

Minutes of Regular Meeting
Buffalo-Hanover-Montrose Schools
Board of Education

Tuesday, May 26, 2015
Board Room, 214 1st Avenue NE, Buffalo
7:00 PM

1. CALL TO ORDER by Chair Sue Lee at 7:00 p.m. AND ROLL CALL
Present: Ken Ogden, Jeff Trout, Melissa Brings, Sue Lee, Laurie Raymond, Patti Pokorney, Stan Vander Kooi
Absent: None
2. PRELIMINARY ACTIONS
 - A. Pledge of Allegiance
 - B. Public Comment - none
 - C. Approval of Agenda
Raymond/Pokorney to approve
Motion carried 7-0
3. COMMUNICATIONS
 - A. Student Council Update, Nicholas Swearingen – end of the year awards recognition for students being planned. Teacher Appreciation – for each department, posters were posted for students to write messages to staff. Lettering requirements have been revised. Friday is Student Appreciation Day with yearbooks, music, snacks, etc.
 - B. Proud of
 1. BCMS students who competed at State History Day: Olivia Jahnke and Elle Kaiser - Humanitarian History Award, Luke McGorry - Honorable Mention and Business History Award, Patrick Stonecipher - Honorable Mention and Early Exploration in History Award, Logan Miller and Zach Barden - 3rd place for Junior Group Documentary. Also competing were Hillary Hovland, Alyssa Samson, Cory Chrest, Melanie Linzbach, Lauren Ehlers, Clare Vander Kooi and Jillian Elton.
 2. BHS Students who were named Students of Excellence: Jennifer Allen, Ryan Bowers, Sarah Kolling and Jon Thielen. BHS Staff who were chosen to be recognized with them at the Resource Training and Solutions Event were: Marcia

Bauman (Math), Carlton Urdahl (Math), Ryan McCallum (English) and Scott Rabehl (Band).

3. Andrew Scherber, BHS Sophomore, who earned a perfect ACT score of 36.
4. Nick Swearingen, BHS Student Council Representative to the Board of Education for 2013-15.

C. Board Calendar Dates

1. Tuesday, June 2, 2015 - ABE Graduation 7:00 p.m. DES Auditorium
2. June 3, 2015 - PRIDE Graduation 1:00 p.m. PRIDE
3. Thursday, June 4, 2015 - Phoenix Graduation 6:30 p.m. TES
4. Friday, June 5, 2015 - BHS Graduation 7:00 p.m. BHS Gym
5. Monday, June 8, 2015 - Board Workshop 4:30 p.m. Board Room
6. Monday, June 22, 2015 - Board Meeting 7:00 p.m. Board Room

4. CONSENT AGENDA

A. Personnel Consent Agenda

APPOINTMENTS - All appointments are contingent upon satisfactory completion of a criminal background check. Approve the following appointments:

1. Amy Lindgren, Special Education ESP at Tatanka Elementary, effective April 27, 2015 and ending June 4, 2015
2. James Broman, wRight Choice ESP, effective May 4, 2015.
3. Angela Masteller, ESP at Parkside Elementary, effective April 30, 2015. This is a replacement for Sherri Ingvarsson.
4. Danielle Odeen, KidKare Assistant, effective May 11, 2015.
5. Benjamin Rodelius, KideKare Assistant, effective May 12, 2015.
6. Kaitlyn Davis, KidKare Assistant, effective May 14, 2015.
7. Scott Miller, KidKare Supervisor, effective May 18, 2015.
8. Michael Curry, Social Studies Teacher at Buffalo High School, effective August 31, 2015. This is a re-hire and replacement for Katie Borchert.
9. Megan Gock, English Teacher at Buffalo High School, effective August 24, 2015. This is a replacement for Sandra Goers.
10. Kaia Mathsen, Special Education Teacher at Buffalo High School, effective August 24, 2015. This is a new position.
11. Aimee Mooney, Math Teacher at Buffalo Community Middle School, effective August 24, 2015. This is a replacement for Jessica Landowski.
12. Durand Onell, Spanish Teacher at Buffalo High School, effective August 24, 2015. This is a replacement for Daryl Boeckers.
13. Anna Reedy, English Teacher at Buffalo High School, effective August 24, 2015. This is a replacement for Denise Wahlin-Fiskum and Nate Doimer.
14. Peter Sommers, English Teacher at Buffalo High School, effective August

- 24, 2015. This is a replacement for Dave Robinson.
15. Mark Tuchscherer, Business Education Teacher at Buffalo High School, effective August 24, 2015. This is a replacement for Brenda Diekman.

