.
6. Set limits for data and email storage within the District’s system, as needed.
7. Deny, revoke, or suspend specific user accounts, with or without cause or notice, for violations of acceptable use policies, or as a result of other disciplinary actions against the user.
8. The technology director will be responsible for the education of students about appropriate online behavior, including interactions with other individuals on social networking sites/chat rooms, and cyber bullying awareness and response. This

may be done in a variety of ways, such as once a year short training sessions, one-on-one education with individual students, and/or via educational handouts. It is the responsibility of all staff members to monitor students' online activity for appropriate behavior.

PERSONAL USER RESPONSIBILITIES

The following standards will apply to all users of the District's computer network system:

General Guidelines

- 1. Users shall not use any system device for unlawful purposes, such as the illegal copying of software, music, movies, etc.
- 2. Users should always report any known violations of the Aubrey ISD Acceptable Use Procedures and Regulations to a teacher or the Technology Director.
- 3. Data stored on the District system should not be considered private by any user, even when saved to a user's personal computer or home folder (X: drive).
- 4. Data stored on the District's system by students will be deleted at the conclusion of each school year. Students should make a backup on removable media of any data they want to preserve.
- 5. Data stored on the District's system by employees will generally be accessible the following school year. However, employees should make a backup on removable media of all data they want to preserve both periodically as well as at the conclusion of each school year.

Online Use

- 1. The individual for whom an account is issued will be responsible at all times for its proper use.
- 2. Users may not use another person's account or try to discover another user's password.
- 3. Users shall not reveal their account password or email password to anyone.
- 4. Users may not attempt to gain unauthorized access to restricted systems, websites, or resources.
- 5. Users shall not access, create, or transmit information or materials that are abusive, obscene, sexually oriented, threatening, harassing, damaging to another's reputation, or illegal.
- 6. Users who knowingly bring prohibited materials into the school's electronic environment will be subject to suspension and/or revocation of privileges on the District's system and will be subject to disciplinary action in accordance with the Student Code of Conduct and/or applicable District policy.
- 7. Visits to objectionable sites on the Internet or accessing any other inappropriate material may result in suspension or revocation of system privileges. A student who gains access to inappropriate material should discontinue the access immediately and report the incident to the supervising teacher who should forward the information to the Principal and District Technology Director. An employee who gains access to inappropriate material is expected to discontinue the access immediately and report the incident to the District Technology Director.
- 8. Downloading or streaming audio and/or video content for personal, non-instructional use is prohibited during the instructional school day.
- 9. Users shall use Aubrey ISD computers and network resources primarily for instructional or administrative purposes. Users shall be permitted limited personal use as appropriate, if such use does not impede the performance of the District network or job performance.
- 10. Users may not take part in activities that waste network bandwidth or resources (including non-educational Internet games, downloading unnecessary files, etc.)
- 11. Users shall not deliberately use the computer to annoy or harass others.
- 12. Reproducing another student's work (in part or in whole) for purposes of cheating is classified as plagiarism/forgery and may result in the suspension or revocation of system privileges as well as other consequences consistent with the Student Code of Conduct.
- 13. Users shall not intentionally erase, rename, modify, or damage data belonging to others.

Electronic Communications

- 1. Electronic mail (e-mail) is not private. Network administrators have access to email and messages may be subject to Open Records Act requests (whether sent using District email or third party email). Messages relating to or in support of illegal activities will be reported to the authorities.
- 2. System users should be mindful that use of school-related electronic mail addresses might cause some recipients or other readers of that mail to assume they represent the District or school, whether or not that was the user's intention.
- 3. Sending or attempting to send electronic mail messages as another user is prohibited. Attempts to read, delete, copy, or modify the electronic mail of other users or deliberate interference with the ability of other users to send/receive electronic mail is prohibited.

