



DUNCANVILLE ISD

Writing success stories, one student at a time.

Regular Board Meeting

June 16, 2025

AGENDA SECTION: Action Agenda

SUBJECT: Approval of Purchase of new copiers/printer Network Equipment

BOARD POLICY: CCA (Legal)

STRATEGIC GOAL(S): Focus on Financial Stewardship and Facilities

FISCAL NOTE: NA

PREPARED/PRESENTED BY: Brandy Mayo, Chief Finance Officer

Background Information

The majority of the district's current copier/ printer fleet was acquired and installed by Xerox 6 years ago through the Omina Coop, which closed on May 25, 2025. The district has been using this vendor on a monthly basis. The new vendor is proposing replacements for the current fleet while also reducing the overall number of machines from 152 to 100. This will provide the district with \$60,000 annual savings and \$5,000 monthly savings on devices and equipment alone. All replacements are faster and more productive in order to meet the needs of the district. The new vendor will also align with the current media center and the new CTE addition for the print shop, making the district uniform in our preferred vendor.

After working with Technology and conducting machine surveys to determine the needs of the district, it has been determined that moving to more productive machines is the best solution. Duncanville ISD has had many consultations for all aspects of this undertaking, including staff, corporate, and CTE needs for this type of vendor. The cost for the new upgrade is \$316,563.84, which is less than the current contract for \$341,114.34.

Recommendation

It is recommended that the Board approve, as presented, the purchase of new copiers/ printer network equipment for the district in the amount of \$316,563.84.

Communication Deployment

Suggested Motion

The district moves that the Board approve as presented the purchase of new copier/ printer network equipment from Canon Inc. under the DIR Purchasing Cooperative for the amount of \$316,563.84.

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Respectfully submitted,

Dr. T. Lamar Goree,
Superintendent