

MINGUS UNION HIGH SCHOOL DISTRICT #4 VOUCHER

Voucher No: 1040

Voucher Date: 05/29/2025

Prepared By:

Alicia Schaeffer

Printed: 05/29/2025 03:53:34 PM

THE COUNTY SCHOOL SUPERINTENDENT OF YAVAPAI COUNTY is hereby authorized to draw warrants against MINGUS UNION HIGH SCHOOL DISTRICT #4 funds for the sum of \$128,852.54 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2024 to June 30, 2025 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

[Signature]

Taylor Bell

Taylor Bell

Board President

Ashley Koepnick

Board Vice President

Ashley Koepnick

Austin Babcock

Board Member

Austin Babcock

Will David

Board Member

Will David

Frank Nevarez

Board Member

MINGUS UNION HIGH SCHOOL DISTRICT #4

Fund		Amount
001	Maintenance and Operation Fund	\$22,292.37
220	IDEA, Part B	\$425.00
261	Federal Perkins	\$1,219.01
510	Food Service	\$4,587.88
525	Auxiliary Operations	\$901.27
526	Extracurricular activities fees tax credit	\$116.97
530	Gifts and Donations	\$1,998.00
550	Insurance Proceeds	\$4,599.56
596	Career & Technology Education	\$980.00
610	Capital Outlay	\$3,971.34
691	BLDG. RENEWAL FUND- OTHER	\$87,761.14
		\$128,852.54

Mingus Union High School District #4

Voucher Detail Listing

Fiscal Year: 2024-2025

Vendor Remit Name
Description

Voucher Batch Number: 1040

05/29/2025

Vendor #	QTY	PO No.	Invoice Date	Account	Amount
Amy Badger					
Check Group:					
REIMBURSEMENT FOR LAB SUPPLIES FOR THE 24/25 SCHOOL YEAR	1	250077	V35804	525.100.1000.6610.200.421	\$499.38
			5/28/2025	Science Class Fees 421 Instructional Supply	
			Check #: 0		
				PO/Invoice Total:	\$499.38
				Vendor Total:	\$499.38
Arizona Association FFA					
Check Group:					
Affiliation, various conference registrations, camp registrations, COLT conference	1	250355	35030	596.376.1000.6890.200.000	\$980.00
			5/28/2025	Student Travel & Registrations	
			Check #: 0		
				PO/Invoice Total:	\$980.00
				Vendor Total:	\$980.00
Arizona Interscholastic Association					
Check Group:					
Annual AIA Dues and Fees 24/25 FYI	1	250133	37125	001.620.1000.6810.200.000	\$850.00
			5/28/2025	Dues and Fees	
Annual AIA Dues and Fees 24/25 FYI	1	250133	37406	001.620.1000.6810.200.000	\$640.00
			5/28/2025	Dues and Fees	
			Check #: 0		
				PO/Invoice Total:	\$1,490.00
				Vendor Total:	\$1,490.00
Arizona Public Service					
Check Group:					
#3244701000 - Monthly Electric Service	1	250135	MAY2025	001.100.2610.6622.200.000	\$14,192.52
			5/20/2025	Electricity	
#5107090000 - Monthly Electric Service	1	250135	MAY2025	001.100.2610.6622.200.000	\$421.74
			5/20/2025	Electricity	

Mingus Union High School District #4

Voucher Detail Listing

Fiscal Year: 2024-2025

Vendor Remit Name
Description

Voucher Batch Number: 1040

05/29/2025

Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
#7069370000 - Monthly Electric Service					
	1	250135	MAY2025	001.100.2610.6622.200.000	\$557.28
			5/20/2025	Electricity	
Check #: 0					
PO/InvoiceTotal:					\$15,171.54
Vendor Total:					\$15,171.54
Aspin/Mohave					
Check Group:					
Paper & Cleaning Supplies					
	1	250057	25B07489	510.100.3100.6610.200.000	\$181.80
			5/29/2025	Food Service Supplies	
Check #: 0					
PO/InvoiceTotal:					\$181.80
Check Group:					
Food Supplies for Cafe					
	1	250059	25B07238	510.100.3100.6633.200.000	\$2,797.71
			5/28/2025	Other Food	
A La Carte Food Supplies					
	1	250059	25B07238	510.100.3100.6637.200.000	\$143.76
			5/28/2025	A La Carte & Vending Food Supplies	
Catering Food Supplies					
	1	250059	25B07238	510.100.3100.6636.200.000	\$218.24
			5/28/2025	Catering Food Supplies	
Food Supplies for Cafe					
	1	250059	25B07488	510.100.3100.6633.200.000	\$631.58
			5/29/2025	Other Food	
Catering Food Supplies					
	1	250059	25B07488	510.100.3100.6636.200.000	\$539.21
			5/29/2025	Catering Food Supplies	
Check #: 0					
PO/InvoiceTotal:					\$4,330.50
Vendor Total:					\$4,512.30
BPT Services PLLC					
Check Group:					
Hourly Rate for PT					
	1	250323	24923	220.200.2160.6330.200.000	\$360.00
			5/28/2025	Other Professional Servi	

