

Browning Public Schools  
**Board Agenda Request**  
 Meeting to Be Held: 8/8/17



- Recognition:**     Students                       Staff                       Parents
- Information:**     Building Report               Old Business               Superintendent's Report
- Action:**         Resignation                       Hiring                       Contract Service Agreements
- Travel Out-of-State               Travel In State               Approvals
- Termination                       Legal Matters               Other:
- This action request pertains to     Elementary (only)               High School/District Wide

**Date:**        7/27/17

**To:**            **Corrina Guardipee-Hall**  
 Superintendent of Schools

**From:**        Stacy Edwards  
 Title:        Business Office Manager

**Subject: Purchase over \$5,000**

**Justification (District Goals): Board of Trustees Policy #7320 calls for board approval of any purchases over \$5,000.**

**Financial Impact: See below**

**Funding Source (Budget/grant, etc.): Identified below**

**Attachment(s):** Purchases orders and quotes

PO#23670 Thomas Printing	\$ 6,090.00	Thomas Printing-School/Community Calendar
PO#23695 CDWG	\$ 10,998.42	Chromebooks - Napi Elementary
PO#23696 Quill	\$ 6,798.90	Office Supplies - Napi Elementary
PO#23723 Pitney Bowes	\$ 9,800.00	Postage - Food Service/Warehouse
PO#23731 Time Clock Plus	\$ 6,274.25	Time Clock Kiosk Stations - Technology
PO#23773 Apple Computer	\$ 9,858.60	iPads - Technology
PO#23774 iStation Seats	\$ 11,376.00	ISIP - Technology
PO#23775 Renaissance Learning	\$ 18,992.15	Subscriptions - Curriculum

**Comments:** \_\_\_\_\_

**Board Action:**     N/A (Info)     Approved     Denied     Tabled to: \_\_\_\_\_

**Bill To:**

**BROWNING PUBLIC SCHOOLS**

**PURCHASE ORDER**

PO Box 610  
Browning, MT 59417-0610

**PO #:** 23670  
**Page:** 1  
**Date Issued** 07/25/17

<b>To:</b>	
Vendor	981
PHONE	(406)755-5447
FAX	(406)755-5449
THOMAS PRINTING	
P.O. BOX 9048	
KALISPELL, MT 59904-2048	

<b>Ship To:</b>
BROWNING ADMINISTRATION BUILDI
129 1ST AVENUE SE
BROWNING, MT. 59417
406-338-2715

Ship Via  
Requested by CARLENE  
Approved by CORRINA  
Orgn. District Wide

**Notes**

SCHOOL/COMMUNITY CALENDAR 2017-2018  
Requisition #:26810  
Approved by: CORRINA, STACY, BOARD

Item #	Description	Quantity	UOM	Unit Cost	Total Cost
	Schl/Cmnty Calendar	3000.000		2.0300	6090.00
126-	90-820-3300-610 4567.50				
226-	90-820-3300-610 1522.50				
<b>Total</b>					<b>6090.00</b>



**INSTRUCTIONS TO SUPPLIER**

1. Please furnish above order less any educational discounts.
2. This P.O. will be voided if not shipped within 60 days of order date.
3. Purchase order number must appear on all documents and packages.
4. Ship all merchandise F.O.B. "Ship To" address. Prepay and bill shipping charges.
5. Do not mail invoices to "Ship To" address.
6. Do not attach invoice to carton containing merchandise.

**Bill To:**

**BROWNING PUBLIC SCHOOLS**

PO Box 610  
Browning, MT 59417-0610

**PURCHASE ORDER**

**PO #:** 23695  
**Page:** 1  
**Date Issued** 07/26/17

To:	
Vendor	3557
PHONE	(866) 339-7927
FAX	(312) 705-9195
CDWG	
75 REMITTANCE DRIVE	
SUITE 1515	
CHICAGO, IL. 60675-1515	

Ship To:
NAPI ELEMENTARY
124 1ST AVENUE SE
BROWNING, MT. 59417
406-338-2735

Ship Via STANDARD  
Requested by L.DIVINE  
Approved by SICILY  
Orgn. Napi Elementary

