

Park: Alpena County Fairgrounds

Report by: PATRICK MARTIN

Date: 8/11/2023 (JULY REPORT)



## PARK MANAGER MONTHLY REPORT

Ongoing Improvements Project(s) Progress:

- 1) Merchant Building: we had quite a few rentles between 4th & actual rentals that were going to hold off till after fair to start it.
- 2) Getting quotes for house repairs
- 3) Looking into repainting some buildings

Campground Activities & Site Notes:

- 1) 4th of July Parade started here seemed to be a success
- 2) 2 different horse shows
- 3) Looking at getting a temporary license for fair week

Budget Adjustments Needed/Budget Look Ahead:

- END OF JULY WE MET OUR \$30,000 goal.
- 1) JANITORIAL Supplies recommend increasing budget another \$150.00
  - 2) Merchant Building concrete should be contracted out looking at getting quote for it.
  - 3) Tractor at the end of season. (TRACTOR WE HAVE IS TOO BIG & IS (COUNTY MAINTIANCE))
  - 4) Possibly painting buildings new color?
  - Upcoming/Needed Maintenance: (Needs Brakes)
  - 1) County truck got looked at but hasn't gotten fixed (Needs Brakes)
  - 2) Parking barriers in front of merchant building (Needed Paint are painted now (Attached) DID BEFORE FAIR)
  - 3) House needs repairs, getting quotes
  - 4) Merchant Building renovations

\* Attached: Occupancy Reports, Revenue YTD (actual v budget)

Manager Should Keep on Site and Available for Inspection: Maintenance Checklists (3 month, 6 month, annual), Vehicle Inspection Checklist, Playground Inspection Checklist

