

SSAISD BOARD AGENDA - ITEM SUMMARY

MEETING DATE:	May 21, 2014
MEETING TYPE:	<input checked="" type="checkbox"/> REGULAR <input type="checkbox"/> SPECIAL
ITEM TITLE:	Maintenance Department April 2014 Completed Work Orders
PURPOSE:	<input type="checkbox"/> RECOGNITION <input checked="" type="checkbox"/> REPORT ONLY <input type="checkbox"/> DISCUSSION <input type="checkbox"/> ACTION
PRESENTER(S):	Mr. Dan Diaz
REQUESTED BY:	Mr. Dan Diaz

I. DESCRIPTION OF ITEM TO INCLUDE YOUR SPECIFIC REQUEST:

Monthly Report

II. BACKGROUND INFORMATION (DOCUMENTATION):

See attached monthly report.

III. ALTERNATIVES CONSIDERED (IF APPLICABLE):

n/a

IV. RECOMMENDATION AND IMPACT:

n/a

V. DISTRICT GOAL AND CORRESPONDING DEPARTMENTAL INITIATIVE:

n/a

VI. FUNDING SOURCE-PROGRAM AND/OR BUDGET CODE:

n/a

ID	Campus	Submit Date	Request	Room	Labor	Parts	Total	Closing Statement
17601	Academy of Health Sciences	4/1/2014 3:13:30 PM	Please fix/adjust the room temperature in rooms 104, 106, and 112, it is too hot and humid, making it uncomfortable for the teacher, principal, and students.	104, 106, 112	4.58	0	4.58	04/01/2014 Adjusted t-stat in computer unit working fine.
17678	Academy of Health Sciences	4/3/2014 12:36:58 PM	The following rooms in the Academy of Health Sciences building are too hot, humid and uncomfortable. The students, faculty and staff, are here for testing, and it's uncomfortable, thank you in advance.	104, 106, 112, 111, 109	33.225	0	33.225	04/03/2014 Adjusted t-stat on computer if theres any issues with these unit. A service call will be made.
17692	Academy of Health Sciences	4/3/2014 2:23:06 PM	The soap dispenser in the teachers lounge broke off the wall, please fix as soon as possible, thank you in advance.	Teachers Lounge	48.12	0	48.12	04/04/2014 2 soap dispensers installed.
17566	Administration and Support Center	4/1/2014 8:45:54 AM	Take codes off- need to send to Freightliner.	Bus 91	47.395	0	47.395	04/01/2014 Sent to shop.
17612	Administration and Support Center	4/2/2014 8:45:15 AM	Truck needs an inspection sticker.	Truck 3	17.2	0	17.2	04/02/2014 Got inspection sticker.

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17673	Administration and Support Center	4/3/2014 10:59:17 AM	Need to replace thermostat and hose for leak.	Truck 21	20.08	0	20.08	04/03/2014 Replaced bypass hose and fill with antifreeze.
17710	Administration and Support Center	4/3/2014 4:33:48 PM	Check sterling box and check brake.	Bus 13	60.24	0	60.24	04/16/2014 Replaced steering box.
17721	Administration and Support Center	4/4/2014 8:52:44 AM	A/C unit not working.	Bus 83	0	0	0	04/04/2014 Replaced A/C relay. Service A/C 134A.
17723	Administration and Support Center	4/4/2014 9:06:02 AM	Low beam light on driver side is not working.	Bus 78	10.04	0	10.04	04/04/2014 Replaced head light (pass side.)
17887	Administration and Support Center	4/10/2014 9:53:50 AM	Van 18 is accelerating on its on. Rudy Martinez has briefed George Cantu on the issue. The van will be left with the auto mechanics.	121A	10.04	0	10.04	04/10/2014 Check van find no problem.
17890	Administration and Support Center	4/10/2014 10:49:40 AM	Need to repair diesel pump.	Diesel Pump	10.04	0	10.04	04/10/2014 Replaced diesel nozzle.
17954	Administration and Support Center	4/14/2014 8:42:32 AM	Check engine light on and alarm is screaming.	Bus 15 Head Start	0	0	0	04/14/2014 1. Cruise control engine light off. 2. Adjusted brakes. 3. Added DEF fluids.
18160	Administration and Support Center	4/22/2014 9:02:56 AM	Truck needs freon.	Truck 20	20.08	0	20.08	04/22/2014 Replaced hinges on passenger side door.

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18206	Administration and Support Center	4/23/2014 10:43:16 AM	Horn not working properly/ brake light not working and lens is completely out (drivers side cracked in half.)/ Clearance "cup" Light is complete out rear left side.	Bus 75	20.08	0	20.08	04/23/2014 Replaced horns. Replaced tail light and clearance light.
18242	Administration and Support Center	4/24/2014 10:37:13 AM	Need to adjust shredder from the blades.	Shredder	91.41	0	91.41	04/24/2014 Heated shredder cover and adjusted sides for clearance for blades.
18281	Administration and Support Center	4/28/2014 11:52:42 AM	Need to check trucks brake seals. ASAP	Truck 20	70.28	0	70.28	04/28/2014 Replaced rear wheel cylinder and brakes.
18318	Administration and Support Center	4/29/2014 9:11:24 AM	Check engine light on and noise never went away throughout the route.	Bus 17 Head Start	0	0	0	04/29/2014 Reset engine light.
18353	Administration and Support Center	4/30/2014 9:04:47 AM	Need to repair pump.	Truck 20	70.28	0	70.28	04/30/2014 Replaced water pump connector and antifreeze.
17882	Administration and Support Center	4/10/2014 9:30:44 AM	Need to repair battery contactor to charger.	Forklift	26.16	0	26.16	04/10/2014 Job was completed by warehouse. They purchased part and installed it themselves.

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18000	Administration and Support Center	4/15/2014 9:54:11 AM	Mrs.Zeigler, was ordered a dry erase board, and would like to have it installed in her office. Please get with Jennifer Martinez as to the location of where she wants it to be put up in her office.	243	15.19	0	15.19	04/16/2014 Hung dry erase board for Mrs. Zigler.
18163	Administration and Support Center	4/22/2014 9:31:02 AM	Doors need to be welded.	Trailer with lift	45.705	0	45.705	04/22/2014 Welded gates to dump trailer one side was broken off hinge.
17719	Administration and Support Center	4/4/2014 8:43:31 AM	Need to adjust A/C- to hot.	HR	86.1	0	86.1	04/04/2014 Diagnosed unit found several units had bad belts B-52, A 38, A-41, A-46. Changed with new ones added change or adjusted t-stat. Heat 70 Cool 74 changed to Heat 66 and cool 72. Unit working fine.
18299	Administration and Support Center	4/28/2014 2:45:25 PM	Need to check A/C.	RTU 16 Superintendents Office	11.91	0	11.91	04/28/2014 Diagnosed unit found unit had a bad belt. Replaced belt with van stock. Changed temp on computer.

