

# WEST ORANGE-COVE CISD

*Student Handbook*



**West Orange-Stark High School**  
**2015-2016**

*Inspire, Achieve, Celebrate*  
*112% Everyday*

Attached are WOS-HS request for edits to SY 2016-2017 Student Handbook.

A handwritten signature in black ink, appearing to be 'Rod Anderson', with a long horizontal stroke extending to the right.

Rod Anderson  
Principal

## Page 27 Homecoming and Prom Court Guidelines

Any student who does not meet the above guidelines will be removed from the court, and the student who received the next highest number of votes will move up if time allows. (Add)

Remove current statement

## DRESS AND GROOMING

### Page 33

#### General

- All dress code decisions are at the discretion of the campus administrators.
- All clothing must be neat and clean, with no rips, holes, or tears (store bought or self-made). (ADD)
- Any article or apparel which displays sexually suggestive expressions, profanity, obscenity, drugs, alcohol, or tobacco is prohibited. (ADD)
- Clothing shall be worn with proper under clothing at all times. Undergarments shall be worn such a manner as not to be visible. (ADD)
- See-through apparel which exposes the body is not acceptable. (EDITED)
- Pajamas and house shoes are not permitted. (ADD)
- Any color or combination of colors which demonstration an affiliation to a known gang is prohibited. If some students are using colors to demonstrate gang affiliations, such colors may be banned at the discretion of the campus administrator.
- Additional dress and personal appearance requirements may be required by school clubs, athletic teams, organizations, band, classes, and any other extra-curricular or co-curricular activities. (Examples: hair length or style, required dress for school-sponsored trips) (ADD)

### Page 33

#### SHOES

- No Changes

### Page 33

#### PANTS, SHORTS, SKIRTS, AND DRESSES

- Pants and shorts must fit around the waist; baggy, sagging, low –riding or oversized clothes are not permitted.(Add-moved from general)
- No cut-offs are allowed (store bought or self-made). (ADD)

- All shorts, skirts, and dresses are to be “fingertip length” or longer (Fingertip length means: The hem of the shorts or dress is below the fingertips when arms are held straight down at side) and must be properly hemmed. (ADD)

- Leggings may be worn with an overgarment (shirt, skirt or dress) hem must be below fingertips when hands are held straight down at sides. (ADD)

Remove:

Types of pants

See-through materials

Clothing seems excessively tight

Overalls, spandex

Skirts and dress should be constant with shorts

Page 33

## SHIRTS AND OTHER TOPS

Keep current add

- Excessive cleavage will not be displayed. (ADD)
- Camisoles/undergarments (camies) will not be worn as a shirt. Therefore they cannot be visible. (ADD)
- Shirts/blouse must adequately cover body and undergarments. No part of the torso (front or back) of the body can be exposed. Straps must be a minimum of 2” wide; therefore, spaghetti straps are prohibited. (ADD)

## HATS AND HEADGEAR

- No type of cap, hat, bandanna, headscarf, or sweatband may be worn at any time while on campus. Exceptions would be a cap or hat that is a part of a uniform at a school activity or head covering worn for religious purposes or medical reasons. The medical reason for headgear requires a note from a physician. (ADD)

Remove current

Page 33-34

## HAIR AND MAKEUP

- The use of unusual color on hair (including extensions) and/or disruptive styles, as determined by the campus administrators, will not be permitted. (ADD)

Remove:

Unnatural hair color is not allowed.

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#### JEWELRY, ACCESSORIES, BODY ART AND PIERCING

- Sunglasses should not be worn inside the building, except those which are medically prescribed (medical note from a physician may be required). (ADD)

Page 41

#### Grading Policy (EIA-LOCAL)

The cycle grade will be determined by the following: 60% average daily grades and 40% major assessment.

1. The student's ongoing evaluation shall consist of projects, class work, tests and graded homework. A student's daily grade, derived from ongoing evaluation, shall comprise 60% of the cycle total grade, and shall include at least two grades per week of the grading cycle, as entered weekly in the electronic grade book. Long-term projects, such as research papers, should be graded at various stages of completion rather than only giving a grade for the final project.

(ADD red changes)



11. If the student must miss due to personal illness or a death in the immediate family, the parent must call an assistant principal by 10:00 AM the following day. All other absences are unexcused.
12. When a student fails to attend ASD class, his/her parents must call the assistant principal with an appropriate explanation the following morning or further disciplinary action will be taken. The student will still have to fulfill his/her ASD class assignment.
13. Misconduct during ASD class will result in immediate dismissal with additional punishment being assessed and no credit given.

## SOCIAL EVENTS

School rules apply to all school social events. Guests attending these events are expected to observe the same rules as students, and a student inviting a guest will share responsibility for the conduct of his or her guest. A student attending a social event will be asked to sign out when leaving before the end of the event; anyone leaving before the official end of the event will not be readmitted.

Please contact the campus principal if you are interested in serving as a chaperone for any school social events.