PERIOD ENDING 08/31/2023

% Fiscal Year Completed: 66.58

GL NUMBER	DESCRIPTION	ACTIVITY FOR	YTD BALANCE	2023	AVAILABLE	% BDGT
		MONTH 08/31/2023	08/31/2023	AMENDED BUDGET	BALANCE	USED
Fund 101 - GENERAL FUND						
Dept 268 - FAIRGROUNDS						
Revenues						
101-268-654.000	SHOWER FEES	12.00	162.00	150.00	(12.00)	108.00
101-268-654.001	DUMP FEES	150.00	980.00	1,500.00	520.00	65.33
101-268-654.002	CAMP FEES	6,221.00	37,153.00	30,000.00	(7,153.00)	123.84
101-268-654.003	WINTER STORAGE	0.00	75.00	19,100.00	19,025.00	0.39
101-268-667.000	MERCHANT'S RENTAL	350.00	2,160.00	1,500.00	(660.00)	144.00
101-268-667.001	GROUND'S RENTAL	0.00	600.00	600.00	0.00	100.00
101-268-677.002	FAIRBOARD UTILITY REIMBURSEMENT	0.00	2,178.71	4,500.00	2,321.29	48.42
101-268-699.214	TRANSFERS FROM ARPA	0.00	3,000.00	3,000.00	0.00	100.00
<b>TOTAL REVENUES</b>		<b>6,733.00</b>	<b>46,308.71</b>	<b>60,350.00</b>	<b>14,041.29</b>	<b>76.73</b>
Expenditures						
101-268-703.000	FAIRGROUNDS CARETAKER	576.92	9,542.26	15,000.00	5,457.74	63.62
101-268-709.000	SOCIAL SECURITY	35.77	591.62	930.00	338.38	63.62
101-268-711.000	MEDICARE	8.36	138.35	218.00	79.65	63.46
101-268-724.009	WORKER'S COMPENSATION	0.00	0.00	240.00	240.00	0.00
101-268-731.000	LICENSES	0.00	719.00	725.00	6.00	99.17
101-268-743.000	GASOLINE	63.87	63.87	250.00	186.13	25.55
101-268-783.000	BLDG & GROUND'S SUPPLIES	0.00	12.80	200.00	187.20	6.40
101-268-784.000	JANITORIAL SUPPLIES	173.20	928.22	1,050.00	121.78	88.40
101-268-802.000	FIRE SUPPRESSION	596.03	596.03	1,000.00	403.97	59.60
101-268-826.000	VEHICLE MAINT MANAGEMENT	0.00	8.00	56.00	48.00	14.29
101-268-850.000	TELEPHONE	0.00	36.68	90.00	53.32	40.76
101-268-860.000	TRAVEL	0.00	176.72	250.00	73.28	70.69
101-268-920.000	NATURAL GAS	0.00	10,628.07	17,900.00	7,271.93	59.37
101-268-921.000	LIGHTS	2,776.28	14,699.98	29,400.00	14,700.02	50.00
101-268-922.000	WATER & SEWER	3,118.62	6,334.10	10,475.00	4,140.90	60.47
101-268-931.000	EQUIPMENT MAINTENANCE	150.80	2,315.87	3,344.00	1,028.13	69.25
101-268-932.000	BUILDING MAINTENANCE	216.44	1,929.47	8,750.00	6,820.53	22.05
101-268-933.000	GROUND'S MAINTENANCE	0.00	151.91	2,400.00	2,248.09	6.33
<b>TOTAL EXPENDITURES</b>		<b>7,716.29</b>	<b>48,872.95</b>	<b>92,278.00</b>	<b>43,405.05</b>	<b>52.96</b>
<b>Net - Dept 268 - FAIRGROUNDS</b>		<b>(983.29)</b>	<b>(2,564.24)</b>	<b>(31,928.00)</b>	<b>(29,363.76)</b>	
<b>TOTAL REVENUES</b>		<b>6,733.00</b>	<b>46,308.71</b>	<b>60,350.00</b>	<b>14,041.29</b>	<b>76.73</b>
<b>TOTAL EXPENDITURES</b>		<b>7,716.29</b>	<b>48,872.95</b>	<b>92,278.00</b>	<b>43,405.05</b>	<b>52.96</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>(983.29)</b>	<b>(2,564.24)</b>	<b>(31,928.00)</b>	<b>(29,363.76)</b>	<b>8.03</b>

**Print out color**

Patrick Martin <martinp@alpenacounty.org>

Fri 8/11/2023 1:00 PM

To:Lynn Bunting <buntingl@alpenacounty.org>;Kimberly MacArthur <macarthurk@alpenacounty.org>

Can you print this out in color please



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## Occupancy Report (as of 8/11/2023)