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17637	Alternative Center	4/2/2014 3:03:05 PM	Graffiti on curve and wall of curve in front of school (as you enter parking lot)	front of school	15.19	0	15.19	04/03/2014 Painted over graffiti.
17908	Alternative Center	4/10/2014 4:25:16 PM	Need to replace all filters.	Campus	25.41	0	25.41	04/10/2014 Replaced all filters.
17639	Alternative Center	4/2/2014 3:04:56 PM	All lights outside of school building are not coming on in the evenings	outdoor lighting	38.745	0	38.745	04/04/2014 Replaced bad ballast and lamps.
17440	Armstrong Elementary	3/27/2014 9:09:28 AM	Key switch bad connection.	custodial dungeon	9.75	0	9.75	04/07/2014 Replaced 1 3 way key lock switch 20 amp- 120/277v ac/ ca.
17604	Armstrong Elementary	4/1/2014 4:16:36 PM	Ceiling tiles and ties are down(wind blown)	under covered area	15.19	0	15.19	04/15/2014 Replaced ceiling tiles.
17781	Armstrong Elementary	4/7/2014 2:42:04 PM	Exit gate needs to be aligned ...getting hard to close.	exit gate	15.19	0	15.19	04/08/2014 Took apart gate and put it back together. Aligned gate with washers.
17981	Armstrong Elementary	4/14/2014 12:42:47 PM	Vent cover to A/C came loose...fell off.	202/Counselor's office	9.16	0	9.16	04/15/2014 Diagnosed vent fix vent with new clips vent working good.
18098	Armstrong Elementary	4/17/2014 12:38:57 PM	Clinic restroom floor tile loose and warped under commode	215-clinic	15.19	0	15.19	04/29/2014 Replaced loose and old tile with a new tile.
18189	Armstrong Elementary	4/22/2014 3:33:57 PM	Replace missing tiles under the covered area. Parent concern.	Outside Covered Area	15.19	0	15.19	04/30/2014 Replaced 15 ceiling tiles under covered area.

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18190	Armstrong Elementary	4/22/2014 3:35:17 PM	Hanging gutters student safety concern.	Portable Building	15.19	0	15.19	04/22/2014 Hanging gutters removed.
17349	Armstrong Elementary	3/25/2014 3:33:09 PM	The handle to screen door broke See Manager for exact location	Kichen	19.54	0	19.54	04/15/2014 Repaired door handle.
17906	Armstrong Elementary	4/10/2014 4:24:44 PM	Need to replace all filters.	Campus	101.64	0	101.64	04/08/2014 Replaced all filters.
17352	Armstrong Elementary	3/25/2014 4:25:59 PM	Urinal clogged	boys restroom -- downstairs	36.78	0	36.78	04/08/2014 Unclogged with auger.
17782	Armstrong Elementary	4/7/2014 2:58:21 PM	The 3 compartment sink has a leak from the pipes under it See Manager for exact location	Kitchen	36.78	0	36.78	04/08/2014 Tightened basket strainer handle.
17980	Armstrong Elementary	4/14/2014 12:40:28 PM	Light needs to be replaced.	212/211 hallway	15.46	0	15.46	04/16/2014 Replaced ballasts.
18074	Armstrong Elementary	4/16/2014 2:46:46 PM	Please replace bulb	100--Life skills	26.16	0	26.16	04/21/2014 Replaced 4LT.
16901	Athens Elementary	3/5/2014 7:47:42 AM	ceiling tile needs to be replace	212	20.62	0	20.62	04/28/2014 Leak is coming from A/C duct or A/C unit. Replaced ceiling tiles at 214/V.P. Office. e
17675	Athens Elementary	4/3/2014 11:20:55 AM	the nurse is requesting that her soap dispenser be re-installed	15	20.62	0	20.62	04/04/2014 Installed soap dispensers- wall anchor.

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18178	Athens Elementary	4/22/2014 1:22:01 PM	the gate thats behind the 2nd grd wing by the court yard the door has a big gap that needs to be repair we have dogs coming in to the school property	Basketball court	41.24	0	41.24	04/23/2014 Repaired fence next to covered basketball court. Also the gap on the gates. Unable to cover the game due to the way the side walk was cut and the grades on both side of PL.
18179	Athens Elementary	4/22/2014 1:23:35 PM	The towel dispensers are broken need to be replace	girls & boys restroom	20.62	0	20.62	04/24/2014 Replaced dispenser on boys restroom kinder area and second wing boys restroom.
17625	Athens Elementary	4/2/2014 11:15:05 AM	The Teacher's Lounge and the Science Lab A/C is not working. The rooms are too hot.	18 & Teacher's Lounge	159.25	0	159.25	04/02/2014 Replaced bad blower motor with a new run cap. 15/370 and also change-out 2 pole contactor with now 3in pulley.
18124	Athens Elementary	4/21/2014 9:30:55 AM	Need to replace filters.	Campus	219.05	376.26	595.31	04/29/2014 Changed filter.
18278	Athens Elementary	4/28/2014 11:36:59 AM	Unit #16 is located in the teachers lounge was reported by maintance that the unit is frozen	Teachers Lounge	28.29	0	28.29	04/28/2014 Unit was diagnosed when we went up on the roof found unit was off. We turned on unit to check pressures and everything. Unit working ok.

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14628	Athens Elementary	12/6/2013 2:42:42 PM	1st urinal hanging from the wall needs to be repair for safety issues	Boys restroom	84.3	0	84.3	04/08/2014 need wall backing installed. Please close this work order and new one will be generated when wall is repaired. (W/O 17827 wall repair.) <div>05/01/2014 Installed urinal and flush valve back in the boys RR.
18026	Athens Elementary	4/15/2014 2:32:06 PM	water fountain is broken needs to be replaced	2nd floor	39.26	0	39.26	04/16/2014 Replaced p-trap.
18027	Athens Elementary	4/15/2014 2:33:58 PM	In the boys restroom there is a toilet seat that every time that is get flushed the water leaks was checked and the pipe is broken needs to be replaced.	1st grade wing	36.78	0	36.78	04/16/2014 Replaced spud assembly.

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16485	Athens Elementary	2/19/2014 1:37:16 PM	please replace outside lights	Campus	271.21	410.8	682.015	04/28/2014 1) Replaced bad ballast and lamps at back of gym. 2) Replaced bad lamps main building front entry.3) Replaced bad lamps annex building 2nd grade wing. 4) Replaced bad light fixture under covered area. 5) Replaced broken light fixture at back of kitchen by dumpsters.
17691	Athens Elementary	4/3/2014 2:17:43 PM	4/3/2014 Ballest of four light are not working they are located in the dining area of Athen, please see manager for more detail.	Dinning area	25.83	0	25.83	04/04/2014 1) Replaced bad ballast and lamps. 2) Replaced lamps in walk in cooler and freezer.
14137	Athletic Center	11/14/2013 1:38:35 PM	4 soccer goals 6ftX8Fwide on wheels color white (Mike Hernadez)	P.E	15.235	73.2	88.435	04/16/2014 Made 4 soccer goals from 2"sq tubing with casters and painted white.

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18129	Athletic Center	4/21/2014 9:59:40 AM	Need to repair A/C.	Old bus barn.	107.28	0	107.28	04/30/2014 Unit was diagnosed- found unit was low on freon added freon and stopped leak. In the future unit has to be replaced.
17395	Athletic Center	3/26/2014 1:03:54 PM	Floor light out in gym (Durbon Athletic Center)	Durbon Athletic Center	35.94	0	35.94	04/03/2014 Replaced 1- bad ballast and 1 lamp.
13202	Benavidez Elementary	10/15/2013 2:43:12 PM	There is a leak in the roof. This is a computer lab, and the last time it rained water started falling in the classroom. Our computer tech moved them out of the way, but we would greatly appreciated it if someone would come determine where exactly the leak is and correct it. Thank you.	230	320.8	90.77	411.57	04/02/2014 This room was checked over a 3 month period- there is no leak coming from the roof. It was water coming from an a/c unit (a drain pipe or condensation water.) That was the only time water was seen coming from this area. Changed the floor tile 4 months ago and is still in perfect condition. There is no water, mold or stains.
18249	Benavidez Elementary	4/24/2014 2:58:12 PM	sponge is lifting hazardous students outside	back playground	0	0	0	04/01/2014 Bus sent to shop.