The following regulations must be followed:

1. Rules of conduct and grooming will be monitored according to the Student Code of Conduct at social events held outside the regular day.
2. A West Orange-Stark student may have one guest, and the guest's name must be registered in the principal's office before the end of the school day on which the dance is scheduled.
3. A guest must enter the event the same time as the host student and guests are expected to observe the same rules. The person inviting the guest will share responsibility for the conduct of the guest.
4. Once a student/guest leaves the dance before the official end, he or she may not be readmitted.
5. A student must be in attendance the day of the event, or the previous school day if the event is on a non-school day.
6. A West Orange-Stark student must present his or her identification at the door.
7. Any students assigned to AAC who have been suspended or expelled at the time of the event are not allowed to attend.
8. Violations of these regulations may forfeit a student's right to attend other extra-curricular activities.

## Homecoming and Prom Court Guidelines

The following is a list of guidelines that students must follow and qualify them to be considered as candidates for either Homecoming or Prom court:

1. The student must have a good attendance record, having missed no more than the state-allotted amount of days during the semester in which the court is elected and up to the time of presentation. Make-up days will not be counted.
2. The student must have passed all courses the preceding grading period and must currently be passing all courses at the time of presentation of the court. (An exception may be made by the principal for advanced classes).
3. Students of the court are subject to an administrative review which includes student conduct and attendance during the preceding grading cycle and at the time of presentation of the court.
4. The student may not have any disciplinary referrals during the preceding grading cycle and at the time of presentation of the court.

Any student who does not meet the above guidelines will be removed from the court and the student who received the next highest number of votes will be moved up *if time allows.* **Add (Remove)**

## COUNSELING

### Academic Counseling

The school counselor is available to students and parents to talk about the importance of postsecondary education and how best to plan for postsecondary education, including appropriate courses to consider and financial aid availability and requirements.

Students and their parents are encouraged to talk with a school counselor, teacher, or principal to learn more about course offerings, graduation requirements, and early graduation procedures. Each year, high school students will be

## DRESS AND GROOMING

The District's dress code is established to teach grooming and hygiene, prevent disruption, and minimize safety hazards. The school has a legitimate interest in requiring proper dress and personal grooming from every student. All students have the responsibility to observe the basic standards of cleanliness, modesty, good grooming, and dress. All students also have the responsibility to wear clothing which contributes to their own health and safety as well as that of others; dress should not distract from the educational process.

The administration reserves the right to evaluate the dress of any student and give additional guidelines on dress when it is determined that the student's dress is a distraction to the educational process or is deemed inappropriate.

The following dress code applies to both females and males and will be enforced at school. Any apparel, hair style, cosmetic or jewelry, even if not specifically mentioned below, which creates concerns, draws undue attention to the wearer, or tends to detract from the educational process, is not acceptable.

We ask parents and students to support the code.

### GENERAL

- **All dress code decisions are at the discretion of the campus administrators.**
- Pants and shorts must fit around the waist; baggy, sagging, low-riding or oversized clothes are not permitted. *(move to shorts, skirts & dresses)*
- All clothing must be neat and clean, with no rips or holes and worn as intended.
- Items with sexually suggestive expressions, profanity, obscenity, drugs, alcohol, or tobacco should not be worn. *(remove)*
- See-through apparel which exposes the body is not acceptable and undergarments showing are not allowed.
- Any color or combination of colors, which demonstrate an affiliation to a known gang, is prohibited. If some students are using colors to demonstrate gang affiliation, such colors may be banned at the discretion of the campus administrators.

### SHOES

- Properly fitting shoes must be worn at all times. Backless, thongs (flip flops); beach shoes, cleated shoes, and house slippers should not be worn.

### PANTS, SHORTS, SKIRTS, AND DRESSES

- Pants and shorts must be hemmed or cuffed, at least knee length, and secured at the waist with a belt.
- Overalls, spandex, or any elasticized waist pants should not be worn. *(remove)*
- Clothing deemed to be excessively tight to the skin will not be allowed *(remove)*
- Types of pants: jeans, khaki, slacks *(remove)*
- "See-through" material is not allowed *(remove)*
- Skirts and dress lengths should be consistent with shorts. *(remove)*

### SHIRTS AND OTHER TOPS

- Shirts, collared shirts and blouses are not required to be tucked in however, any shirt (collared or not collared)/blouse/any other form of top cannot extend beyond the vertically stretched arm and fingertips of the student. This applies to t-shirts, collared shirts, blouses, sweaters, and pullovers. Sagging beneath the shirt is **NOT** allowed and will be strictly enforced.
- Shoulders, backs, chest, cleavage, and midriffs must be covered.
- T-shirts, polo, collared blouses; button down shirts, turtleneck/mock turtlenecks can be worn.
- All shirts must be a minimum of a 2-inch sleeve from the shoulder seam without any holes or slits.
- Topcoats, trench coats, military (camouflage) attire and all black clothing together (together means a top and bottom) should not be worn.

### HATS AND HEADGEAR

- Anything that covers the head or a portion of the head should not be worn. *(remove)*

### HAIR AND MAKEUP



- Hair must be neat and clean. ~~Unnatural hair color is not allowed.~~ (Remove)
- All facial hair must be neatly trimmed.
- Haircuts with designs are not reflective of the educational environment; therefore they are not permitted.