4. Students are prohibited from participating in any email, chat room, newsgroup, bulletin board, or instant messaging system accessed on the Internet at school, except that which may be expressly provided by the District.
5. Employees are prohibited from participating in any chat room, newsgroup, bulletin board, or instant messaging system accessed on the Internet at school, except that which may be expressly provided by the District (such as Lync) or as appropriate to their employment function and in accordance with District policies.
6. District employees are expected to appropriately maintain any email or voicemail account that may be issued to them on a routine basis.
7. System users must purge electronic mail in accordance with established retention guidelines.

PERSONAL USER RESPONSIBILITIES (Continued)

8. Employees should become familiar with and adhere to the District's policy regarding personal use of electronic media (Policy DH Local) and obligations to retain electronic records (Policy CQ Local)

Hardware & Software Use

1. Use of non-District computers or other devices (i.e., notebooks, PDA's, PSP, cell phones, printers, etc.) on the network is strictly prohibited without prior authorization from the Technology Director.
2. Users shall not tamper with or relocate computers, printers, phones, or other associated system equipment without authorization from the Technology Director.
3. Vandalism of equipment is prohibited and will require restitution for costs associated with system restoration, hardware, or software costs as well as other appropriate consequences.
4. Users shall not install software on the District's system except with authorization from the Technology Director.
5. Users may not copy, delete, change, or otherwise modify system files and settings including display, network, file, or folder properties.
6. Users shall not write, produce, generate, copy, propagate, or attempt to introduce any computer code designed to self-replicate, damage, or otherwise hinder the performance of any computer's memory, file system, or software. Deliberate attempts to degrade or disrupt system performance are violations of District policy and may constitute criminal activity under applicable state and federal laws.

Network Etiquette and Privacy

Users are expected to abide by the generally accepted rules of network etiquette. These rules include (but are not limited to) the following:

1. BE POLITE: Never send or encourage others to send abusive messages.
2. BE APPROPRIATE: Remember that you are a representative of our school and District. Swearing, vulgarity, ethnic or racial slurs, sexual innuendos, and any other inflammatory language is prohibited. Transmitting or receiving obscene messages or pictures is prohibited.
3. BE HONEST: Pretending to be someone else when sending/receiving messages is prohibited.
4. BE SAFE: Do not distribute personal information about yourself or others online. Additionally, students should not agree to meet someone they met on-line without parent knowledge or participation.
5. DISRUPTIONS: Using the network in such a way that will disrupt the use of the network by other users is prohibited.

DISCLAIMER

The District's system is provided on an "as is, as available" basis. The District does not make any warranties, whether express or implied, including, without limitation, those of merchantability and fitness for a particular purpose with respect to any services provided by the system and any information or software contained therein. The District does not warrant that the functions or services performed by, or that the information or software contained on the system will meet the system user's requirements, or that the system will be uninterrupted or error-free, or that defects will be corrected.

Opinions, advice, services, and all other information expressed by system users, information providers, service providers, or other third party individuals in the system are those of the providers and not the District.

The District will cooperate fully with local, state, or federal officials in any investigation concerning or relating to misuse of the District's system. Aubrey Independent School District will not be responsible for any damages suffered while on this system. These damages include loss of data as a result of delays, non-deliveries, misdeliveries, or service interruptions caused by the system or user errors or omissions. Use of any information obtained via the system is at your own risk. Aubrey Independent School District specifically disclaims any responsibility for the accuracy of information obtained through its services.

STUDENT AGREEMENT FORM FOR ACCEPTABLE USE OF AUBREY ISD COMPUTER NETWORK

You may be given access to the District's computer network. Through this system, you will be able to utilize software applications, storage devices, printers, peripheral devices as well as communicate with other schools, colleges, organizations, and people around the world through the Internet and other electronic information systems/networks. You will have access to databases, libraries, and computer services all over the world.

With this educational opportunity comes responsibility. Inappropriate system use will result in the loss of the privilege to use this educational tool. Therefore it is important that you read the complete version of the Aubrey ISD Computer Network Acceptable Use Procedures and Regulations (available online at www.aubreyisd.net or any campus office within the District), the student agreement form, and ask questions if you need help in understanding them. This page simply provides a partial summary of the full document.