ID	Campus	Submit Date	Request	Room	Labor	Parts	Total	Closing Statement
17587	Benavidez Elementary	4/1/2014 2:33:11 PM	move bulletin board from room 184 and instal in teachers workroom	teachers workroom	96.24	0	96.24	04/01/2014 Removed and installed bulletin board.
17594	Benavidez Elementary	4/1/2014 2:43:26 PM	cut counter top o allow space for a fridge	teachers lounge	32.08	0	32.08	04/01/2014 Cut counter top and removed top cabinet and back splash glued.
17589	Benavidez Elementary	4/1/2014 2:35:13 PM	door knob does not lock	Mens rest room by 227	40.26	0	40.26	04/07/2014 Installed new lock on mens restroom.
17590	Benavidez Elementary	4/1/2014 2:37:05 PM	need four door stops	front office	80.2	55.75	135.95	04/01/2014 4 door stops installed.
17595	Benavidez Elementary	4/1/2014 2:44:56 PM	boys rr stahl door is falling off	245	13.6	0	13.6	04/01/2014 2 new hinges installed.
17575	Benavidez Elementary	4/1/2014 11:35:45 AM	turn ac on too hot testing go on	280-283, campus	11.25	0	11.25	04/01/2014 Diagnosed unit- adjusted t-stat unit fine.
17695	Benavidez Elementary	4/3/2014 3:27:22 PM	ac leaking broken pipe per custodian	159	9.16	0	9.16	04/03/2014 Unit was diagnosed. Found unit had a drain leak due to someone hitting it. Fixed drain working properly.

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17714	Benavidez Elementary	4/4/2014 8:25:08 AM	Need to repair A/C.	149-151	22.15	0	22.15	04/04/2014 Rm 149 Unit was low on freon. Added freon with van stock. Will check up on it for leak purposes in the future- unit working fine. Rm 151 Unit was low on freon added freon with van stock will check up on it for leak purposes in the future unit running fine.
17962	Benavidez Elementary	4/14/2014 9:33:09 AM	ac leaking and too hot, muggy	159	4.58	0	4.58	04/14/2014 diagnosed unit- found unit was fine. Adjusted was at Heat 72 degrees cool 72 degrees. Change to heat 66 cool 72- unit working fine.
18004	Benavidez Elementary	4/15/2014 10:21:10 AM	Blower wheel broke on hair handler.	137	50.15	0	50.15	04/15/2014 Diagnosed unit found unit had a bad blower wheel. Replaced wheel with stock.
18118	Benavidez Elementary	4/21/2014 9:24:45 AM	Need to replace filters.	Campus	202.2	570.24	772.44	04/21/2014 Changed filter on 4/15.

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17573	Benavidez Elementary	4/1/2014 10:30:45 AM	The drain handle from the 3 compartment sink fell off see Manager for exact location	Kitchen	26.04	0	26.04	04/03/2014 Tightened handle nut.
17591	Benavidez Elementary	4/1/2014 2:40:54 PM	toilet is flushing non stop	255	26.04	0	26.04	04/07/2014 Replaced diaphragm kit.
17592	Benavidez Elementary	4/1/2014 2:41:31 PM	boys rr broken faucet	197	39.26	0	39.26	04/07/2014 Replaced 2 seats and 2 washers.
17599	Benavidez Elementary	4/1/2014 2:49:06 PM	get hot water in janitors sink	196	0	0	0	04/01/2014 Need to install new heater as a new project.
17896	Career Education Center	4/10/2014 12:42:02 PM	2 ceiling tiles have mold on them need to be replaced	Hallway	155.16	0	155.16	04/10/2014 3 bundles of ceiling tiles 2'x4' installed at hallways and classrooms Rm 8, Rm 10, Rm 6 and Rm 7.
17667	Career Education Center	4/3/2014 10:19:00 AM	too hot	ce 10	9.16	0	9.16	04/03/2014 Diagnosed unit- adjusted t-stat unit running fine.
17668	Career Education Center	4/3/2014 10:19:58 AM	too hot. room is full of computers and need air	ce 12	27.08	0	27.08	04/07/2014 Unit was diagnosed. Adjusted t-stat. Unit running fine.

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17749	Career Education Center	4/7/2014 8:42:05 AM	room to hot	11	11.25	0	11.25	04/07/2014 Diagnosed unit \- unit was fine. Adjusted t-stat programming was off. Reprogramming for the week.
10556	Career Education Center	8/21/2013 10:13:05 AM	Need to repair water leak at meter.	Meter	392.6	196.7	589.3	04/16/2014 By passed 3" leak. Installed new 3"x2 1/2 galvanized line.
16166	Career Education Center	2/10/2014 11:56:59 AM	clogged will not flush	10	39.26	0	39.26	04/11/2014 Replaced diaphragm.
17661	Career Education Center	4/3/2014 9:33:44 AM	floor drain needs to be unclogged	ce 1	1503.6	0	1503.6	04/17/2014 Unclogged with auger.
17766	Career Education Center	4/7/2014 12:15:46 PM	need plumbing to run air to a new minter saw up stairs	3	367.8	0	367.8	04/16/2014 Ran approximately 50' of air line with fittings.
17957	Career Education Center	4/14/2014 8:52:26 AM	Drain is clogged.	5	73.56	0	73.56	04/17/2014 Unclogged with auger machine.
17859	Carrillo Elementary	4/9/2014 1:16:50 PM	The door handle in room 304 has fallen off. There is no handle on the door.	304	30.195	0	30.195	04/10/2014 Repaired lock for Rm 304.
18239	Carrillo Elementary	4/24/2014 9:58:10 AM	Teacher lost key, need another key made. Thank you	206	20.13	29.7	49.83	04/30/2014 Keys made for Rm 206.

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17652	Carrillo Elementary	4/3/2014 8:29:27 AM	The air conditioner is running, but no cool air is coming out	110-111	27.65	0	27.65	04/03/2014 Unit was diagnosed found unit had two capacitor bad. Replaced caps with new ones from van stock. Unit working fine.
17582	Carrillo Elementary	4/1/2014 1:26:01 PM	Both restrooms have faucets that are loose and leaking water.	2nd grade and 5th grade restrooms both boys and girls	67.05	0	67.05	04/22/2014 Replaced faucet.
18030	Carrillo Elementary	4/15/2014 3:17:10 PM	The faucets have been leaking. We have put this work order before, but they have not fixed it.	2nd grade restroom	117.78	0	117.78	04/17/2014 Replaced cartridges in 7 faucets.
18135	Carrillo Elementary	4/21/2014 11:02:42 AM	Need to replace ballast.	Attic	38.745	0	38.745	04/30/2014 Replaced bad ballast and lamps.
16472	Dwight Middle School	2/19/2014 11:52:01 AM	Music stands need to be repaired and repainted (black spray paint) As per music Instructor's request.	Band Hall C bldg.	10.31	0	10.31	04/16/2014 Stands are in bad shape and broken unable to repair they need new stands. Notified Teacher and Dan.
17375	Dwight Middle School	3/26/2014 11:14:04 AM	Teacher (Ms. Elsa Gonzalez) would like to have a model of the solar system mounted to the ceiling in her classroom.	A 140	10.31	0	10.31	04/11/2014 This was done by campus custodian.