RETIREMENT/RESIGNATION/TERMINATION – Approve the following resignations/
retirements/terminations:

1. Amanda Gregoire, Special Education ESP at Parkside Elementary, resignation effective June 4, 2015.
2. Josh Rogers, Science and Math Teacher at Phoenix Learning Center, resignation effective June 5, 2015.
3. Sherri Ingvarsson, ESP at Parkside Elementary, resignation effective April 17, 2015.
4. Jon Emery, Head Engineer at Buffalo Community Middle School, resignation effective May 26, 2015.
5. Jessa Rakotz, Special Education Teacher at Buffalo Community Middle School, resignation effective June 5, 2015.
6. Peggy Zimmer, Counselor at Buffalo High School, resignation effective June 5, 2015.
7. Gary Cocciarella, Head Engineer at Discovery Center, resignation effective May 29, 2015.
8. Paul Shoger, ESP at Buffalo High School, termination effective June 4, 2015.
9. Lori Lipinski, ESP at Parkside Elementary, termination effective June 4, 2015.
10. Beth Schmeling, ESP at Buffalo High School, resignation effective June 4, 2015.
11. Britta Diem, ESP at Buffalo High School, resignation effective June 4, 2015.
12. Leah Nibbe, Aquatics ESP at Buffalo Community Middle School, termination effective June 4, 2015.
13. Chelsey Erickson, Aquatics ESP at Buffalo Community Middle School, termination effective June 4, 2015.
14. Linda Kittock, District-wide Transportation ESP, termination effective June 4, 2015.
15. Alan Bernu, District-wide Transportation ESP, termination effective June 4, 2015.
16. Cameron Schrepfner, ECSE ESP, termination effective June 4, 2015.
17. Kyle Nybakken, ESP at Northwinds Elementary, termination effective June 4, 2015.
18. Melanie Harincar, ESP at Northwinds Elementary, termination effective June 4, 2015.
19. Carrie Wirkus, ESP at Northwinds Elementary, termination effective June 4, 2015.
20. Katherine Lovegren, ESP at Northwinds Elementary, termination effective June 4, 2015.
21. Andrea Salonek, ESP at PRIDE, termination effective June 4, 2015.

22. Sara Mart, ESP at PRIDE, termination effective June 4, 2015.
23. Olivia Hoff, English and Social Studies Teacher at Phoenix Learning Center, resignation effective June 5, 2015.
24. Khristina Hinnenkamp, Family Advocate, resignation effective June 5, 2015.

TRANSFER/CHANGE IN ASSIGNMENT - Approve the following transfers/changes in assignment:

1. Nicole Jacobson, ESP at Parkside Elementary, from 4.75 to 4.0 hours/day effective April 22, 2015.
2. Christina Kunze, ESP at Parkside Elementary, from .75 to 1.5 hours/day effective April 22, 2015.
3. Sue Lee, from 5th Grade to Kindergarten Teacher at Hanover Elementary, effective August 31, 2015.
4. Carla Orson, decrease of .25 hours/day as PRIDE Transportation ESP, effective September 8, 2015.
5. Sara Mart, PRIDE ESP, from 5.75 hours/day as Special Education and .5 hours/day Transportation to 6.0 hours/day as Special Education ESP, effective September 8, 2015.
6. Andrea Salonek, PRIDE ESP, from 4.25 hours/day as Special Education and .25 hours/day Transportation to 6.0 hours/day as Special Education ESP, effective September 8, 2015.
7. Shelley Fadden, ESP at Discovery Elementary, addition of .75 hours/day as Supervisory ESP, effective September 8, 2015.
8. Leanne Miller, ESP at Buffalo High School, decrease of .25 hours/day as Transportation ESP, effective September 8, 2015.
9. Michelle Styve, ESP at Buffalo High School, decrease of .25 hours/day as Transportation ESP, effective September 8, 2015.
10. Carol Theis, ESP at Buffalo High School, from .75 to .5 hours/day as Health ESP and from 5.25 to 5.5 hours/day as Special Education ESP, effective September 8, 2015.
11. Tracey VanLith, ESP at Buffalo High School, from 7.0 to 6.0 hours/day, effective September 8, 2015.
12. Nina Peterson, ESP at Parkside Elementary, from 3.5 to 5.0 hours/day as Instructional and decrease of 1.5 hours/day as Supervisory, effective September 8, 2015.
13. Ning Ning Sun, ESP at Parkside Elementary, decrease of .25 hours/day as Transportation, effective September 8, 2015.
14. Angela Boelter, ESP at Parkside Elementary, decrease of .25 hours/day as Transportation, effective September 8, 2015.
15. Dana Weber, ESP at Parkside Elementary, decrease of .5 hours/day as Transportation, effective September 8, 2015.
16. Anna Palmer, ESP at Parkside Elementary, decrease of .25 hours/day as Transportation, effective September 8, 2015.
17. April Schmidt, Secretary at Parkside Elementary, addition of .5 hours/day as Science ESP, effective September 8, 2015.

18. Christina Kunze, ESP at Parkside Elementary, from 1.5 to 2.0 hours/day, effective September 8, 2015.
19. Kim Lauman, ESP at Parkside Elementary, from 1.75 to 3.0 hours/day as Instructional and from 4.0 to 2.0 hours/day as Special Education, effective September 8, 2015.
20. Ruth DeLacey, ESP at Parkside Elementary, from 3.75 to 3.0 hours/day as Instructional, effective September 8, 2015.
21. Deb Schobel, ESP at Montrose Elementary, from 3.0 to 2.5 hours/day as Instructional and from 2.0 to 1.5 hours/day as Science, effective September 8, 2015.
22. Theresa Schultz, ESP at Montrose Elementary, from 6.5 to 6.0 hours/day as Instructional, effective September 8, 2015.
23. Joy Beasley, ESP at Hanover Elementary, from 2.0 to 1.0 hours/day as Supervisory, effective September 8, 2015.
24. Marsha Wolff, ESP at Hanover Elementary, from 1.0 to .5 hours/day as Supervisory and from .5 to 1.0 hours/day as Instructional, effective September 8, 2015.
25. Vicki Ebeling, ESP at Hanover Elementary, from 5.5 to 6.0 hours/day as Special Education and decrease of .5 hours/day as Instructional, effective September 8, 2015.
26. Michelle Erickson, ESP at Tatanka Elementary, from 5.0 hours/day as Instructional and Supervisory to 6.0 hours/day as Special Education, effective September 8, 2015.
27. Jill Thompson, ESP at Tatanka Elementary, from 3.5 to 3.25 hours/day as Instructional and addition of 1.75 hours/day as Supervisory, effective September 8, 2015.
28. Sue Kohn, ESP at Tatanka Elementary, from 6.5 to 6.0 hours/day as Special Education, effective September 8, 2015.
29. Susanne Glawe, ESP at Tatanka Elementary, from 6.5 to 6.0 hours/day as Special Education ESP, effective September 8, 2015.
30. Betty LaRoque, from Food Service Aide at Discovery Center to District Print Shop Operator, effective June 15, 2015. This is a replacement for Jean Pohlmann.
31. Kristi Wagner, Music Teacher, from Hanover to Northwinds Elementary, effective August 31, 2015. This is a replacement for Minda Squadroni.
32. Anne Pentz, ESP at Northwinds Elementary, decrease from 6.0 to 5.5 hours/day, effective September 8, 2015.
33. Colleen Thinesen, ESP at Northwinds Elementary, from 6.0 to 5.5 hours/day as Special Education and decrease of .25 hours/day as Transportation, effective September 8, 2105.
34. Kim McCreight, ESP at Northwinds Elementary, from 6.0 to 5.5 hours/day as Special Education and decrease of .25 hours/day as Transportation, effective September 8, 2015.
35. Peggy Vandergon, ESP at Northwinds Elementary, decrease of .25 hours/day, effective September 8, 2015.
36. Dana Schaust, ESP at Northwinds Elementary, from 6.0 to 5.5 hours/day as

