



Craig City School District

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Chris Reitan, Superintendent
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Memorandum Item 9c

FOR: School Board Members
FROM: Chris Reitan
DATE: November 21, 2023
SUBJECT: Architecture and Engineering Design Services

On September 17, 2023 CCSD advertised a Request for Proposals (RFP) for architectural and engineering design services for work to include condition surveys, designs, cost estimates and construction contract administration to support the district's CIP major maintenance grant applications to the Alaska Department of Education and Early Development as well as other projects the district determines necessary to improve our instructional services and safety of our buildings. The district received three (3) proposals by the October 20, 2023 deadline. All proposals included the required submittal items and appeared to be responsive proposals. The CCSD Facilities Committee reviewed the three (3) proposals on Monday, October 30, 2023 CCSD received proposals from Architects Alaska; MRV Architects, PC; and Alder Architecture and Design. After evaluating the received proposals in accordance with the requirements outlined in the RFP, the proposal from Alaska Architects was ranked the highest by the evaluation committee. Included with this agenda item are the proposals from Architects Alaska; MRV Architects, PC; Alder Architecture and Design; the proposal evaluation scoring document, and the district's RFP for Architectural/Engineering Services.

Suggested Motion: Move to approve the architectural and engineering design services proposal by Architects Alaska for a one-year contract renewable on a year-to-year basis up to a total of five years.