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17853	Dwight Middle School	4/9/2014 11:30:25 AM	We would like to hang a picture in the men's restroom. The walls are tile, so we need a few holes drilled into the tile in order to hang the picture frame.	Men's Staff Restroom A bldg.	10.31	0	10.31	04/11/2014 Hung picture on mens restroom.
17961	Dwight Middle School	4/14/2014 9:13:52 AM	Please come and drill hole in wall to hang wall clock.	Ladies Restroom C bldg.	10.31	0	10.31	04/14/2014 Hung wall clock at ladies restroom at building A.
18045	Dwight Middle School	4/16/2014 9:05:28 AM	The swing gate on the circulation desk in library broke off at the screws.	Library	20.62	0	20.62	04/17/2014 Had to put 1/4 screws washer to hold the swing door firm to the cabinet.
16809	Dwight Middle School	3/3/2014 9:56:49 AM	Metal weather stripping on door is coming off. Entrance to D bldg.	D bldg.	10.31	0	10.31	04/16/2014 Removed weather stripping from side door at building D.
17219	Dwight Middle School	3/21/2014 8:07:39 AM	Door handle came off. Needs to be replaced.	C bldg. entrance door	40.26	0	40.26	04/01/2014 Installed door handle.
17683	Dwight Middle School	4/3/2014 1:29:53 PM	Door arm is coming off. Needs to be repaired soon because it is hanging dangerously low.	A bldg. room 105	30.195	0	30.195	04/07/2014 Remounted door closure.
18094	Dwight Middle School	4/17/2014 11:33:09 AM	Assistant Principal is requesting copy of keys to Band Hall.	Band Hall C bldg.	20.13	11.85	31.98	04/30/2014 Keys made for band hall. Issued 3 keys.

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17518	Dwight Middle School	3/31/2014 10:05:02 AM	Need to replace filters.	Campus	101.64	0	101.64	04/01/2014 Replaced all the filter and finish. Replaced filters.
17619	Dwight Middle School	4/2/2014 9:52:30 AM	Need to replace A/C filters.	Cafeteria Area	101.64	0	101.64	04/01/2014 Replaced all filters.
17677	Dwight Middle School	4/3/2014 11:53:41 AM	Front office staff is freezing. Temp. is too cold in B bldg. front office.	Front Office B bldg.	15.83	0	15.83	04/03/2014 Temp in computer was 70 degrees set temp at 72 working fine.
17758	Dwight Middle School	4/7/2014 10:12:22 AM	Please turn on air in reference room.	Library Reference Room A bldg.	63.32	0	63.32	04/07/2014 Diagnosed unit- found all units were tripped due to a fire alarm. Reset fire alarm units working fine.
17769	Dwight Middle School	4/7/2014 1:15:13 PM	Office staff is too cold in front offices	Front Office B bldg.	7.33	0	7.33	04/07/2014 Adjusted t-stat in computer unit was fine.
17881	Dwight Middle School	4/10/2014 9:27:53 AM	Teacher says that classroom is too hot.	A bldg. 242	4.58	0	4.58	04/10/2014 Unit was diagnosed- found all units were tripped due to fire alarm.
17955	Dwight Middle School	4/14/2014 8:45:18 AM	Offices are extremely cold.	Front Office B bldg.	7.33	0	7.33	04/14/2014 Unit was diagnosed- computer temp was set to high. Adjusted t-stat unit is working fine.

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18196	Dwight Middle School	4/23/2014 8:23:08 AM	STAAR TESTING: Teachers are saying the classrooms are too hot. Please adjust temp.	A bldg. first floor (downstairs)	17.745	0	17.745	04/23/2014 Diagnosed unit- found out unit was shut off. Restarted chiller room is cooling.
18220	Dwight Middle School	4/24/2014 7:45:21 AM	Rooms are too hot.	A bldg. (2ND FLOOR)	160.8	0	160.8	04/24/2014 Diagnosed unit found unit was off on n alarm. Reset alarm chiller is on work fine in the fixture service call to Mequade needs to be looked at.
18345	Dwight Middle School	4/30/2014 7:50:14 AM	Classrooms are too hot.	2nd floor A bldg.	26.82	0	26.82	04/30/2014 Diagnosed unit found chiller was off due to an alarm. Reset alarm chiller is working fine in the future need to call service to look over chiller for any issues.
18011	Dwight Middle School	4/15/2014 11:15:55 AM	Overhead light above Secretary's desk went out just now. Needs to be replaced.	B bldg. Front Office	25.83	0	25.83	04/16/2014 Replaced bad ballast.
18116	Dwight Middle School	4/21/2014 9:04:03 AM	Need ballast replaced before April 24th STAAR testing date.	A bldg. 243	25.83	0	25.83	04/21/2014 Replaced bad ballast and lamps.
18252	Dwight Middle School	4/26/2014 11:38:18 AM	Light one of the lamps has both light tubes out	A207	25.83	0	25.83	04/29/2014 Replaced bad ballast and lamps.

ID	Campus	Submit Date	Request	Room	Labor	Parts	Total	Closing Statement
17617	Five Palms Elementary	4/2/2014 9:36:17 AM	Urinal is leaking...	Boys Restroom (UPSTAIRS)	58.89	0	58.89	04/08/2014 Replaced flush tube. 2 lav. handler.
18056	Five Palms Elementary	4/16/2014 10:21:18 AM	Gym is without electricity, (after being reset this morning)	Gym	289.74	1348	1637.74	04/16/2014 Troubleshoot problem, found loose connection on circuit breaker causing an error. New breaker on order. 04/18, 2014 Install new breaker.
17603	Five Palms Elementary	4/1/2014 3:27:41 PM	room is to hot	109	0	0	0	04/01/2014 Diagnosed unit. Adjusted t-stat unit working fine.
17902	Five Palms Elementary	4/10/2014 2:39:27 PM	Compressor is out	109	503.2	0	503.2	04/10/2014 Unit was diagnosed found unit needed to be replaced. Replaced unit with approved of management. The cost of materials was turned in.
17618	Five Palms Elementary	4/2/2014 9:37:29 AM	Faucet continues to run...turning off water	Girls Restroom - Upstairs	39.06	0	39.06	04/02/2014 Replaced cartridge.
16602	Hernandez Learning Center	2/24/2014 1:37:08 PM	Sink pipe is leaking.	126	26.04	0	26.04	04/03/2014 Resealed gooseneck.
18028	Hutchins Elementary	4/15/2014 2:46:31 PM	Need to fix ballast in classrooms	224 & 226	23.96	0	23.96	04/15/2014 Replaced bad ballasts.