- Special Education and decrease of .25 hours/day as Transportation, effective September 8, 2015.
37. Kathleen Budde, ESP at Northwinds Elementary, from 6.0 to 5.5 hours/day as Special Education, effective September 8, 2015.
 38. Gay Tackaberry, ESP at Northwinds Elementary, decrease of .25 hours/day as Transportation, effective September 8, 2015.
 39. Wendy Haas, ESP at Northwinds Elementary, decrease of .5 hours/day as Special Education and addition of .5 hours/day as Supervisory, effective September 8, 2015.
 40. Kristine Wurtzberger, ESP at Northwinds Elementary, from 3.25 to 2.75 hours/day as Instructional, from 2.75 to 2.25 hours/day as Supervisory and addition of .5 hours/day as Transportation Supervisory, effective September 8, 2015.
 41. Joy Downs, ESP at Northwinds Elementary, from 6.0 to 5.5 hours/day as Special Education, effective September 8, 2015.
 42. Nicole Wilson, ESP at Northwinds Elementary, from 6.75 to 2.0 hours/day as Media and addition of 3.75 hours/day as Instructional and .5 hours/day as Supervisory, effective September 8, 2015.
 43. Sheila Bethke, ESP at Northwinds Elementary, from 5.0 hours/day as Supervisory and 1.0 hours/day as Instructional to .5 hours/day as Health, 4.0 hours/day as Instructional, .75 hours/day as Science and .5 hours/day as Supervisory, effective September 8, 2015.
 44. Deb Eder, ESP at Northwinds Elementary, from 3.75 to 4.75 hours/day as Instructional and from 2.0 to .5 hours/day as Supervisory, effective September 8, 2015.
 45. Michelle Clark, ESP at Northwinds Elementary, from 3.25 to 2.25 hours/day as Supervisory, and addition of .5 hours/day as Transportation Supervisory, effective September 8, 2015.
 46. Joy Yonak, ESP at Northwinds Elementary, from 4.0 to 5.25 hours/day as Instructional and from 2.0 to .5 hours/day as Supervisory, effective September 8, 2015.
 47. Deb Schultz, ESP at Northwinds Elementary, from 6.0 to 3.25 hours/day as Special Education and addition of 2.25 hours/day as Supervisory, effective September 8, 2015.
 48. Dannel Hartung, ESP at Buffalo Community Middle School, from 2.0 to 1.5 hours/day as Supervisory, effective September 8, 2015.
 49. Paul Miller, ESP at Buffalo Community Middle School, from 2.0 to 1.5 hours/day as Supervisory, effective September 8, 2015.
 50. Theresa Spike, ESP at Buffalo Community Middle School, from 6.0 to 4.0 hours/day as Special Education and from .75 to 2.25 hours/day as Media, effective September 8, 2015.
 51. Kathryn Nevela, ESP at Northwinds Elementary, from 6.0 to 5.5 hours/day as Special Education and decrease of .25 hours/day as Transportation, effective September 8, 2015.
 52. Evan Ronken, from Social Studies Teacher at Buffalo High School to TOSA PPD Coordinator, plus ten additional days effective July 1, 2015.