The Internet is an open and unrestricted environment. The potential exists for accessing material that may not be considered to be of educational value. While the District will take reasonable steps to restrict access to such material, it is not possible to absolutely prevent such access. It will be your responsibility to follow the rules for appropriate use.

RULES FOR APPROPRIATE USE

- You will be assigned an individual account for your use only. You are responsible for not sharing the password with anyone.
- If the District provides you an email account, you are responsible for not sharing the password with others.
- Neither your computer use nor email is private. Activity may be monitored and messages may be subject to inspection. Any illegal activity will be reported to the appropriate agencies.
- The account is to be used mainly for identified educational purposes, but some limited personal use is permitted as long as it does not impede the performance of the District network or resources.
- You will be held responsible at all times for the proper use of your network and/or email account, and the District may suspend or revoke your access if you violate the rules.
- Notify a teacher or the Director of Technology immediately if inappropriate content is accessed.

INAPPROPRIATE USES INCLUDE BUT ARE NOT LIMITED TO:

- Using the system for any illegal purpose.
- Using someone else's network or email account with or without their permission.
- Posting personal information about you or others (such as addresses, phone number, etc).
- Downloading or using copyrighted information without permission from the copyright holder.
- Downloading or installing any software on the District system.
- Posting messages, sending emails, or accessing materials that are abusive, obscene, sexually oriented, threatening, harassing, damaging to another's reputation, or illegal.
- Wasting school resources through the improper use of the computer system (i.e., Internet games).
- Attempting to modify or damage the computer, network equipment, or devices related to it.
- Gaining or attempting to gain unauthorized access to restricted websites, information, or resources.
- Accessing any email system, except that which may be provided by the District (such as Gaggles.net).
- Accessing any instant messaging system (such as AIM, Yahoo Messenger, etc.), except that which may be provided by the District.
- Downloading or streaming audio and/or video content for personal use during the school day.
- Connecting a non-district owned device to a District network without prior authorization.

CONSEQUENCES FOR INAPPROPRIATE USES

- Suspension of access to the system.
- Revocation of the computer system account.
- Other disciplinary or legal action in accordance with the Student Code of Conduct and applicable laws.
- Restitution for costs associated with system restoration, hardware, or software costs.

**STUDENT AGREEMENT FORM FOR ACCEPTABLE USE
OF AISD COMPUTER NETWORK**

STUDENT

Full Legal Name _____
(Please Print)

Grade _____ Teacher’s Name _____

I understand that my computer use in not private and that the District will monitor my activity on the computer system.

I have read the full version of the District’s Computer Network Acceptable Use Procedures and Regulations and agree to abide by their provisions. I understand that violation of these provisions may result in suspension or revocation of system access and other disciplinary or legal actions in accordance with the Student Code of Conduct and applicable laws.

Student’s Signature _____ Date _____

PARENT OR GUARDIAN

I give permission for my child to participate in the District’s computer network and certify that the information contained on this form is correct; and I have read the full version of the District’s Computer Network Acceptable Use Procedures and Regulations. In consideration for the privilege of my child using the District’s computer network, and in consideration for having access to the public networks and Internet, I hereby release the District, its operators, and any institutions with which they are affiliated from any and all claims and damages of any nature arising from my child’s use of, or inability to use, the system, including, without limitation, the type of damage identified in the District’s policy and administrative regulations

Parent’s Name _____
(Please Print)

Parent’s Signature _____

Date _____ Home Phone Number _____

***Please sign and return this Student Agreement Form to your child’s campus.
The student agreement must be renewed each academic year.***

STUDENT AGREEMENT FORM FOR INTERACTIVE VIDEOCONFERENCING

STUDENT INFORMATION

Full Legal Name _____
(Please Print)

Grade _____ Teacher’s Name _____

During the upcoming school year your child may have the opportunity to participate in a LIVE educational videoconference(s). Through interactive videoconferences, students are able to take part in lessons and activities that they normally would not have the opportunity to experience due to distance and/or expense. Videoconferences would take place at school and electronically connect your child’s classroom to a content provider (such as a museum, NASA, a university, etc.), to another educator, and possibly to another classroom with students somewhere in Texas or around the world. Since this event would be a live "broadcast", we request your approval and signature.