ID	Campus	Submit Date	Request	Room	Labor	Parts	Total	Closing Statement
15815	Hutchins Elementary	1/30/2014 10:45:10 AM	Need to sound proof classrooms.	# 13, 15, 18, 2, 3, 9 & 10	128.32	0	128.32	04/24/2014 Only the clinic need it to be done and room #8. 2 bundle of 2x4 ceiling tiles- 1 box 1" finish nails.
17401	Hutchins Elementary	3/26/2014 2:02:30 PM	Gutters by exit doors from cafeteria towards Pre-K wing, are backing up and lots of water is pouring, getting students wet.	gutter by exit door from cafeteria towards New Pre-K Wing	128.32	0	128.32	04/03/2014 Cleaned out gutters as requested. Used 1 can of gutters seal and 1 tube of silicone.
17707	Hutchins Elementary	4/3/2014 4:27:30 PM	Need to fix nurse desk legs are very loose, need new screws.	11	27.2	0	27.2	04/04/2014 Some self tapping screws.
18347	Hutchins Elementary	4/30/2014 8:09:59 AM	Need to fix bottom of gate by GYM, people are using it as a way to get in to the school grounds.	Back Gate by GYM	80.2	0	80.2	04/30/2014 Back gate adjusted.
17657	Hutchins Elementary	4/3/2014 8:58:20 AM	Follow up request! Exit door from Cafeteria toward Pre-Building is slamming to hard.	doors by cafeteria	30.195	0	30.195	04/08/2014 Adjusted 4 sets of double doors.
17680	Hutchins Elementary	4/3/2014 1:03:50 PM	exit door closes to room # 18 the exit doors do not lock.	doors by room # 18	30.195	0	30.195	04/04/2014 Repaired exit doors by RM 18.

ID	Campus	Submit Date	Request	Room	Labor	Parts	Total	Closing Statement
17715	Hutchins Elementary	4/4/2014 8:27:59 AM	Need to get a key made for Machanical Room Down Stairs, right now we have no key for it.	Mechanical Room Down Stairs	30.195	42.5	72.695	04/24/2014 Rekeyed lock for Mech. Room.
18193	Hutchins Elementary	4/22/2014 4:00:23 PM	The Green gates by Pre-K buidling do not lock, Needs a lock and a key for it.	By Pre-K Building	139.36	0	139.36	04/22/2014 4 new locks and adjusted all 4 gates and oiled hinges.
17570	Hutchins Elementary	4/1/2014 9:59:16 AM	Need a/c in the Pre-K room EC11 and need a/c temp cooler upstairs building.	office	13.825	0	13.825	04/01/2014 diagnosed units- adjusted t-stat was heat 70 degrees and cool 74 degrees. Heat 66 Cool 77 unit running fine.
17655	Hutchins Elementary	4/3/2014 8:50:30 AM	GYM is to hot, GYM A/C is only working with one compressor. 3 other compressor have being broken for the past 3 years. HELP!!!!	GYM	59.31	0	59.31	04/03/2014 Unit was diagnosed- found unit was really dirty on coils and temp was to high washed coils and adjusted t-stat. T-stat was heat 7- cool 74 degrees. Changed to Heat 66 degrees and cool 72 degrees.

ID	Campus	Submit Date	Request	Room	Labor	Parts	Total	Closing Statement
18195	Hutchins Elementary	4/23/2014 8:13:33 AM	No A/C in EC-11, Science Rooms and office upstairs by Room # 224.	EC-11, Science Rooms and office by Room # 224 upstairs.	9.16	0	9.16	04/23/2014 Diagnosed unit found unit was fine-t-stat was lowered on other room had to lower t-stat to cool other room A/C fine.<div> </div>
18224	Hutchins Elementary	4/24/2014 8:55:48 AM	NO A/C	226 and office next to it	0	0	0	04/30/2014 Adjusted temps and times on cool mode. A/C cooling in office area.
18341	Hutchins Elementary	4/29/2014 4:31:29 PM	no a/c in room # 6 temp. reading at 78	6	61.335	0	61.335	04/30/2014 05/05/2014 Room #6 found bad blower belt and set temps on t-stat. A/C working ok.
18348	Hutchins Elementary	4/30/2014 8:10:30 AM	No A/C room is very warm.	6	40.89	0	40.89	04/30/2014 Diagnosed unit found unit had no blower due to bad belt. Replaced belt with new one with.
18078	Hutchins Elementary	4/16/2014 3:34:01 PM	Need to replace ballast in room # 13.	13	11.98	0	11.98	04/21/2014 Checked with Mr. Lee and he replaced lamps in room and check all lights were on.

ID	Campus	Submit Date	Request	Room	Labor	Parts	Total	Closing Statement
17674	Kazen Middle School	4/3/2014 11:03:23 AM	The Assistant Principal, Mr. Ozuna, notified the front office that there is an electrical wire hanging low between the 3rd and 4th wing. The electrical wire is with grasping distant of a student. There is concern that a student can get injured by this wire. Please address this issue as soon as possible. This is an urgent matter. Thank you.	Between 3rd wing and 4th wing	23.96	0	23.96	04/3/2014 Picked up communication wire and tied to guide wire.
17623	Kazen Middle School	4/2/2014 10:34:50 AM	In the Girls Restroom in the 4th wing, a door needs to be re-installed. Please repair as soon as possible, Thank you.	4th wing Girls Restroom	256.64	0	256.64	04/24/2014 3 stall doors installed. 3 new sets of hinges. 2 striker and 1 new latch.
17834	Kazen Middle School	4/9/2014 8:46:11 AM	In the Front office, the Men's restroom door handle does not lock correctly. Please repair the door handle as soon as possible. Please see Mr. Ozuna. Thank you.	Front Office restrooms	30.195	76.88	107.075	04/11/2014 Installed new restroom lock.

ID	Campus	Submit Date	Request	Room	Labor	Parts	Total	Closing Statement
10575	Kazen Middle School	8/21/2013 11:57:42 AM	Mr. Ozuna, Assistant Principal needs for some keys to be made as soon as possible. They are to give to the new teachers on campus. Please see him in the front office to get the original keys. Thank you very much.	ARD Room, Gym and Coaches Keys	20.13	11.9	32.03	04/14/2014 Keys made for Kazen.
17473	Kazen Middle School	3/28/2014 9:02:40 AM	Teachers are complaining of the rooms being too hot in the 4th wing. Please check the AC as soon as possible. (Also it will be testing next week and students need to be comfortable.) Thank you.	4th wing	84.08	0	84.08	04/03/2014 Diagnosed unit- units are still under warranty. Adjusted t-stats turned on fresh air. A contractor needs to come by and check units.

ID	Campus	Submit Date	Request	Room	Labor	Parts	Total	Closing Statement
17953	Kazen Middle School	4/14/2014 8:39:01 AM	The AC in the 4th wing is not working, teachers are complaining that it is too hot. Also, the front office thermostat is not working and it is very warm. Due to Testing on April 22 and 23 our school needs the AC to be in working condition. Thank you.	4th Wing and Front office	18.405	0	18.405	04/14/2014 Diagnosed unit- found unit was running fine. Adjusted t-stat. *Note: All t-stats were moved therefore all t-stats were locked.
17325	Kazen Middle School	3/25/2014 10:02:54 AM	Due to Testing: In the 2nd wing room 214, the ballast needs to be replaced before April 1, 2014 so the room can be ready for testing. Thank you.	2nd wing room 214	26.06	0	26.06	04/01/2014 Replaced 2 bad ballast in front of classroom.
17451	Kindred Elementary	3/27/2014 11:01:28 AM	Wall shelf fell. needs screwing and to be put back to place.	Library	41.24	0	41.24	04/07/2014 Relocated shelf to library office-used wall anchors.
17379	Kindred Elementary	3/26/2014 11:44:43 AM	Need to paint back parking lot.	Outside parking lot	143.24	0	143.24	04/02/2014 Painted parking lot. Paint was in stock.
17607	Kindred Elementary	4/2/2014 7:31:49 AM	Install a shelf for sink area.	18	10.31	0	10.31	04/14/2014 Installed shelf above sink area screws/anchors.