Mingus Union High School District #4

Voucher Detail Listing

Fiscal Year: 2024-2025

Vendor Remit Name
Description

Voucher Batch Number: 1040

05/29/2025

Hourly Rate for off site additional documentation	Vendor #	QTY	PO No.	Invoice Date	Account	Amount
	1	250323	24923	5/28/2025	220.200.2160.6330.200.000 Other Professional Servi	\$65.00
					Check #: 0	
					PO/InvoiceTotal:	\$425.00
					Vendor Total:	\$425.00
Brady Industries						
Check Group:						
For Custodial Supplies	1	250087	10123637	5/20/2025	001.100.2610.6610.200.000 General Supplies	\$578.32
					Check #: 0	
					PO/InvoiceTotal:	\$578.32
					Vendor Total:	\$578.32
Brown Industries, Inc						
Check Group:						
5 - Years Of Service Pins Gold	5	251043	125-05792	5/28/2025	001.100.2340.6610.200.000 General Supplies	\$87.16
10 - Years Of Service Pins Gold	10	251043	125-05792	5/28/2025	001.100.2340.6610.200.000 General Supplies	\$90.32
15- Years Of Service Pins Gold	10	251043	125-05792	5/28/2025	001.100.2340.6610.200.000 General Supplies	\$90.32
20 - Years Of Service Pins Gold	5	251043	125-05792	5/28/2025	001.100.2340.6610.200.000 General Supplies	\$45.16
25 - Years Of Service Pins Gold	1	251043	125-05792	5/28/2025	001.100.2340.6610.200.000 General Supplies	\$9.03
30- Years Of Service Pins Gold	1	251043	125-05792	5/28/2025	001.100.2340.6610.200.000 General Supplies	\$9.03
35 - Years Of Service Pins Gold	1	251043	125-05792	5/28/2025	001.100.2340.6610.200.000 General Supplies	\$9.03
40- Years Of Service Pins Gold	1	251043	125-05792	5/28/2025	001.100.2340.6610.200.000 General Supplies	\$9.05

Mingus Union High School District #4

Voucher Detail Listing

Fiscal Year: 2024-2025

Vendor Remit Name

Description

Voucher Batch Number: 1040

05/29/2025

Amount

Vendor #

PO No.

QTY Invoice Date

Account

Check #: 0

PO/Invoice Total: \$349.10

Vendor Total: \$349.10

Canyon State Bus Sales 3228

Check Group:

Misc. Bus Repair Parts

1 250045

01P81794 5/29/2025

001.410.2730.6610.200.000 General Supplies

\$299.75

Check #: 0

PO/Invoice Total: \$299.75

Vendor Total: \$299.75

CDW Government, Inc 0

Check Group:

Lenovo Thinkpad X1 Carbon

1 251288

AE2BP1C 5/28/2025

610.100.2230.6737.200.000 Tech Related Hardware & Software Under \$5,000

\$1,985.67

Lenovo Thinkpad X1 Carbon

1 251288

AE2BP1C 5/28/2025

610.100.2320.6737.200.000 Tech Related Hardware & Software Under \$5,000

\$1,985.67

Check #: 0

PO/Invoice Total: \$3,971.34

Vendor Total: \$3,971.34

Century Link *

Check Group:

Analog Lines for Fire Alarm & Elevators

1 250307

MAY25 5/20/2025

001.100.2610.6531.200.000 Telecommunications/Internet

\$586.26

Check #: 0

PO/Invoice Total: \$586.26

Vendor Total: \$586.26

CHRISTINA VIOTTI

Check Group:

Mingus Union High School District #4

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05/29/2025

Vendor #	QTY	PO No.	Invoice Date	Account	Amount
REFUND 2025 SUMMER SCHOOL 109381 BELLA & 109497 ALEX VIOTTI	2	251316	SS REF	525.000.0000.1990.200.424	\$200.00
			5/29/2025	Summer School 424 Revenue	
Check #: 0					
Cintas Corp					
Check Group:					
Towles for Cafeteria	1	250241	4231118710	510.100.3100.6431.200.000	\$15.68
			5/28/2025	Non-Technology Repairs and Maintenance	
Uniform Services for Maintenance	1	250241	4231118710	001.100.2620.6431.200.000	\$33.96
			5/28/2025	Non-Technology Repairs and Maintenance	
Uniform Service for Bus Mechanic	1	250241	4231118710	001.410.2730.6431.200.000	\$30.78
			5/28/2025	Non-Technology Repairs and Maintenance	
Uniform Service for Grounds	1	250241	4231118710	001.100.2630.6431.200.000	\$29.29
			5/28/2025	Non Technology Repairs & Maintenance	
Uniform Services For Custodial	1	250241	4231118710	001.100.2610.6431.200.000	\$19.07
			5/28/2025	Non-Technology Repairs and Maintenance	
Check #: 0					
PO/InvoiceTotal:					\$200.00
Vendor Total:					\$200.00
City Of Cottonwood Utilities					
Check Group:					
Monthly water service for Acct# 007681-000,007681-002,007681-001	1	250305	MAY25	001.100.2620.6411.200.000	\$357.38
			5/28/2025	Water/Sewage	
Check #: 0					
PO/InvoiceTotal:					\$357.38
Vendor Total:					\$357.38
Comfort Systems					
Check Group:					
PO/InvoiceTotal:					\$357.38
Vendor Total:					\$357.38

Mingus Union High School District #4

Voucher Detail Listing

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Voucher Batch Number: 1040

05/29/2025

Vendor #	QTY	PO No.	Invoice Date	Account	Amount
HVAC replacement project as outlined on proposal dated June 28, 2024. IFB# 23-24-001					
	1	250458	25040091	691.100.4700.6733.200.000	\$87,761.14
District Cost Share of HVAC replacement project as outlined on proposal IFB# 23-24-001					
			5/28/2025	Furn & Equip Over \$5,000	
	1	250458	25040091	550.100.4700.6733.200.000	\$4,599.56
			5/28/2025	Furn & Equip Over \$5,000	
				Check #: 0	
				PO/Invoice Total:	\$92,360.70
				Vendor Total:	\$92,360.70
Goldwater Athletics Goldwater HS					
Check Group:					
Barry Goldwater Volleyball Tournament October 17-18, 2025					
	1	251314	V154306	001.620.1000.6890.200.000	\$500.00
			5/28/2025	Miscellaneous Expenditures	
				Check #: 0	
				PO/Invoice Total:	\$500.00
				Vendor Total:	\$500.00
Jostens					
Check Group:					
Graduation Supplies - diploma orders and diplomas for School Year 2025					
	1	250536	37170657	001.100.2490.6610.200.000	\$218.40
			5/20/2025	Graduation Supplies	
Graduation Supplies - diploma orders and diplomas for School Year 2025					
	1	250536	37188752	001.100.2490.6610.200.000	\$271.15
			5/28/2025	Graduation Supplies	
				Check #: 0	
				PO/Invoice Total:	\$489.55
				Vendor Total:	\$489.55

Loparco, Joanne

Check Group:

Mingus Union High School District #4

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05/29/2025

Vendor #	QTY	PO No.	Invoice Date	Account	Amount
Mileage Reimbursement for Library book drop off/pick up	155	250369	V181615 5/29/2025	001.100.2200.6580.200.000 Adult Travel	\$103.85
			Check #: 0		
			PO/InvoiceTotal:		\$103.85
			Vendor Total:		\$103.85
Mingus Connection					
Check Group:					
Return of Lane Grant Award - J. Teaque	1	251302	V876415 5/28/2025	530.000.0000.1920.200.300 General Fund 300 Revenue	\$1,000.00
			Check #: 0		
			PO/InvoiceTotal:		\$1,000.00
			Vendor Total:		\$1,000.00
MUHS - Cafeteria					
Check Group:					
Principal Meeting/Catering Needs for SY24/25	1	250345	25-040 5/29/2025	530.100.2400.6610.200.300 General Fund 300 General Supplies	\$926.00
			Check #: 0		
			PO/InvoiceTotal:		\$926.00
Check Group:					
College Know & Go Catering Events for the school year	1	250912	25-033 5/9/2025	530.610.1000.6890.200.355 College Know & Go 355 Miscellaneous Expenditures	\$72.00
			Check #: 0		
			PO/InvoiceTotal:		\$72.00
			Vendor Total:		\$998.00
Off Duty Management					
Check Group:					
Officer Trak for Security at sporting events/school events for 23/24 year sports, dances, graduation, ect. NTE \$3000.00	1	250010	INV218465 5/29/2025	001.620.2660.6330.200.000 Other Professional Services	\$893.20
			Check #: 0		

Mingus Union High School District #4

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Vendor Remit Name
Description