PARENT OR GUARDIAN

I understand that during an interactive videoconference my child's voice, physical presence, and participation in activities will be transmitted to distance learning sites and may be taped for future use in an educational setting. I hereby authorize my child to participate in interactive videoconferences this school year and understand that my child's voice, presence, and participation in these events will not be a violation of his/her personal rights and hereby release any claims for use of such.

Parent’s Name _____
(Please Print)

Parent’s Signature _____

Date _____ Home Phone Number _____

***Please sign and return this Student Agreement Form to your child’s campus.
The videoconferencing agreement must be renewed each academic year.***

EMPLOYEE AGREEMENT FORM FOR ACCEPTABLE USE OF AUBREY ISD COMPUTER NETWORK

You are being given access to the District's computer network. Through this system, you will be able to communicate with other schools, colleges, organizations, and people around the world through the Internet and other electronic information systems/networks. You will have access to hundreds of databases, libraries, and computer services all over the world.

With this opportunity comes responsibility. It is important that you read the Aubrey ISD Computer Network Acceptable Use Procedures and Regulations (available online at www.aubreyisd.net or any campus office within the District), the employee agreement form, and ask questions if you need help in understanding them. This page simply provides a partial summary of the full document. Inappropriate system use will result in the loss of the privilege to use this educational tool.

Please note that the Internet is a network of many types of communication and information networks. It is possible that you may encounter some material you might find objectionable. While the District will take reasonable steps to restrict access to such material, it is not possible to absolutely prevent such access. It will be your responsibility to follow the rules for appropriate use.

RULES FOR APPROPRIATE USE

- You may be assigned an individual account for your use only. You are responsible for not sharing the password for your account with anyone (students, children, colleagues, etc).
- The account is to be used mainly for identified educational purposes, but some limited personal use is permitted as long as it does not impede the performance of the District network or resources.
- Neither your computer use nor email is private. Activity may be monitored and messages may be subject to Open Records Act requests. Any illegal activity will be reported to the appropriate agencies.
- Remember that people who receive e-mail from you with a school address might think your message represents the school's point of view.
- Employees should become familiar with and adhere to the District's policy regarding personal use of electronic media (Policy DH Local) and obligations to retain electronic records (Policy CQ Local).
- You will be held responsible at all times for the proper use of your network and/or email account, and the District may suspend or revoke your access if you violate the rules.
- Notify a supervisor or the Director of Technology immediately if inappropriate content is accessed.

INAPPROPRIATE USES

- Using the system for any illegal purpose.
- Using someone else's network or email account with or without their permission.
- Downloading or using copyrighted information without permission from the copyright holder.
- Downloading or installing any software on the District system without authorization from the Technology Director.
- Posting messages, sending emails, or accessing materials that are abusive, obscene, sexually oriented, threatening, harassing, damaging to another's reputation, or illegal.
- Wasting school resources through the improper use of the computer system (i.e., Internet games).
- Attempting to modify or damage the computer network or devices related to it.
- Gaining or attempting to gain unauthorized access to restricted websites, information, or resources.
- Downloading or streaming audio and/or video content for personal use during the school day.
- Accessing any instant messaging system (such as AIM, Yahoo Messenger, etc.), except that which may be provided by the District.
- Connecting a non-district owned device to a District network without prior authorization.

CONSEQUENCES FOR INAPPROPRIATE USES

- Suspension of access to the system.
- Revocation of the computer system account.
- Other disciplinary or legal action in accordance with the District policies and applicable laws.
- Restitution for costs associated with system restoration, hardware, or software costs.

**EMPLOYEE AGREEMENT FORM FOR ACCEPTABLE USE
OF AUBREY ISD COMPUTER NETWORK**

DISTRICT EMPLOYEE

I have read the full version of the District’s Computer Network Acceptable Use Procedures and Regulations and agree to abide by their provisions. I understand that my computer use in not private and that the District will monitor my activity on the computer system. In consideration for the privilege of using the District’s computer network, and in consideration for having access to the public networks, I hereby release the District, its operators, and any institutions with which they are affiliated from any and all claims and damages of any nature arising from my use of, or inability to use, the system, including, without limitation, the type of damage identified in the District’s policy and administrative regulations.

