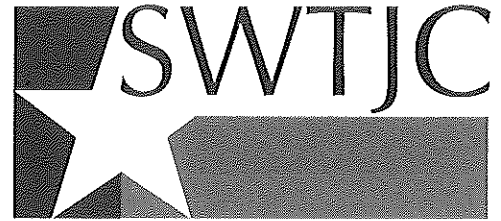


Southwest Texas Junior College • Uvalde

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#6 Uvalde • Del Rio • Eagle Pass • Crystal City



January 17, 2013

To: Board of Trustees
From: Administration
Re: Accounts Receivable Administration

CD (Legal) states:

If under the rules adopted by the attorney general under Government Code Chapter 2107, the College District is not required to refer a delinquent obligation for collection to the attorney general, the College District is not required to expend resources for further collection efforts if, considering the amount, security, likelihood of collection, expense, and available resources, the College District determines that further collection should not be actively pursued. *Education Code 51.010*

Proposed CD (Local):

Periodic review of Accounts Receivable shall be made by College personnel. Any balance \$15.00 or less and over five semester terms past due shall be removed from Accounts Receivable.