**Notes**

Requisition #:26631  
Approved by: SICILY, STACY, BOARD

Item #	Description	Quantity	UOM	Unit Cost	Total Cost
43211503	HP ChromeBook 11G5	50.000	EA	152.0000	7600.00
	126- 30-120-1700-660				
43232804	Google Chrome Management	50.000	EA	24.5000	1225.00
	126- 30-120-1700-660				
56101535	LocknCharge Joey 30 Cart	2.000	EA	1086.7100	2173.42
	126- 30-120-1700-660				
<b>Total</b>					<b>10998.42</b>

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5. Do not mail invoices to "Ship To" address.
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**Bill To:**

**BROWNING PUBLIC SCHOOLS**

**PURCHASE ORDER**

PO Box 610  
Browning, MT 59417-0610

**PO #:** 23696  
Page: 1  
Date Issued 07/26/17

<b>To:</b>	
Vendor	1807
PHONE	(800) 634-4809
FAX	(800) 634-1650
QUILL	
PO BOX	37600
PHILADELPHIA, PA.	19101-0600

<b>Ship To:</b>	
NAPI ELEMENTARY	
124 1ST AVENUE SE	
BROWNING, MT. 59417	
406-338-2735	

Ship Via STANDARD  
Requested by S.BIRD  
Approved by SICILY  
Orgn. Napi Elementary

**Notes**

Requisition #:26794  
Approved by: SICILY,STACY,BOARD

Item #	Description	Quantity	UOM	Unit Cost	Total Cost
901-E088HDBK 126- 30-120-1700-610	Bostitch Executive Electr	20.000	EA	17.5900	351.80
901-923523 126- 30-120-1700-610	BONded Leather Chair-Blac	2.000	EA	109.9900	219.98
901-39120ECR 126- 30-120-1700-610	Plastic Stacking Chairs W	25.000	EA	170.9900	4274.75
901-1148626GIF 126- 30-120-1700-610	Office To Go Guest Chair	6.000	EA	222.2900	1333.74
901-659902 126- 30-120-1700-610	Best Rite Blue Rubber Tak	2.000	EA	207.9900	415.98
901-79604Q 126- 30-120-1700-610	Desktop Staplers	35.000	EA	4.2800	149.80
901-JV53969 126- 30-120-1700-610	Staple Removers	35.000	EA	1.5100	52.85
<b>Total</b>					<b>6798.90</b>

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**Bill To:**

**BROWNING PUBLIC SCHOOLS**

PO Box 610  
Browning, MT 59417-0610

**PURCHASE ORDER**

**PO #:** 23723  
**Page:** 1  
**Date Issued** 07/31/17

<b>To:</b>	
Vendor	1107
PHONE	(800)243-7824
FAX	(800)462-6797
PITNEY BOWES, INC.	
P.O. BOX 371896	
PITTSBURGH, PA. 15250-7896	

<b>Ship To:</b>
BROWNING FOOD SERVICE/WAREHOUS
102 EAST BOUNDARY STREET
BROWNING, MT. 59417
406-338-7952

**Ship Via**  
**Requested by** TERESA  
**Approved by** LYNNE  
**Orgn.** Food Service/Warehouse

**Notes**  
POSTAGE  
Requisition #:26818  
Approved by: LYNNE, STACY, BOARD

Item #	Description	Quantity	UOM	Unit Cost	Total Cost
ACCT#8986	POSTAGE	1.000		9800.0000	9800.00
274- 92-930-3200-610					



<b>Total</b>	<b>9800.00</b>
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**INSTRUCTIONS TO SUPPLIER**

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2. This P.O. will be voided if not shipped within 60 days of order date.
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5. Do not mail invoices to "Ship To" address.
6. Do not attach invoice to carton containing merchandise.