Employee Name _____
(Please Print)

Employee’s Signature _____

Date _____ Campus_____

Please sign and return this page to the AISD Technology Director.

NONSCHOOL USER AGREEMENT FORM FOR ACCEPTABLE USE OF AUBREY ISD COMPUTER NETWORK

You are being given access to the District's computer network. Through this system, you will be able to communicate with other schools, colleges, organizations, and people around the world through the Internet and other electronic information systems/networks. You will have access to hundreds of databases, libraries, and computer services all over the world.

With this opportunity comes responsibility. It is important that you read the Aubrey ISD Computer Network Acceptable Use Procedures and Regulations (available online at www.aubreyisd.net or any campus office within the District), the employee agreement form, and ask questions if you need help in understanding them. This page simply provides a partial summary of the full document. Inappropriate system use will result in the loss of the privilege to use this educational tool.

Please note that the Internet is a network of many types of communication and information networks. It is possible that you may encounter some material you might find objectionable. While the District will take reasonable steps to restrict access to such material, it is not possible to absolutely prevent such access. It will be your responsibility to follow the rules for appropriate use.

RULES FOR APPROPRIATE USE

- You may be assigned an individual account for your use only. You are responsible for not sharing the password for your account with anyone (students, children, colleagues, etc).
- The account is to be used mainly for identified educational purposes, but some limited personal use is permitted as long as it does not impede the performance of the District network or resources.
- Neither your computer use nor email is private. Activity may be monitored and messages may be subject to Open Records Act requests. Any illegal activity will be reported to the appropriate agencies.
- Remember that people who receive e-mail from you with a school address might think your message represents the school's point of view.
- You will be held responsible at all times for the proper use of your network and/or email account, and the District may suspend or revoke your access if you violate the rules.
- Notify a supervisor or the Director of Technology immediately if inappropriate content is accessed.

INAPPROPRIATE USES

- Using the system for any illegal purpose.
- Using someone else's network or email account with or without their permission.
- Downloading or using copyrighted information without permission from the copyright holder.
- Downloading or installing any software on the District system without authorization from the Technology Director.
- Posting messages, sending emails, or accessing materials that are abusive, obscene, sexually oriented, threatening, harassing, damaging to another's reputation, or illegal.
- Wasting school resources through the improper use of the computer system (i.e., Internet games).
- Attempting to modify or damage the computer network or devices related to it.
- Gaining or attempting to gain unauthorized access to restricted websites, information, or resources.
- Downloading or streaming audio and/or video content for personal use during the school day.
- Accessing any instant messaging system (such as AIM, Yahoo Messenger, etc.), except that which may be provided by the District.
- Connecting a non-district owned device to a District network without prior authorization.

CONSEQUENCES FOR INAPPROPRIATE USES

- Suspension of access to the system.
- Revocation of the computer system account.
- Other disciplinary or legal action in accordance with the District policies and applicable laws.
- Restitution for costs associated with system restoration, hardware, or software costs.

**NONSCHOOL USER AGREEMENT FORM FOR ACCEPTABLE USE
OF AUBREY ISD COMPUTER NETWORK**

NONSCHOOL USER

I have read the full version of the District’s Computer Network Acceptable Use Procedures and Regulations and agree to abide by their provisions. I understand that my computer use in not private and that the District will monitor my activity on the computer system. In consideration for the privilege of using the District’s computer network, and in consideration for having access to the public networks, I hereby release the District, its operators, and any institutions with which they are affiliated from any and all claims and damages of any nature arising from my use of, or inability to use, the system, including, without limitation, the type of damage identified in the District’s policy and administrative regulations.

Full Name _____
(Please Print)

Signature _____

Home Address _____

Date _____ Home Phone Number _____

This form must be returned to the AISD Technology Director.