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To: The Board of Education
From: Dr. Dave Palzet, Superintendent
Date: December 14, 2022
RE: 2023-24 School Calendar

Each year, the District utilizes a collaborative approach to develop our school calendar, which includes the voices of parents, teachers, administrators, and the Board of Education. The process begins once Lyons Township High School District 204 approves a calendar. At that point, the administration drafts a district calendar that aligns with the LTHS winter and spring breaks. That draft calendar is then brought before the district calendar committee comprised of office staff, a teacher representative, a parent representative, and administrators. This committee provides suggestions and recommendations to improve the calendar for students, parents, and staff. This revised calendar is then brought to the Board of Education for Review and input. The Board then approves the District calendar at the January meeting.

As the calendar is developed, there are some constraints to consider:

- A minimum of 176 student attendance days are required per state statute (105 ILCS 5/)
- Built-in snow/emergency days to be utilized if needed (5-days days in May/June)
- Four full professional development days to support staff learning and district initiatives
- Winter break and spring break that aligns with Lyons Township High School
- A graduation date that does not conflict with graduation at LTHS
- A graduation date that falls before the start of the LTHS summer school

Some key features of next year's calendar include:

- The start date for teachers is August 15 (two days of frontloaded professional development)
- The start date for K-8th grade students is August 17 (half-day). August 18 is the first full day of student attendance
- The start date for preschool is August 21
- Parent/Teacher conferences are scheduled for October 26-27. This earlier date is to add continuity to November and to add a half-day dismissal on the last day of school (May 30)
- April 1 can be used as a make-up day for any weather-related closures that may occur during the winter
- A whole week break for the Thanksgiving holiday
- Maximizing full weeks of school (25 total weeks)

As stated above, the process of developing the school calendar is highly collaborative and inclusive. We utilized the feedback our committee members received from their colleagues, peers, and community members to ensure we are meeting the needs of all stakeholders while providing sufficient time to meet district curriculum and instructional goals.

Attachment: Draft Calendar

PLEASANTDALE SCHOOL DISTRICT 107

2023-2024 SCHOOL CALENDAR

August 2023

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15 ✱	16 ✱	17 A	18	19
20	21 A	22	23	24	25	26
27	28	29	30	31		

September 2023

S	M	T	W	T	F	S
					1	2
3	4 ✱	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

October 2023

S	M	T	W	T	F	S
1	2	3	4	5	6 ✱	7
8	9 ✱	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26 ▲	27 ▲✱	28
29	30	31				

November 2023

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10 T1	11
12	13	14	15	16	17	18
19	20 ✱	21 ✱	22 ✱	23 ✱	24 ✱	25
26	27	28	29	30		

December 2023

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25 ✱	26 ✱	27 ✱	28 ✱	29 ✱	30/31

January 2024

S	M	T	W	T	F	S
	1 ✱	2 ✱	3 ✱	4 ✱	5 ✱	6
7	8 ✱	9	10	11	12	13
14	15 ✱	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Opening/Closing Days of School

- August 17, 2023 (A) First Day of School
- August 21, 2023 (A) First Day of PreK
- May 30, 2024 (Ω) Last Day of School

Student Non-Attendance Days (✱)

- August 15 District Institute Day
- August 16 District Institute Day
- September 4 Labor Day
- October 6 District Institute Day
- October 9 Columbus/Indigenous Peoples Day
- October 27 P/T Conferences
- Nov. 20-24 Thanksgiving Break
- Dec. 25-Jan 5 Winter Break
- January 8 District Institute Day
- January 15 Dr. M.L. King Jr. Day
- February 19 Presidents Day
- March 25 - 29 Spring Break
- May 27 Memorial Day
- June 19 Juneteenth Holiday
- July 4 Independence Day

½ Day Inservice-Noon Dismissal (☞)

- August 17
- October 26
- February 16
- March 1
- May 24

Parent/Teacher Conference Days (▲)

- October 26 1:00 - 8:00
- October 27 (Zoom) 10:00 - 5:00

Weather Make-Up Days (✱)

- If school is canceled for inclement weather, the following days may become student attendance days:
- April 1

Grading Periods

- November 10 T1 First Trimester
- February 23 T2 Second Trimester
- May 30 Ω Third Trimester

Commencement (🎓)

- May 28 Burr Ridge Village Green

Miscellaneous (★)

- May 31 - June 7 - Weather Make-up Days

February 2024

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16 ☞	17
18	19 ✱	20	21	22	23 T2	24
25	26	27	28	29		

March 2024

S	M	T	W	T	F	S
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3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25 ✱	26 ✱	27 ✱	28 ✱	29 ✱	30
31						

April 2024

S	M	T	W	T	F	S
	1 ✱✱	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

May 2024

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24 ☞	25
26	27 ✱	28 🎓	29	30 ☞	31 ★	

June 2024

S	M	T	W	T	F	S
						1
2	3 ★	4 ★	5 ★	6 ★	7	8
9	10	11	12	13	14	15
16	17	18	19 ✱	20	21	22
23	24	25	26	27	28	29/30

July 2024

S	M	T	W	T	F	S
	1	2	3	4 ✱	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			