53. Courtney Bouman, from ESP to Head Building Secretary at Buffalo Community Middle School, effective June 22, 2015. This is a replacement for Marlys Durand.
54. Rebecca Vossen-Mathies, from .905 FTE Elementary/World Cultures Teacher at Northwinds and Parkside Elementary Schools to .616 FTE Elementary/World Cultures Teacher at Northwinds Elementary, effective August 31, 2015.
55. Gloria Siemers, ECSE ESP, from 4.4 hours/day for 140 days to 3.5 hours/day for 163 days, effective September 8, 2015.
56. Kelly Davey, ECSE ESP, from 4.13 hours/day for 134 days to 3.5 hours/day for 160 days, effective September 8, 2015.
57. Pauline Thaemert, District-wide Transportation ESP, from 5.35 to 5.0 hours/day for 182 days, effective September 8, 2015.
58. Cindy Johnson, ECSE ESP, from 3.66 hours/day for 103 days to 4.0 hours/day for 100 days, effective September 8, 2015.
59. Kathleen Morgan, ECSE ESP, from 6.5 to 6.25 hours/day for 136 days, effective September 8, 2015.
60. Mari Graves, ECSE ESP, from 5.4 hours/day for 165 days to 5.15 hours/day for 160 days, effective September 8, 2015.
61. Vicki Kobbe, ECSE ESP, from 4.4 hours/day for 136 days to 4.0 hours/day for 161 days, effective September 8, 2015.
62. Jennifer Greenhagen, ECSE ESP, from 136 to 132 days, effective September 8, 2015.
63. Amy Sparks, Theater Teacher at Buffalo High School, from .532 to .610 FTE, effective August 31, 2015.

CONTRACT – Approve the following:

1. Acknowledgement of expiration of fixed-term contract – Special Education Technology Technician.

B. Check Disbursements

Payroll checks # 201772 through 201939 and 207446 through 209153 amounting to \$3,094,107.06. P-card disbursement checks 42561 to 43013, totaling \$98,083.49.

Handwritten checks 160409 through 160411. Bill-pay wires 43014 through 43017. Employee reimbursement checks 90007704 through 90007826, and Accounts Payable checks 167098 through 167411, for the period of April 27 – May 18 as follows:

01	GENERAL FUND	2,398,293.61
02	FOOD SERVICE	103,332.00
04	COMMUNITY SERVICE	32,338.16
05	CAPITAL OUTLAY	136,935.31
06	NEW BUILDING	79,283.33
07	DEBT SERVICE	.00
09	ACTIVITY FUND	29,591.04

16	BUILDING CONSTRUCTION	.00
45	POST EMP BENEFITS IRREV TRU	.00
47	DEBT REDEMPTION	<u>0.00</u>
	TOTAL	\$2,779,773.45

C. Electronic Fund Transfers

A list of the electronic fund transfers occurring in the official depositories (for the period of Apr. 15 - May 17) is as follows:

Date	Vendor & Purpose	Amount
04/15/15	District #877 Employees – Employee Payroll	964,463.54
04/15/15	District #877 Employees – Employee Reimb.	3,473.89
04/15/15	Chicago USA Tax Pmt – Federal Taxes	353,467.97
04/16/15	Educators Benefit Consultants – Deferred	36,706.90
04/16/15	Delta Dental – Dental Insurance	18,644.94
04/16/15	MN Dept. of Revenue – Sales Tax	1,417.00
04/16/15	MN Dept. of Revenue – State Taxes	55,148.63
04/16/15	MN Public Employees Retirement	55,454.53
04/16/15	MN Teachers Retirement Association	165,778.66
04/20/15	Xcel Energy – Utility	678.32
04/22/15	Delta Dental – Dental Insurance	8,463.01
04/29/15	District #877 Employees - Employee Reimb. \$	2,723.63
04/29/15	Delta Dental – Dental Insurance	8,096.39
04/30/15	Chicago USA Tax Pmt – Federal Taxes	346,982.92
04/30/15	District #877 Employees – Employee Payroll	960,617.65
04/30/15	MN Public Employees Retirement	57,226.83
04/30/15	MN Teachers Retirement Association	161,517.36
05/01/15	MN Dept. of Revenue – State Taxes	54,079.95
05/01/15	Educators Benefit Consultants – Deferred	36,516.52
05/05/15	BMO Corporate MasterCard – P-Card	104,412.19
05/06/15	Delta Dental – Dental Insurance	7,749.67
05/08/15	Xcel Energy – Utility	47.20
05/08/15	Xcel Energy – Utility	3,160.80
05/11/15	Xcel Energy – Utility	2,682.93
05/13/15	Delta Dental – Dental Insurance	9,242.22
05/14/15	Select Account – Health Insurance	1,000.00
05/15/15	Chicago USA Tax Pmt – Federal Taxes	360,027.57
05/15/15	District #877 Employees – Employee Payroll	1,000,115.43
05/15/15	MN Public Employees Retirement	63,074.16
05/15/15	MN Teachers Retirement Association	162,374.62
	Total	<u>\$ 5,005,345.43</u>