## **JEWELRY, ACCESSORIES, BODY ART AND PIERCING**

- Students may wear traditional rings, watches, bracelets, and necklaces.
- Tattoos cannot be distractible and are subject to administrative approval or discretion.
- Any jewelry, body art or piercing deemed by West Orange-Stark High School to be dangerous or a distraction to the learning environment is not acceptable. (Not acceptable: eyebrows and facial piercings, lips or tongue.)
- Nose piercings: Only (1) small piercing may be worn. Loops, studs or any other over-sized rings cannot be worn.
- Earrings are to be worn in ears only.
- Sunglasses should be worn outside, not inside the building. (Remove)
- Attire, which may be used as a weapon, may not be worn (i.e., steel toed boots, chains, dog collars or any items with spikes or studs).
- Mouth grills are not allowed

**The principal/assistant principal reserves the right to question the dress of any student and if the administrator concludes the attire is inappropriate the administrator may keep the student out of class until he or she is appropriately dressed. At the first violation of the dress code, the student will be given an opportunity to call parents to bring proper clothing. Any further violations of the dress code will result in automatic disciplinary assignments.**

If the principal determines that a student's grooming or clothing violates the school's dress code, the student will be given an opportunity to correct the problem at school. If not corrected, the student may be assigned to in-school suspension for the remainder of the day, until the problem is corrected, or until a parent or designee brings an acceptable change of clothing to the school. Repeated offenses may result in more serious disciplinary action in accordance with the Student Code of Conduct.

## **ELECTRONIC DEVICES AND TECHNOLOGY RESOURCES**

### **Possession and Use of Personal Telecommunications Devices, Including Mobile Telephones**

For safety purposes, the district permits students to possess personal mobile telephones; however, these devices must remain turned off during the instructional day, including during all testing, unless they are being used for approved instructional purposes. A student must have approval to possess other telecommunications devices such as netbooks, laptops, tablets, or other portable computers.

The use of mobile telephones or any device capable of capturing images is strictly prohibited in locker rooms or restroom areas while at school or at a school-related or school-sponsored event.

If a student uses a telecommunications device without authorization during the school day, the device will be confiscated. The student/parent may pick up the confiscated telecommunications device from the principal's office for a fee of \$15, unless determined by the administrator that the device will be released only to the parent.

Confiscated telecommunications devices that are not retrieved by the student or the student's parents will be disposed of after the notice required by law. [See policy FNCE.]

In limited circumstances and in accordance with law, a student's personal telecommunications device may be searched by authorized personnel. [See **Searches** on page 62 and policy FNF.]

Any disciplinary action will be in accordance with the Student Code of Conduct. The district is not responsible for damaged, lost, or stolen telecommunications devices.



of concepts and achievement will be communicated (i.e., letter grades, numerical averages, checklist of required skills, etc.). Grading guidelines also outline in what circumstances a student will be allowed to redo an assignment or retake an examination for which the student originally made a failing grade. Procedures for a student to follow after an absence will also be addressed.

[Also see **Report Cards/Progress Reports and Conferences** on page 58 for additional information on grading guidelines.]

In grades 9–12, achievement is reported to parents as:

The grade conversion scale shall be as follows:

90 – 100	A
80 – 89	B
75 – 79	C
70 – 74	D
69 & below	F

Transfer students with letter grades that have pluses and minuses shall be converted to District numerical grades using the following scale:

A+ = 98	C+ = 79	F = 69 and below
A = 95	C = 77	
A- = 92	C- = 75 (lowest C allowed)	
B+ = 88	D+ = 74	
B = 85	D = 72	
B- = 82	D- = 70	

## Students Transferring from a Non-Accredited School

Students entering the District from non-accredited public, private, or parochial schools, including home schools, shall be placed initially at the discretion of the principal, pending observation by classroom teacher(s), guidance personnel, and the principal. Criteria for placement may include:

1. Scores on achievement test(s), which may be administered by appropriate District personnel
2. Recommendation of the sending school
3. Prior academic record
4. Chronological age and social and emotional development of the student
5. Other criteria deemed appropriate by the principal

Transfer students from non-accredited public, private, or parochial schools shall validate high school credit for courses by testing or evidence that courses meet State Board requirements and standards.

## Grading Policy (EIA-LOCAL)

The cycle grade will be determined by the following: 40% average of all daily grades and 60% major assessment.

1. The student's ongoing evaluation shall consist of projects, class work, tests and graded homework. A student's daily grade, derived from ongoing evaluation, shall comprise 40% of the cycle total grade, and shall include at least two grades per week of the grading cycle, as entered weekly in the electronic grade book. Long-term projects, such as research papers, should be graded at various stages of completion rather than only giving a grade for the final project.
2. A minimum of two major grades per grading cycle will be assessed as entered in the electronic grade book in a timely fashion as set by the campus principal.
3. Each teacher will develop a clearly defined grading procedure. A copy will be distributed to students at the beginning of each course so they are aware of the way in which they will be evaluated.
4. Semester grades shall be computed by the following: Three grading periods will represent the semester grade.

*Change  
for  
2016-17*