

Board of Education Information

To: Board of Education

From: Matt Rich

Date: December 12, 2025

Re: Approve 10 Month Secretary - Winfield Primary - Karla Sanchez

Recommendation:

It is the recommendation of the Superintendent to approve Karla Sanchez for the 10 month Secretary at Winfield Primary position at a rate of \$19 per hour.

Background Information:

Miss Sanchez is a West Chicago High School graduate who has worked a variety of positions including preschool assistant, nursing home waitstaff, and jewelry sales, bringing a blending of different experiences working with children and adults. Miss Sanchez is bilingual in Spanish. We look forward to having her high energy and caring personality within our primary office.