D. Minutes - April 27, 2015 Regular Meeting

E. Donations/Grants totaling \$28,915.11

Ogden/Pokorney to approve.

Motion carried 7-0

5. ACTION ITEMS

A. 2015-18 District Technology Plan, Mat Nelson

Districts must have a Technology Plan on file that is approved by MDE to qualify for eRate funds. This plan is effective July 1, 2015 through June 30, 2018. The plan is reflective of our District's Continuous Improvement Process and aligns with the district's mission, strategic plan and individual site goals.

Ogden/Vander Kooi to approve.

Motion carried 7-0

B. Licensed Faculty Resolutions, Moreen Orr

1. Termination and Nonrenewal of the Teaching Contract of a Probationary Teacher

Be it resolved, by the School Board of Independent School District 877, that pursuant to Minnesota Statutes 122A.40, Subdivision 5, that the teaching contracts of the following probationary teachers in Independent School District 877, will hereby end at the close of the current 2014-15 school year.

Resolution #1

Bridget Hanson

Pokorney/Brings to approve

Motion carried 7-0

Resolution #2

Danielle DesMarais

Pokorney/Brings to approve

Motion carried 7-0

Resolution #3

Suzanne Fenno

Pokorney/Brings to approve

Motion carried 7-0

2. Unrequested Leave of Absence

Two positions placed on unrequested leave of absence due to financial limitations in ECSE with no position available, and low student numbers in ELL.

WHEREAS, the School Board of Independent School District No. 877 adopted a resolution proposing placement of Sue Weber on unrequested leave of absence on April 27, 2015, on the grounds of a reduction in force due to budget constraints, and,

WHEREAS, said written notice of the proposed placement on unrequested leave was received by Sue Weber by personal service on April 28, 2015, and,

WHEREAS, said written notice of the proposed placement on unrequested leave contained a statement setting forth the reasons for the proposed placement as well as a statement that she was entitled to a hearing before the school board provided she make a request in writing within fourteen days of receipt of said notice, and that if no hearing was requested within said fourteen day period it constituted acquiescence by Sue Weber to the school board's proposed action, and,

WHEREAS, no written request of any kind was received by the school board or superintendent of schools from Sue Weber for a hearing as of May 10, 2015, and,

WHEREAS, said failure to make written request for a hearing within fourteen days after receipt of notice of proposed placement on unrequested leave constitutes acquiescence by Sue Weber to her placement on unrequested leave.

BE IT HEREBY RESOLVED, by the School Board of Independent School District No. 877 that Sue Weber be and hereby is placed on unrequested leave of absence as a teacher of Independent School District No. 877 on the grounds of a reduction in force due to budget constraints effective at the end of the 2014-15 school year on June 30, 2015, pursuant to Minnesota Statutes, Sec. 122A.40, Subd. 10, without pay or fringe benefits.

BE IT FURTHER RESOLVED, that said placement on unrequested leave of absence is not a result of the implementation of an education district agreement.

BE IT FURTHER RESOLVED, that a notice of placement on unrequested leave of absence, together with a copy of this resolution be forwarded to said teacher personally and that an affidavit of same be placed in her file together with a copy of the notice and resolution.

