

**Denton Independent School District**  
**RFP #1911-16 Print & Sign Services, Supplies, Equipment, Repair – Renewal**  
October 26, 2021

**SUMMARY:**

This item requests approval to renew the RFP #1911-16 (Addendum 1) Print & Sign Services, Supplies, Equipment, Repair award for a term of one (1) year beginning November 1, 2021, through October 31, 2022.

**BOARD GOAL:**

Growth & Management - Demonstrate effective and efficient management of district resources

**PREVIOUS BOARD ACTION:**

RFP #1911-16 (Addendum 1) Print & Sign Services, Supplies, Equipment, Repair was awarded on November 12, 2019, to twenty (20) vendors. The initial award was for one (1) year with the option to renew for two (2) additional one-year terms. This is the final renewal of this award.

**BACKGROUND INFORMATION:**

The District's current contract expires on October 31, 2021.

**SIGNIFICANT ISSUES:**

The approval of this extension will ensure that the District has approved vendors in place to support our print and signage needs for upcoming purchases and bond projects.

**FISCAL IMPLICATIONS:**

The cost will be borne by a variety of funds that may include, but not limited to, general, campus and student activity funds.

**BENEFIT OF ACTION:**

Passage will allow the District to maintain its base of print and sign vendors to provide for current and future needs.

**SUPERINTENDENT'S RECOMMENDATION:**

It is recommended that the RFP #1911-16 (Addendum 1) Print & Sign Services, Supplies, Equipment, Repair award be renewed for the last renewal term of one-year (1) beginning November 1, 2021, through October 31, 2022.

**STAFF PERSONS RESPONSIBLE:**

Vicki Garcia, Executive Director of Financial Operations  
Dianna Casper, Director of Purchasing  
Barbara Hoyle, Senior Buyer

**ATTACHMENTS:**

None

**APPROVAL:**

Signature of Staff Member Proposing Recommendation: \_\_\_\_\_

Signature of Divisional Assistant Superintendent: \_\_\_\_\_

Signature of Superintendent: \_\_\_\_\_