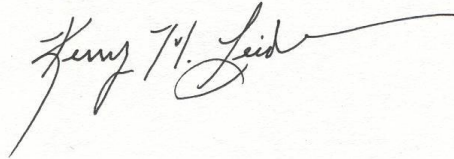


Memorandum

To: School Board Members

From: Kerry M. Leider

Date: December 9, 2013



Re: Contract PERMAR Security Services – Leased Equipment

The District has since the early 1980s had agreements with Arrowhead Security Company, now PERMAR Security, where they installed equipment and provided services to monitor the security of our properties. With the completion of our LRFP, the District has installed and now owns much of the equipment and wiring required for monitoring security elements. This change will allow the District to evaluate and consider proposals from competing service providers. Some of our buildings not affected by the LRFP and those buildings we are in the process of selling have equipment installed that is owned by PERMAR. We plan to continue this service until new equipment is installed. At this time, we want to consolidate all of our PERMAR Agreements into one Master Agreement with a common end date.

Recommendation:

It is recommended the School Board approve entering into an agreement with PERMAR Security Services to lease security equipment to the District and provide 24-hour monitoring and keyed guard response and building inspection services.

This agreement will cover a period from January 1, 2014 through December 31, 2014 with the option to extend two (2) additional years. The estimated annual value of these services is \$32,076.48.

It is further recommended the Duluth School Board approve the two (2) additional contract extension options through December 31, 2016, if the quoted cost for the additional years is determined acceptable by the Director of Business Services and the Property and Risk Manager, and the Director of Business Services is also specifically authorized to approve expansion of services or building equipment leased during this period in an amount not exceeding specific limits authorized by Resolution B-1-13-3064 or that Resolution's renewal equivalent approved for subsequent years.