**Bill To:**

**BROWNING PUBLIC SCHOOLS**

**PURCHASE ORDER**

PO Box 610  
Browning, MT 59417-0610

**PO #:** 23731  
**Page:** 1  
**Date Issued** 07/31/17

<b>To:</b>	
Vend. Acct..66846	
Vendor	368
PHONE	(325)223-9500
FAX	( ) -
TIME CLOCK PLUS DATA MANAGEMENT, INC. 1 TIME CLOCK DRIVE SAN ANGELO, TX 76904	

<b>Ship To:</b>
BROWNING SCHOOLS TECHNOLOGY 129 1ST AVENUE SE BROWNING MT 59417 406-450-8842

Ship Via STANDARD  
Requested by E HOLM  
Approved by EVERETT  
Orgn. Technology

**Notes**

Requisition #:26859  
Approved by: EVERETT, STACY, BOARD

Item #	Description	Quantity	UOM	Unit Cost	Total Cost
	Timeclock kiosk stations	15.000		399.0000	5985.00
126- 97-160-2500-681	4488.75				
226- 97-160-2500-681	1496.25				
	software support	1.000		289.2500	289.25
126- 78-162-2220-681	216.94				
226- 78-162-2220-681	72.31				
<b>Total</b>					<b>6274.25</b>



**INSTRUCTIONS TO SUPPLIER**

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5. Do not mail invoices to "Ship To" address.
6. Do not attach invoice to carton containing merchandise.

**Bill To:**

**BROWNING PUBLIC SCHOOLS**

**PURCHASE ORDER**

PO Box 610  
Browning, MT 59417-0610

**PO #:** 23773  
Page: 1  
Date Issued 08/02/17

To:	
Vendor	1302
PHONE	(800) 800-2775
FAX	(800) 590-0325
APPLE COMPUTER-MS/198-ED	
ATTN: EDUCATIONAL SUPPORT	
P.O. BOX 281877	
ATLANTA, GA. 30384-1877	

Ship To:
BROWNING SCHOOLS TECHNOLOGY
129 1ST AVENUE SE
BROWNING MT 59417
406-450-8842

Ship Via STANDARD  
Requested by E HOLM  
Approved by EVERETT  
Orgn. Technology

Notes

Requisition #:26886  
Approved by: EVERETT, STACY, BOARD

Item #	Description	Quantity	UOM	Unit Cost	Total Cost
	10 pak ipad 32gb	3.000		2940.0000	8820.00
126- 78-162-2220-660	6615.00				
226- 78-162-2220-660	2205.00				
	10 pak ipad cases	3.000		349.5000	1048.50
126- 78-162-2220-660	786.37				
226- 78-162-2220-660	262.13				
<b>Total</b>					<b>9868.50</b>



INSTRUCTIONS TO SUPPLIER

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3. Purchase order number must appear on all documents and packages.
4. Ship all merchandise F.O.B. "Ship To" address. Prepay and bill shipping charges.
5. Do not mail invoices to "Ship To" address.
6. Do not attach invoice to carton containing merchandise.

**Bill To:**

**BROWNING PUBLIC SCHOOLS**

PO Box 610  
Browning, MT 59417-0610

**PURCHASE ORDER**

**PO #:** 23774

Page: 1

Date Issued 08/02/17

<b>To:</b>	
Vendor	55
PHONE	(972) 643-3440
FAX	(972) 643-3441
ISTATION SEATS	
8150 N CENTRAL EXPRESSWAY	
STE 2000	
DALLAS, TX 75206	

<b>Ship To:</b>	
Browning Public Schools	
ATTN: Curriculum Dept-Jeri Mat	
129 1st Ave SE Browning MT 594	
406-338-2715	

Ship Via STANDARD  
Requested by JMATT  
Approved by CORRINA  
Orgn. District Wide

**Notes**

ISIP for 2017-18 for each school  
Requisition #:26889  
Approved by: CORRINA, STACY, BOARD

Item #	Description	Quantity	UOM	Unit Cost	Total Cost
BABB	ISIP	30.000		6.0000	180.00
115- 90-494-1700-610- 117					
BES	ISIP SEATS	330.000		6.0000	1980.00
115- 90-494-1700-610- 117					
BHS	ISIP SEATS	421.000		6.0000	2526.00
115- 90-494-1700-610- 117					
BMS	ISIP SEATS	290.000		6.0000	1740.00
115- 90-494-1700-610- 117					
KW	ISIP SEATS	220.000		6.0000	1320.00
115- 90-494-1700-610- 117					
NAPI	ISIP SEATS	445.000		6.0000	2670.00
115- 90-494-1700-610- 117					
VC	ISIP SEATS	160.000		6.0000	960.00
115- 90-494-1700-610- 117					
<b>Total</b>					<b>11376.00</b>