ID	Campus	Submit Date	Request	Room	Labor	Parts	Total	Closing Statement
17687	Kindred Elementary	4/3/2014 1:55:00 PM	CIS A/C is not cooling. It blows hot air only.	301	36.81	0	36.81	04/08/2014 Diagnosed unit- unit was low on freon and had a bad wire to compressor. Added freon with van stock. Replaced wire unit working fine.
18222	Kindred Elementary	4/24/2014 8:44:29 AM	Door cannot be locked. Needs to be checked.	Portable 301	30.195	0	30.195	04/29/2014 Repaired dead bolt lock for Rm 301.
18279	Kindred Elementary	4/28/2014 11:42:26 AM	The wires that hold the fence to the post need to be were replace. fence is loose.	Parking Lot on Navajo and Palo Alto	41.24	0	41.24	04/29/2014 Repaired fence line at playground by Navajo/Palo Alto/ Kindred.
17885	Kindred Elementary	4/10/2014 9:48:26 AM	Locked her keys in closet. No other key. SORRY	204	9.77	0	9.77	04/11/2014 Door opened as needed.
17947	Kindred Elementary	4/14/2014 7:37:36 AM	4/14/2014 Kindred has the back door entrance that they are having trouble opening and last week and today they could not open the door at all we will appreciate all you help thanks.	KITCHEN	40.26	0	40.26	04/14/2014 Repaired dead bolt lock and replaced latch bolt.
17682	Kindred Elementary	4/3/2014 1:19:53 PM	Toilet is over flowing when flushed and will not drain in its initial flush.	Upstairs Boys Restroom	52.08	0	52.08	04/03/2014 Unclogged as needed.

ID	Campus	Submit Date	Request	Room	Labor	Parts	Total	Closing Statement
9761	Madla Elementary	6/11/2013 3:32:33 PM	By the 2 back doors in the classroom there are no tiles on the entry part of the flooring.	10	15.19	0	15.19	04/29/2014 Removed broken tile and replaced with new tile.
15050	Madla Elementary	1/6/2014 1:24:59 PM	Need completion done on door entry for card swipes.	Main Office	165.75	450.5	616.25	04/11/2014 Hooked up key pad 10.
17413	Madla Elementary	3/26/2014 2:56:04 PM	The gym awning needs to be repaired.	Gym	0	0	0	04/15/2014 Do not need it because do not have an awning.
17937	Madla Elementary	4/11/2014 1:01:23 PM	Have a sign mounted on office door.	Main Office	7.595	0	7.595	04/11/2014 Mounted sign on door.
18065	Madla Elementary	4/16/2014 11:46:40 AM	Emergency- Gym will not lock due to new slide key lock installed on door.	Gym	20.13	0	20.13	04/17/2014 New panic bar will be programmed.
18159	Madla Elementary	4/22/2014 9:02:20 AM	Lock on Pre-K doors need to be changed where they can lock and unlock them from the inside.	40,41,42,43	30.195	0	30.195	04/23/2014 Locks repaired.

ID	Campus	Submit Date	Request	Room	Labor	Parts	Total	Closing Statement
17656	Madla Elementary	4/3/2014 8:58:19 AM	Please adjust thermostats to these labs to be a little cooler than regular classrooms. They are hot this morning and they cannot stay that way due to the computers running correctly.	Computer labs 15,23,2	23.82	0	23.82	04/03/2014 Adjusted all t-stat with Principle. Units working fine and programmed as well.
17817	Madla Elementary	4/8/2014 1:30:17 PM	The Air is not working in the nurses clinic, needs to be repaired ASAP.	Nurses Clinic Room 9	13.825	0	13.825	04/08/2014 Diagnosed unit found unit was fine-adjusted t-stat had heat 70 degrees and cool 76. To heat 66 and cool to 72. Unit working fine.
18328	Madla Elementary	4/29/2014 11:50:39 AM	Office is way to cold, can thermostat be tweaked a few degrees warmer.	Main Office	4.715	0	4.715	04/29/2014 Adjusted t-stat unit working fine.
18037	Madla Elementary	4/16/2014 8:23:04 AM	Ballast need to be replaced before testing next week.	5,7,13	95.84	0	95.84	04/17/2014 Replaced ballast and lamps.
17170	Palo Alto Elementary	3/20/2014 9:12:17 AM	Door knob in room 31 will not lock.	31	39.08	0	39.08	04/01/2014 Repaired lock for Rm 31 and 28.
17487	Palo Alto Elementary	3/28/2014 11:16:22 AM	Broken window in Library wing.	Library wing	20.13	441.84	461.97	04/03/2014 Replaced broken windows.

ID	Campus	Submit Date	Request	Room	Labor	Parts	Total	Closing Statement
17819	Palo Alto Elementary	4/8/2014 1:59:12 PM	Main door of gym is slamming. Safety hazard for students. Please see Coach.	Gym	50.325	139.5	189.825	04/11/2014 Replaced broken door closure.
15716	Palo Alto Elementary	1/28/2014 2:37:36 PM	Water fountain outside by Pre-K is running constantly.	Outside by Pre-K	21.48	0	21.48	04/14/2014 Replaced 5 kits.
16503	Palo Alto Elementary	2/20/2014 7:47:22 AM	The drain in the utility closet is clogged see Manager for exact location	Kitchen	42.96	0	42.96	04/11/2014 Removed sections of pipe and fittings under building to remove grease and rocks.
17913	Palo Alto Elementary	4/10/2014 4:29:01 PM	Sinks are falling off the wall in boys restroom across from the office. Please see Mando.	Boys Restroom	0	0	0	04/15/2014 Tightened sink.
18020	Palo Alto Elementary	4/15/2014 2:07:14 PM	Sewage is coming out from the ground under the covered area. Please see Mando.	Covered Area	98.15	0	98.15	04/15/2014 Unclogged with hydro jetter roto-rooter.
17946	Palo Alto Elementary	4/11/2014 2:38:33 PM	Need ballast replaced in library building hallway.	Hallway Library Building	23.96	0	23.96	04/11/2014 Replaced 2 bad ballasts in the hall.
17911	Parent and Community Center	4/10/2014 4:26:52 PM	Need to replace all filters.	Campus	29.645	0	29.645	04/11/2014 Replaced all filters.
18015	Price Elementary	4/15/2014 1:04:00 PM	Door knob is loose, needs to be tighten	Room 28	20.13	0	20.13	04/16/2014 Repaired door knob for Rm 28.