Voucher Batch Number: 1040

05/29/2025

Vendor # QTY PO No. Invoice Invoice Date Account Amount

PO/InvoiceTotal: \$893.20
Vendor Total: \$893.20

Office Of The Secretary Of State

Check Group:

Notary Bond Filling Fee

1 251319 134015262 5/29/2025 001.100.2510.6810.200.000 Dues and Fees \$18.00

Application fee

1 251319 134015262 5/29/2025 001.100.2510.6810.200.000 Dues and Fees \$25.00

Check #: 0

PO/InvoiceTotal: \$43.00
Vendor Total: \$43.00

Ralph A. Fobair

Check Group:

Verde Valley CTE Consulting (Agreement Attached)

1 250249 V155797 5/28/2025 261.300.2200.6330.200.000 Other Professional Services \$1,219.01

Check #: 0

PO/InvoiceTotal: \$1,219.01
Vendor Total: \$1,219.01

Rynnie Scott

Check Group:

Reimbursement for Special Education Supplies (Room 407)

1 250442 V594455 5/28/2025 001.200.1000.6610.200.000 Special Ed Supplies \$129.76

Check #: 0

PO/InvoiceTotal: \$129.76
Vendor Total: \$129.76

SEAN HARROUN

Check Group:

REFUND 2025 STATE LEADERSHIP CONFERENCE.
CANNOT ATTEND 107756 CAILYN HARROUN

1 251317 REF SLC 5/29/2025 525.000.0000.1990.200.412 FFA Auxiliary 412 Revenue \$60.00

Mingus Union High School District #4

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Vendor Remit Name
Description

Voucher Batch Number: 1040

05/29/2025

Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
SEAN STERLING					
Check Group:					
REFUND BOOK DEPOSIT GRADUATED: 107921	1	251175	25BKREF	525.000.0000.1990.200.417	
TRINITY STERLING			5/29/2025	Textbook Deposits 417 Revenue	
REFUND CAFETERIA ACCOUNT GRADUATED: 107921	1	251175	25BKREF	510.000.0000.1620.000.000	
TRINITY STERLING			5/29/2025	Daily Sales - Nonreimbursable Programs	
Check #: 0					
PO/InvoiceTotal:					\$60.00
Vendor Total:					\$60.00
Stephanie Selna					
Check Group:					
REIMBURSEMENT FOR LAB SUPPLIES FOR THE 24/25	1	250106	V91696	525.100.1000.6610.200.421	
SCHOOL YEAR			5/28/2025	Science Class Fees 421 Instructional Supply	
Check #: 0					
PO/InvoiceTotal:					\$101.89
Vendor Total:					\$99.90
Check Group:					
OPEN PO FOR THE 24/25 YEAR FOR CLUB SUPPLIES,	1	250360	V517069	526.610.1000.6610.200.548	
LUNCH MEETINGS, ETC. WILL BRING IN RECEIPTS			5/28/2025	Steam 548 Instructional Supply	
FOR REIMBURSEMENT					
Check #: 0					
PO/InvoiceTotal:					\$116.97
Vendor Total:					\$218.86
Surety Solutions					
Check Group:					

Mingus Union High School District #4

Voucher Detail Listing

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Fiscal Year: 2024-2025

Vendor Remit Name
Description

Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Notary Bond for Alicia Schaeffer fee					
	1	251318	138484	001.100.2510.6300.200.000	\$50.00
			5/29/2025	Purchased Professional and Technical Services	
Check #: 0					
PO/InvoiceTotal:					\$50.00
Vendor Total:					\$50.00
Uns Gas, Inc					
Check Group:					
#4699740000 - Monthly Natural Gas Charges	1	250037	MAY25	001.100.2610.6621.200.000	\$710.01
			5/28/2025	Natural Gas	
#8027260000 - Monthly Natural Gas Charges	1	250037	MAY25	001.100.2610.6621.200.000	\$186.20
			5/28/2025	Natural Gas	
#5217630000 - Monthly Natural Gas Charges	1	250037	MAY25	001.100.2610.6621.200.000	\$35.82
			5/28/2025	Natural Gas	
Check #: 0					
PO/InvoiceTotal:					\$932.03
Vendor Total:					\$932.03
Verve Events & Tents					
Check Group:					
Rentals Graduation - 6 - Table Round, 30" (High Boy), 6 - Sash, Black 8x90, 3 - Tablecloth Runner, Red, 10 - Napkins, Red - Honor's Night, May 2025	1	250065	101554-1	001.100.2490.6440.200.000	\$205.53
			5/20/2025	Rentals Graduation	
Check #: 0					
PO/InvoiceTotal:					\$205.53
Vendor Total:					\$205.53
Grand Total:					\$128,852.54

End of Report