	May 2023	Jun 2023	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Average
Site #1	0.0%	3.3%	61.3%	48.4%	0.0%	0.0%	19.0%
Site #2	0.0%	3.3%	9.7%	48.4%	0.0%	0.0%	10.3%
Site #3	0.0%	0.0%	0.0%	48.4%	0.0%	0.0%	8.2%
Site #4	0.0%	0.0%	0.0%	45.2%	0.0%	0.0%	7.6%
Site #5	0.0%	0.0%	6.5%	38.7%	0.0%	0.0%	7.6%
Site #6	0.0%	50.0%	25.8%	41.9%	0.0%	0.0%	19.6%
Site #7	0.0%	0.0%	19.4%	38.7%	0.0%	0.0%	9.8%
Site #8	0.0%	0.0%	19.4%	38.7%	0.0%	0.0%	9.8%
Site #9	0.0%	0.0%	0.0%	29.0%	0.0%	0.0%	4.9%
Site #10	0.0%	30.0%	100.0%	19.4%	0.0%	0.0%	25.0%
Site #11	6.5%	100.0%	100.0%	100.0%	100.0%	45.2%	75.0%
Site #12	0.0%	0.0%	0.0%	29.0%	0.0%	0.0%	4.9%
Site #13	0.0%	0.0%	0.0%	29.0%	0.0%	0.0%	4.9%
Site #14	3.2%	100.0%	0.0%	29.0%	0.0%	0.0%	21.7%
Site #15	0.0%	0.0%	100.0%	38.7%	0.0%	0.0%	23.4%
Site #16	0.0%	0.0%	0.0%	29.0%	0.0%	0.0%	4.9%
Site #17	0.0%	0.0%	0.0%	25.8%	0.0%	0.0%	4.3%
Site #18	0.0%	0.0%	0.0%	22.6%	0.0%	0.0%	3.8%
Site #19	0.0%	0.0%	29.0%	100.0%	100.0%	45.2%	45.7%
Site #20	0.0%	0.0%	22.6%	29.0%	0.0%	0.0%	8.7%
Site #21	0.0%	0.0%	6.5%	45.2%	0.0%	0.0%	8.7%
Site #22	0.0%	0.0%	6.5%	29.0%	0.0%	0.0%	6.0%
Site #23	0.0%	0.0%	9.7%	29.0%	0.0%	0.0%	6.5%
Site #24	0.0%	60.0%	83.9%	32.3%	0.0%	0.0%	29.3%
Site #25	0.0%	10.0%	9.7%	29.0%	0.0%	0.0%	8.2%
Site #26	0.0%	0.0%	12.9%	29.0%	0.0%	0.0%	7.1%
Site #27	0.0%	0.0%	12.9%	35.5%	0.0%	0.0%	8.2%
Site #28	0.0%	0.0%	0.0%	29.0%	0.0%	0.0%	4.9%
Site #29	0.0%	0.0%	0.0%	29.0%	0.0%	0.0%	4.9%
Site #30	0.0%	3.3%	100.0%	41.9%	0.0%	0.0%	24.5%
Site #31	0.0%	0.0%	0.0%	22.6%	0.0%	0.0%	3.8%
Site #32	0.0%	0.0%	0.0%	22.6%	0.0%	0.0%	3.8%
Site #33	0.0%	0.0%	0.0%	29.0%	0.0%	0.0%	4.9%
Site #34	0.0%	0.0%	0.0%	29.0%	0.0%	0.0%	4.9%
Site #35	0.0%	40.0%	100.0%	58.1%	0.0%	0.0%	33.2%
Site #36	0.0%	0.0%	0.0%	93.5%	6.7%	0.0%	16.8%
Site #37	54.8%	100.0%	100.0%	100.0%	100.0%	45.2%	83.2%
Site #38	0.0%	0.0%	0.0%	51.6%	0.0%	0.0%	8.7%
Site #39	29.0%	46.7%	45.2%	16.1%	0.0%	0.0%	22.8%
Site #40	0.0%	26.7%	54.8%	16.1%	0.0%	0.0%	16.3%
Site #41	0.0%	6.7%	29.0%	29.0%	0.0%	0.0%	10.9%
Site #42	0.0%	30.0%	32.3%	35.5%	0.0%	0.0%	16.3%
Site #43	0.0%	0.0%	0.0%	29.0%	0.0%	0.0%	4.9%
Site #44	64.5%	100.0%	100.0%	45.2%	0.0%	0.0%	51.6%
Site #45	0.0%	0.0%	0.0%	29.0%	0.0%	0.0%	4.9%
Site #46	0.0%	53.3%	32.3%	48.4%	0.0%	0.0%	22.3%