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5. Do not mail invoices to "Ship To" address.
6. Do not attach invoices to supplier receiving merchandise



Bill To:

BROWNING PUBLIC SCHOOLS

PURCHASE ORDER

PO Box 610  
Browning, MT 59417-0610

PO #: 23775  
Page: 1  
Date Issued 08/02/17

To:	
Vendor	876
PHONE	(800) 338-4204
FAX	(877) 280-7642
RENAISSANCE LEARNING	
P.O. BOX 8036	
WIS RAPIDS, WI. 54495-8036	

Ship To:
Browning Public Schools ATTN: Curriculum Dept-Jeri Mat 129 1st Ave SE Browning MT 594 406-338-2715

Ship Via STANDARD  
Requested by RIKIE  
Approved by CORRINA  
Orgn. District Wide

Notes

Subscriptional renewal for various campus  
Requisition #:26893  
Approved by: CORRINA,STACY,BOARD

Item #	Description	Quantity	UOM	Unit Cost	Total Cost
126- 42-120-1700-610	AR Subscription Renewal	30.000	EA	6.6000	198.00
115- 90-494-1700-610- 117	SM Subscription Renewal	30.000	EA	4.3166	129.50
126- 42-120-1700-610	SR Subscription Renewal	30.000	EA	4.4500	133.50
115- 90-494-1700-610- 117	Hosting Fee Renewal	1.000	EA	635.0000	635.00
126- 20-120-1700-610	AR Subscription Renewal	330.000	EA	9.3500	3085.50
115- 90-494-1700-610- 117	SM Subscription Renewal	330.000	EA	4.3165	1424.45
126- 20-120-1700-610	SR Subscription Renewal	330.000	EA	4.4500	1468.50
115- 90-494-1700-610- 117	Hosting Fee Renewal	1.000	EA	635.0000	635.00
115- 90-494-1700-610- 117	SM Subscription Renewal	450.000	EA	4.3165	1942.43
115- 90-494-1700-610- 117	Hosting Fee Renewal	1.000	EA	635.0000	635.00
115- 90-494-1700-610- 117	SM Subscription Renewal	290.000	EA	4.3165	1251.79
115- 90-494-1700-610- 117	Hosting Fee Renewal	1.000	EA	635.0000	635.00
126- 30-120-1700-610	AR Subscription Renewal	445.000	EA	6.6000	2937.00
115- 90-494-1700-610- 117	SM Subscription Renewal	445.000	EA	4.3165	1920.84

**Bill To:**

**BROWNING PUBLIC SCHOOLS**

**PURCHASE ORDER**

PO Box 610  
Browning, MT 59417-0610

**PO #:** 23775  
**Page:** 2  
**Date Issued:** 08/02/17

To:	
Vendor	876
PHONE	(800) 338-4204
FAX	(877) 280-7642
RENAISSANCE LEARNING	
P.O. BOX 8036	
WIS RAPIDS, WI. 54495-8036	

Ship To:
Browning Public Schools
ATTN: Curriculum Dept-Jeri Mat
129 1st Ave SE Browning MT 594
406-338-2715

Ship Via STANDARD  
Requested by RIKIE  
Approved by CORRINA  
Orgn. District Wide

**Notes**

Subscriptional renewal for various campus  
Requisition #:26893  
Approved by: CORRINA, STACY, BOARD

Item #	Description	Quantity	UOM	Unit Cost	Total Cost
115- 90-494-1700-610- 117	Hosting Fee Renewal	1.000	EA	635.0000	635.00
115- 90-494-1700-610- 117	SM Subscription Renewal	160.000	EA	4.3165	690.64
115- 90-494-1700-610- 117	Hosting Fee Renewal	1.000	EA	635.0000	635.00
<b>Total</b>					<b>18992.15</b>

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