

Browning Public Schools
Board Agenda Request
Meeting To Be Held: September 30, 2025



Recognition: ☐ Students ☐ Staff ☐ Parents
Information: ☐ Building Report ☐ Old Business ☐ Superintendent's Report
Action: ☐ Resignation ☒ Hiring ☐ Contract Service Agreements
 ☐ Travel Out-of-State ☐ Travel In State ☐ Approvals
 ☐ Termination ☐ Legal Matters ☐ Other:
 This action request pertains to ☒ Elementary (only) ☐ High School/District Wide

Date: 9/16/25

To: Rebecca Rappold
 Superintendent of Schools

From: Bev Sinclair
Title: Director of Human Resources

Subject: Hiring: BMS Athletic Coordinator 2025-2026

Description: Kellen Hall recommends the following hire for the 2025-2026 Sports Season:

🏆 Rick Hoyt, BMS Athletic Coordinator (Exp. 0)
Pending Successful Completion of pre-hiring process

Financial Impact: \$8,000.00 plus payroll taxes & fringe

Funding Source: (Budget/Grant, etc): 126.50.720.3500.150

Attachment(s): Hiring Selection Report

Superintendent Action: ☐ Approved ☐ Denied ☐ Deferred Initial & date: _____

Comments: _____

Board Action: ☐ N/A (Info) ☐ Approved ☐ Denied ☐ Tabled: _____

Browning Public Schools Hiring Selection Report

Position BMS Athletic Coordinator		Applicant Recommended Rick Hoyt	
Department/Location BMS Athletic Department		Supervisor Kellen Hall	
Type of Position Athletic Coordinator	Starting Date 8/21/25	Term 2025-2026 Season	

Recruiting. Date Posted: 7/14/25 Re-advertised: Closing Date: Until Filled

Comments: Per Board Policy #5120, the competitive process may be unnecessary in the following circumstance:
B. only one applicant is qualified and meets eligibility requirements and further recruitment is impractical. There is only candidate who has applied.

No.	Applicants Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
	Rick Hoyt	8/4/2025	Yes	N/A

Interview Committee	Title	Name	Title

Recommendation: Rick has the ability to run events as he mirrored Earl Tail and myself last year. Rick understands chain of command and SOP's and is willing to learn more. Rick also has good report with our student athletics and our program coaches.

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug Test	8/4/2025	Yes	OK
State & Federal Criminal background check	11/9/2022	Yes	OK
Tribal Background check	7/24/2025	Yes	OK

Salary: \$8,000.00 (½ in December) Placement: Exp. 0 Contract Days: 2025-2026 Season

Prepared by: Beverly Sinclair Date 08/19/25 Approved by: _____ Date: _____