

June 7, 2014

Rachel Hawkins  
Principal  
Waskom Middle School  
255 School Ave  
Waskom, TX 75692

Dear Mrs. Hawkins:

Thank you very much for offering me the 6<sup>th</sup> grade ELA teacher position. After careful consideration, I regret that I must decline your offer. Although you were most encouraging in outlining future possibilities within Waskom Middle School, I have elected to continue in my current position in a different school district.

I enjoyed meeting you. You have been most kind and gracious throughout the interview process, and I only wish that circumstances allowed me to accept your offer.

Best wishes for your continued success.

Sincerely,

Jasmine L. Johnson