## Occupancy Report (as of 8/11/2023)

	May 2023	Jun 2023	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Average
Site #47	0.0%	16.7%	9.7%	29.0%	0.0%	0.0%	9.2%
Site #48	0.0%	70.0%	100.0%	48.4%	0.0%	0.0%	36.4%
Site #49	22.6%	10.0%	0.0%	45.2%	0.0%	0.0%	13.0%
Site #50	0.0%	96.7%	100.0%	48.4%	0.0%	0.0%	40.8%
Site #51	41.9%	100.0%	100.0%	48.4%	0.0%	0.0%	48.4%
Site #52	0.0%	53.3%	100.0%	35.5%	0.0%	0.0%	31.5%
Site #53	0.0%	3.3%	0.0%	29.0%	0.0%	0.0%	5.4%
Site #54	0.0%	6.7%	0.0%	29.0%	0.0%	0.0%	6.0%
Site #55	0.0%	36.7%	38.7%	41.9%	13.3%	0.0%	21.7%
Site #56	54.8%	100.0%	100.0%	100.0%	100.0%	48.4%	83.7%
Site #57	6.5%	6.7%	12.9%	54.8%	3.3%	0.0%	14.1%
Site #58	12.9%	10.0%	74.2%	51.6%	0.0%	0.0%	25.0%
Site #59	6.5%	73.3%	16.1%	54.8%	0.0%	0.0%	25.0%
Site #60	3.2%	20.0%	64.5%	61.3%	26.7%	0.0%	29.3%
Site #61	0.0%	66.7%	74.2%	64.5%	16.7%	0.0%	37.0%
Site #62	22.6%	36.7%	48.4%	35.5%	16.7%	0.0%	26.6%
Site #63	22.6%	13.3%	77.4%	77.4%	26.7%	0.0%	36.4%
Site #64	16.1%	26.7%	22.6%	61.3%	0.0%	0.0%	21.2%
Site #65	6.5%	30.0%	32.3%	61.3%	6.7%	0.0%	22.8%
Site #66	3.2%	66.7%	48.4%	48.4%	0.0%	0.0%	27.7%
Site #67	19.4%	13.3%	22.6%	32.3%	10.0%	0.0%	16.3%
Site #68	0.0%	53.3%	45.2%	45.2%	0.0%	0.0%	23.9%
Site #69	0.0%	16.7%	48.4%	41.9%	0.0%	0.0%	17.9%
Rustic #70	0.0%	0.0%	0.0%	29.0%	0.0%	0.0%	4.9%
Rustic #71	0.0%	0.0%	0.0%	29.0%	0.0%	0.0%	4.9%
Rustic #72	0.0%	0.0%	0.0%	29.0%	0.0%	0.0%	4.9%
Rustic #73	0.0%	0.0%	0.0%	29.0%	0.0%	0.0%	4.9%
Rustic #74	0.0%	0.0%	0.0%	29.0%	0.0%	0.0%	4.9%
Rustic #75	0.0%	0.0%	0.0%	29.0%	0.0%	0.0%	4.9%
Rustic #76	0.0%	0.0%	0.0%	29.0%	0.0%	0.0%	4.9%
Rustic #77	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Rustic #78	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Rustic #79	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Rustic #80	0.0%	0.0%	0.0%	29.0%	0.0%	0.0%	4.9%
Rustic #81	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Rustic #82	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Rustic #83	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Rustic #84	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Rustic #85	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Merch. Bldg.	3.2%	13.3%	12.9%	12.9%	0.0%	0.0%	7.1%
Grand Stand/ Stage	0.0%	6.7%	0.0%	0.0%	0.0%	0.0%	1.1%
Dump Fee	22.6%	40.0%	32.3%	9.7%	0.0%	0.0%	17.4%
Shower Fees	16.1%	16.7%	16.1%	3.2%	0.0%	0.0%	8.7%
HORSE BARN	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
ARENA	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
WINTER STORAGE HORSE BARN	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%

## Occupancy Report (as of 8/11/2023)

	May 2023	Jun 2023	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Average
WINTER STROAGE CATTLE BARN	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
WINTER STORAGE PIG BARN	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
WINTER STORAGE RABITT BARN	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
WINTER STORAGE GOAT BARN	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
WINTER STORAGE GRAND STANDS	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
(No Site)	—	—	—	—	—	—	—
Average:	4.5%	18.2%	25.0%	33.2%	5.4%	1.9%	14.7%