Pokorney/Raymond to approve
Motion carried 7-0

WHEREAS, the School Board of Independent School District No. 877 adopted a resolution proposing placement of Erin Myhrer on unrequested leave of absence on April 27, 2015, on the grounds of a reduction in force due to budget constraints, and,

WHEREAS, said written notice of the proposed placement on unrequested leave was received by Erin Myhrer by personal service on April 28, 2015, and,

WHEREAS, said written notice of the proposed placement on unrequested leave contained a statement setting forth the reasons for the proposed placement as well as a statement that she was entitled to a hearing before the school board provided she make a request in writing within fourteen days of receipt of said notice, and that if no hearing was requested within said fourteen day period it constituted acquiescence by Erin Myhrer to the school board's proposed action, and,

WHEREAS, no written request of any kind was received by the school board or superintendent of schools from Erin Myhrer for a hearing as of May 10, 2015, and,

WHEREAS, said failure to make written request for a hearing within fourteen days after receipt of notice of proposed placement on unrequested leave constitutes acquiescence by Erin Myhrer to her placement on unrequested leave.

BE IT HEREBY RESOLVED, by the School Board of Independent School District No. 877 that Erin Myhrer be and hereby is placed on unrequested leave of absence as a teacher of Independent School District No. 877 on the grounds of a reduction in force due to budget constraints effective at the end of the 2014-15 school year on June 30, 2015, pursuant to Minnesota Statutes, Sec. 122A.40, Subd. 10, without pay or fringe benefits.

BE IT FURTHER RESOLVED, that said placement on unrequested leave of absence is not a result of the implementation of an education district agreement.

BE IT FURTHER RESOLVED, that a notice of placement on unrequested leave of absence, together with a copy of this resolution be forwarded to said teacher personally and that an affidavit of same be placed in her file together with a copy

of the notice and resolution.

Pokorney/Ogden to approve

Motion carried 7-0

C. Policy Review - #516 Student Medication, Scott Thielman

Policy includes language revisions due to legislative revisions and our district nursing staff.

Brings/Pokorney to approve

Discussion: Epinephrine Auto-Injectors

Motion carried 7-0

D. Out-of-State Trip - Girls Swim/Dive, Iowa, Mark Mischke, Tom Bauman

Second time for trip for Girls Swim and Dive team to Iowa. Great experience for all participants last year.

Brings/Trout to approve

Motion carried 7-0

E. Seasonal Layoffs, Scott Thielman, Gary Kawalewski

Be it resolved, the Board of Education of ISD 877 Buffalo-Hanover-Montrose Schools approves seasonal leaves of absence to district employees who work in school-year positions less than twelve months a year, such leave being from the time they complete their 2014-2015 duties until their scheduled return to work for the 2015-2016 school year. Positions include food service personnel, educational support professionals, clerical staff and other non-affiliated school-year employees.

Pokorney/Vander Kooi to approve

Motion carried 7-0

F. Substitute Pay Rates, Moreen Orr, Gary Kawlewski

We compare our substitute rates to be competitive with neighboring districts. Our ESP fill rate has declined slightly. The only rate change is an increase in the custodial sub rate from \$11.00 to \$11.25 per hour.

Vander Kooi/Ogden to approve

Motion carried 7-0

G. 2015-15 Board of Education Calendar, Scott Thielman

This schedule sets the Board of Education meetings and workshops for 2015-16. Locations are rotated for the workshops for building presentations.

Brings/Pokorney to approve
Motion carried 7-0

6. REPORTS

A. Policy Review - #427 Workload Limits for Certain Special Education Teachers, Scott Thielman

This is a new policy that has been developed by MSBA due to a change in MN Rule 3525.2340 which requires school districts to develop a policy to determine the workload limits for certain teachers not previously covered in existing rules.

7. COMMITTEE REPORTS

PP – NWSISD

SV – Construction Committee

LR – SEE – special legislative session to be called so no info on funding.

JT – Community Education

KO – Safe Schools

8. SUPERINTENDENT'S REPORT – Qcomp is moving forward. Evan Ronken, Social Studies Teacher at BHS, has been chosen to be the PPD Coordinator.

9. OTHER

Trout/Ogden to adjourn at 7:43 p.m.

Respectfully submitted,

Patti Pokorney, Clerk
ISD 877 Board of Education