ID	Campus	Submit Date	Request	Room	Labor	Parts	Total	Closing Statement
18331	Price Elementary	4/29/2014 1:20:50 PM	Need to install chain or railing in old mechanical room where boiler was. Need to secure pit area. See Mr. Marti if you need more information.	Mechanical Room	60.94	0	60.94	04/30/2014 Welded 4" flat to one end to anchor onto wall.
18012	Price Elementary	4/15/2014 11:35:42 AM	4/14/2014 P rice has a 3 Comparment sink faucet that has a big Water leak it need a prompt attention.	Kitchen	10.74	0	10.74	04/16/2014 Installed new ceramic stem and handle.
18072	Shepard Middle School	4/16/2014 1:37:59 PM	Light by the door is out and light in the front middle by white broad is out.	C107	0	0	0	04/21/2014 Replaced 4LT ballast.
16567	Shepard Middle School	2/21/2014 1:07:17 PM	Fire alarm inspection.	Fire Alarm	103.32	300	403.32	04/18/2014 Completed.
15371	Shepard Middle School	1/15/2014 9:02:31 AM	The girl's locker room needs 4-6 benches made. The girls needs something to sit on other than the ground. Thank you!	Girl's Lockerroom	338.4	318.2	656.6	04/10/2014 Made 4 6' benches for girls locker room steel frame and wood top.
17295	Shepard Middle School	3/24/2014 1:08:07 PM	Please re-install the partition between two urinals.	Boy's C-Wing Restroom	15.19	0	15.19	04/29/2014 Installed partitions on wall between urinals.

ID	Campus	Submit Date	Request	Room	Labor	Parts	Total	Closing Statement
17340	Shepard Middle School	3/25/2014 1:55:41 PM	Please repair hole in wall.	Boy's B-Wing Restroom (between cafeteria and gym)	15.19	0	15.19	04/16/2014 Installed plywood behind water fountain. 1/2in x 59in x 3 feet for temporary because of broken sheetrock.
18203	Shepard Middle School	4/23/2014 9:42:48 AM	Need to repair roof drain leak Teachers lounge.	Bulding B	100	0	100	04/29/2014 Made repairs to 6" PVC.
18221	Shepard Middle School	4/24/2014 8:15:41 AM	The door to the C-building does not lock with the key. Please repair ASAP due to the lockdown of all doors on 4/24.	C-Building	30.195	0	30.195	04/28/2014 Repaired panic bar for double doors in C building.
18236	Shepard Middle School	4/24/2014 9:28:22 AM	Please repair lock on this door.	A125	30.195	0	30.195	04/28/2014 Repaired lock for Rm A-125.
17561	Shepard Middle School	4/1/2014 7:54:43 AM	Extremely humid in this room. You can feel the moisture when you run your hands on the instruments, desk, etc.	Band Hall	24.24	0	24.24	04/01/2014 Unit was diagnosed- found unit was fine. Adjusted t-stat had 70 heat cool 75 changed to 66 heat and 72 cool.
17568	Shepard Middle School	4/1/2014 9:07:09 AM	Too hot in this room. Please adjust temperature.	B236	14.66	0	14.66	04/03/2014 Diagnosed unit- found unit breaker was off. Unit had brand new filters. Filter crew did not turn on breaker.

ID	Campus	Submit Date	Request	Room	Labor	Parts	Total	Closing Statement
17616	Shepard Middle School	4/2/2014 9:04:30 AM	Room B229 is still hot after a/c maintenance visit on 4/1/14.	B229	17.745	0	17.745	04/002/2014 Unit was diagnosed again- everything was fine lowered t-stat.
17653	Shepard Middle School	4/3/2014 8:30:31 AM	HOT in this room. Please adjust thermostat.	B228	0	0	0	04/03/2014 Diagnosed unit- found unit was off from breaker. Filters were brand new. Filter crew did not turn breaker back on.
17684	Shepard Middle School	4/3/2014 1:38:02 PM	<p>This room is still very humid and moist. Papers are warped. You can feel the moisture on the instruments and the desks. Teacher is concerned about damage to \$300,000 worth of instruments.</p> <p>While the temperature is better, the humidity is not.</p>	Band Hall	11.91	0	11.91	04/03/2014 Unit was diagnosed found unit was fine. Adjusted t-stat and explained to teach about t-stat. Heat 70 Cool 74 Heat 66 Cool 72 unit running fine.

ID	Campus	Submit Date	Request	Room	Labor	Parts	Total	Closing Statement
17688	Shepard Middle School	4/3/2014 2:05:05 PM	<p>Please see note below from teacher:</p> <p>Ms. Reeves,</p> <p>It has been deathly hot in my room all day so I decided to check my thermostat and it is absolutely blank. I think it died. Can you please see if someone can come look at it? Please, it's really uncomfortable in here.</p>	A207	14.66	0	14.66	04/03/2014 Diagnosed unit found unit had the breaker off. Unit had new filter. Filter crew did not turn breaker back on. Unit running fine.
17693	Shepard Middle School	4/3/2014 2:34:55 PM	Hot in these areas. Please adjust thermostat.	Attendance Office/ VP corridor	7.33	0	7.33	04/03/2014 Diagnosed unit- adjusted t-stat was at 70 heat 74 cool changed to 66 heat and 72 cool. Unit working fine.
17722	Shepard Middle School	4/4/2014 9:05:33 AM	Unit outside gym needs freon.	Unit 2 outside gym	23.82	0	23.82	04/08/2014 Unit was diagnosed. Found unit needs belts. Changed belts with van stock B-96- B-97 unit working fine.
17905	Shepard Middle School	4/10/2014 4:24:14 PM	Need to replace filters.	Campus	127.05	0	127.05	04/04/2014 Replaced all ceiling tiles.

ID	Campus	Submit Date	Request	Room	Labor	Parts	Total	Closing Statement
17992	Shepard Middle School	4/15/2014 8:43:13 AM	Please check the a/c vents in the nurse's office restroom . Mold is growing on the walls.	Nurse's office	11.91	0	11.91	04/15/2014 This issue was diagnosed. This is not an A/C issue but adjusted t-stat to cool restroom heat was 72 degrees cool 76 degrees. Changed heat 66 cool 72 degrees.
14569	Shepard Middle School	12/5/2013 10:47:43 AM	Please install a light fixture outside of this gym's entry way. It is very dark in the mornings.	Blue Gym	395.34	204.47	599.81	04/04/2014 Installed fixture.
17759	Shepard Middle School	4/7/2014 10:37:12 AM	Lights are flickering and two other lights are out. Please replace before STAAR Exam. Thank you!	A118	0	0	0	04/07/2014 Custodian spoke to Principal. Replaced lamps only.
17933	Shepard Middle School	4/11/2014 11:03:07 AM	Light out. Please replace asap.	Library	78.18	0	78.18	04/14/2014 Replaced emergency ballast 3lt T8 ballast and lamped several light fixtures.

ID	Campus	Submit Date	Request	Room	Labor	Parts	Total	Closing Statement
17725	South San Antonio High School	4/4/2014 9:53:22 AM	The elevator in the lobby of the auditorium is off. Not sure if it is out of service or is a breaker. The elevator will be needed for the Dance and Cheer Spring Show on Friday, April 11th.	Auditorium	0	0	0	04/08/2014 Elevator repaired by company.
14972	South San Antonio High School	12/18/2013 11:54:45 AM	Need to install security alarm.	Band hall	25.83	435	460.83	04/02/2014 Bandhall/ Auditorium- they were tied in with new high school security system. (Bond project)
17648	South San Antonio High School	4/3/2014 8:03:28 AM	All of the outlets which are connected to the isimet in the room are no longer functioning. there is no electricity running to the outlet on the lab tables the teacher table or the wall outlets in the back and left side of the room.	E103	208.48	0	208.48	04/11/2014 Replaced service key switch.
17510	South San Antonio High School	3/31/2014 9:43:40 AM	Need a lock and key for a filing cabinet in the Front Office.	Front Office	29.31	0	29.31	04/01/2014 Key made for filing cabinet.

