

**BOARD OF TRUSTEES
AGENDA**

<input type="checkbox"/> Workshop	<input checked="" type="checkbox"/> Regular	<input type="checkbox"/> Special
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(A) Report Only Recognition

Presenter(s):

Briefly describe the subject of the report or recognition presentation.

(B) Action Item

Presenter(s): ISMAEL MIJARES, ASSISTANT SUPERINTENDENT FOR BUSINESS AND FINANCE
LUIS VELEZ, PURCHASING DIRECTOR

Briefly describe the action required.

CONSIDER AND TAKE APPROPRIATE ACTION ON THE REQUEST TO AWARD SEALED PROPOSAL NO. 140511 FOR TORTILLAS AND THE BOARD DELEGATES THE SUPERINTENDENT OR DESIGNEE THE AUTHORITY TO MAKE RELATED BUDGETED PURCHASES OF GOODS OR SERVICES AS PER BOARD POLICY CH.

(C) **Funding source: Identify the source of funds if any are required.**

BUDGETED FUNDS

(D) **Clarification: Explain any question or issues that might be raised regarding this item.**

SEE ATTACHED MEMORANDUM



EAGLE PASS INDEPENDENT SCHOOL DISTRICT

To: Mr. Ismael Mijares, Assistant Superintendent for Business and Finance

From: Luis A. Vélez, Purchasing Director

Date: Tuesday, June 24, 2014

Subject: Recommendation on Sealed Proposal Number 140511 for Tortillas

Digitally signed by Luis A. Vélez
Date: 2014.06.03 13:36:45
-05'00'

Based on the submitted proposals, the Department of Purchasing recommends that Sealed Proposal Number 140511 for Tortillas be awarded in accordance with the specifications and requirements of the proposal and as per the attached Tabulation Sheet.

If you have any questions or need more information regarding this matter, please contact me at the purchasing department.

**EAGLE PASS INDEPENDENT SCHOOL DISTRICT
SEALED PROPOSAL NO. 140511 - TORTILLAS
TABULATION SHEET**

Description:	Exquisita Tortillas, Inc.* Edinburg, TX	Flowers Baking Co.* San Antonio, TX	Saritas Tortilla Factory, Inc. Eagle Pass, TX
1 YELLOW CORN TORTILLA			
Brand:	NO BID	Mi Casa	Fernandez
Size:		6"	5 ¾"
Weight (oz):		0.83**	1.00
Total cost per package:		\$ 1.24	\$ 6.00
Count per package:		30	100
Unit Cost (per tortilla):		0.0413	0.0600
2 WHITE CORN TORTILLAS (MASECA)			
Brand:	Exquisita	NO BID	La Hacienda
Size:	5 ¾"		5 ¾"
Weight (oz):	1.00		1.00
Total cost per package:	\$ 2.65		\$ 6.00
Count per package:	100		100
Unit Cost (per tortilla):	0.0265		0.0600
3 WHOLE GRAIN TORTILLAS			
Brand:	Exquisita	Mi Casa	Saritas Wheat
Size:	6 ¾"	8"	6 ¾"
Weight (oz):	1.00	1.60	1.00
Total cost per package:	\$ 1.60	\$ 1.38	\$ 11.00
Count per package:	20	10	100
Unit Cost (per tortilla):	0.0800	0.1380	0.1100

Cost Comparison (based on 100 ct.)			
1 YELLOW CORN TORTILLA	-	4.13	6.00
2 WHITE CORN TORTILLAS (MASECA)	2.65	-	6.00
3 WHOLE GRAIN TORTILLAS	8.00	13.80	11.00

PROPOSAL NOTES:

Mission Foods submitted a Notice of "No Bid" for this proposal.

* Not Bid as Specified, proposal is to be awarded to one vendor

** Not Bid as Specified, proposal required a 1oz cooked weight

RECOMMENDED VENDOR:

SARITAS TORTILLA FACTORY, INC.