

To: MCSD Board Members

Re: Request for approval for out-of-state field trip

Pursuant to MCSD Policy IIICA, the Morrow County School District Talented and Gifted Program request approval for the following TAG field trip:

1. Name of club/organization: MCSD Talented and Gifted Program
2. Number of students: Approximately 10(exact number to be determined when all signed permission slips are returned)
3. Number of adult chaperones: 2, one male and one female
4. Destination of trip: Seattle, WA
5. Distance and number of days (Any school days?): 298 miles, 4 days, departing on Thursday, March 8<sup>th</sup>(school day) and returning on Sunday, March 11<sup>th</sup>.
6. Transportation plan: A district car and van will be used. Transportation provided by two approved Type 20 trained MCSD employees.
7. Purpose of trip: Provide learning opportunities for identified Talented and Gifted students in grades 9-12 in MCSD.

Brief Description: The Morrow County School District TAG coordinators are planning a trip to Seattle for high school TAG students. They are planning on leaving March 8<sup>th</sup> and returning March 11<sup>th</sup>. The coordinators have many things planned, a tour of the flight museum, the space needle, Tillicum Village, a tour of the University of Washington, and Pike Street Market. A detailed itinerary with emergency contact information(hotel numbers, cell phone numbers, etc) will be available a week before the trip. This event will be lead by Petra Payne, Heppner Jr/Sr High School Talented and Gifted Coordinator.

Morrow County School District is covering the costs for hotel rooms, two meals a day, and admission prices and associated fees to each of the events. The student and their family are responsible for bringing extra spending money and personal items needed for a three-day field trip. Students wishing to attend need to pre arrange their absences through their local schools and are responsible for making up any homework missed.

Respectfully Submitted,

Wade A. Smith, Assistant Superintendent

Petra Payne, Heppner Jr/Sr High School TAG Coordinator/Teacher