

Purchase Request #3
Regular Board Meeting June 25, 2019
Consideration of Approval to
Contract for Plumbing Inspection,
Maintenance and Repair Services

ADMINISTRATION RECOMMENDATION/REPORT

The District President recommends the Board of Trustees approve a contract to purchase plumbing inspection, maintenance and repair services from Amundson Plumbing (Primary Vendor) and Classic Plumbing (Secondary Vendor) for the District.

BACKGROUND

The District utilizes a licensed outside contractor for repair, maintenance and required inspection services for plumbing systems throughout the District facilities as a complement to the internal facilities plumbing staff.

Invitation to bid (ITB) Number 4237 was issued to procure plumbing inspection, maintenance, and repair services. Three (3) responses were received and evaluated by a team consisting of the District Facility Plant Operation Managers, the District Plumber, and the Interim Executive Director of Facilities and Construction. Based on the bid evaluation criteria which includes pricing, references, quality, and meeting District needs, the District has determined Amundson Plumbing would provide the best value to the District as the primary vendor. Classic Plumbing would be a secondary vendor, in the event the primary vendor is not able to provide the requested service.

IMPACT OF THIS ACTION

The combined services of the District's plumbing staff and the outside plumbing contractor allows the District to maintain and ensure the necessary operation of all plumbing systems as required by state and local regulations and codes.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

This purchasing request is for spend authorization of \$425,000.00 for three (3) years, which is budgeted in the District's Facility Plant Operations departments' FY19 operating budget and subsequent year's budgets subject to Board approval for the products and services described and in accordance with Board Policy CF (Local) and Texas Education Code Section 44.031.

MONITORING AND REPORTING TIMELINE

The term of contract will be three (3) years beginning July 28, 2019 through July 31, 2022.

RESOURCE PERSONNEL

Julie Bradley

Interim Chief Financial Officer

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