ID	Campus	Submit Date	Request	Room	Labor	Parts	Total	Closing Statement
16184	South San Antonio High School	2/10/2014 2:33:57 PM	Office locks not working. Also practice rooms and second bandhall locks not working.	Bandhall	50.325	0	50.325	04/11/2014 Repaired lock for band hall office and practice rooms.
17598	South San Antonio High School	4/1/2014 2:48:15 PM	Door handles to bandhall practice rooms are broken and not locking. Main door handle to 2nd bandhall is broken.	Bandhall	30.195	84	114.195	04/15/2014 Replaced broken back set bolt for band hall room.
17663	South San Antonio High School	4/3/2014 9:54:50 AM	Need to rekey or make keys for mechanical room door. Please see Paul N.	Old band hall mechanical room	0	32.25	32.25	04/22/2014 Keys made for band hall and lock rekey.
17672	South San Antonio High School	4/3/2014 10:57:12 AM	Top arm of the door on the east side of the band hall - is broken. Needs to get fixed in order to lock. Thanks!	Band Hall	50.325	0	50.325	04/07/2014 Repaired and remounted door closure for band hall double doors.
17901	South San Antonio High School	4/10/2014 2:25:13 PM	On the 1st floor there are some doors that are broken. One door has the frame lifted. Another has the top arm broken door almost falling. If these can get checked. Thanks.	F Bldg	40.26	0	40.26	04/16/2014 Repaired and remounted closure in F building.

ID	Campus	Submit Date	Request	Room	Labor	Parts	Total	Closing Statement
17990	South San Antonio High School	4/14/2014 3:49:25 PM	Mechanical (band hall) and electrical room corridor- Mr. Bill Zamora is requesting keys to these rooms.	Mechanical Room and Electrical Room	0	0	0	04/30/2014 Back gate adjusted.
18035	South San Antonio High School	4/16/2014 7:28:12 AM	Hinge broke - door does not close (west exit).	E Bldg	40.26	0	40.26	04/16/2014 Repaired double doors to E-building. Replaced top pivot hinges.
18049	South San Antonio High School	4/16/2014 9:27:58 AM	Rm E218 - door handle is broken needs repairing a.s.a.p.	E Bldg - 218	30.195	0	30.195	04/17/2014 Repaired door handle for RM 218.. Replaced springs.
18213	South San Antonio High School	4/23/2014 1:38:49 PM	West side of E Bldg has a window where the rubber siding was removed and window is ready to fall. Needs to get fixed a.s.a.p.	E Bldg	30.195	0	30.195	04/29/2014 Repaired window on west side of building. Installed new rubber stop.
18229	South San Antonio High School	4/24/2014 9:11:10 AM	The door slams shut, it may be missing a piece to help it close gently. Also, the handle (same door) is very loose.	A-324	20.13	0	20.13	04/29/2014 Adjusted door closer for RM A-324.

ID	Campus	Submit Date	Request	Room	Labor	Parts	Total	Closing Statement
17622	South San Antonio High School	4/2/2014 10:19:53 AM	Dance Studio in Room BH2 is not working. Please see Jennifer Hoffman, for access to room.	bh2 dance studio	11.25	0	11.25	04/02/2014 Diagnosed unit- adjusted t-stat unit working fine.
18298	South San Antonio High School	4/28/2014 2:44:29 PM	Need to repair A/C.	Mechanical Room F Building	11.91	0	11.91	04/28/2014 Units were diagnosed- all units were all shut down due to fire alarm testing. Reset all t-stats unit are working fine.
18107	South San Antonio High School	4/17/2014 3:21:27 PM	4/17/2014 So.San has several drain clogged they need a prompt attention thanks.	Kitchen	73.56	0	73.56	04/21/2014 Unclogged total of 5 drains.
15433	Zamora Middle School	1/16/2014 8:40:08 AM	The rope on our flag pole busted. We have a secondary rope on it, but it does not have enough hooks to fly all our flags.	Outside flag pole	160.4	0	160.4	04/10/2014 New cable for flag pole installed.
17408	Zamora Middle School	3/26/2014 2:28:00 PM	Broken tile.	Hallway by locker rooms	27.2	0	27.2	04/01/2014 4pcs of 2x4 ceiling tile changed.
18165	Zamora Middle School	4/22/2014 9:41:59 AM	We have new flags, but they do not fit the rope we have. We need a new rope with correct hook alignment. Thank you.	Flag Pole	47.6	0	47.6	04/22/2014 Installed new hooks.

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8151	Zamora Middle School	4/3/2013 2:31:43 PM	E wing entrance door the one on the right has a broken closer and is holding on one screw.	E Wing	0	0	0	04/03/2012 Remounted door closer.
18021	Zamora Middle School	4/15/2014 2:09:23 PM	doorknob needs to be repaired.	D130	30.195	0	30.195	04/17/2014 Repaired lock to RM D130.
18062	Zamora Middle School	4/16/2014 11:24:24 AM	Need to repair broken window due to weather.	Back door	20.13	210	230.13	04/16/2014 Repaired broken window for D building.
17949	Zamora Middle School	4/14/2014 8:21:49 AM	Teacher reported that it's very hot in the room. Please lower or fix a/c.	D130	4.58	0	4.58	04/14/2014 Unit was diagnosed with computer- temps were set to high on cool. Adjusted t-stat- unit working.
14938	Zamora Middle School	12/17/2013 2:09:43 PM	Center sink keeps running and cannot be shut off.	girls restroom outside	10.74	0	10.74	04/07/2014 Repaired fixture as needed.
15418	Zamora Middle School	1/15/2014 2:30:58 PM	Second sink to left. Water will not turn off.	boys locker room	10.74	0	10.74	04/07/2014 Installed cartridge and activator.
16170	Zamora Middle School	2/10/2014 12:39:01 PM	Ice machine drain pipe needs to be glued. Keeps falling off and flooding room.	laundry room	10.74	0	10.74	04/07/2014 Glued pipe as needed.
16306	Zamora Middle School	2/13/2014 11:02:12 AM	Drain is clogged.	E Wing Boys restroom	21.48	0	21.48	04/07/2014 Unclogged drain.

ID	Campus	Submit Date	Request	Room	Labor	Parts	Total	Closing Statement
16789	Zamora Middle School	3/2/2014 3:21:15 PM	*Sink on far left (closest to door) is leaking and water pools around water spout and spills on floor. Also leaking underneath. Floor is constantly wet. *Other two faucets do not work for some reason.	Girls RR (outside) between gym and band hall.	52.08	0	52.08	04/08/2014 Repaired fits as needed.
17374	Zamora Middle School	3/26/2014 10:58:08 AM	Leak inside boy's locker room.	Boy's Locker Room	58.89	0	58.89	04/07/2014 Repaired copper fittings leak in wall area.