

Report for Gear Up

1 Day face to face Orientation Helena MT.-8/13

First day of work and Orientation: 8/19/19 and 8/20/19

Staffings every Monday at 3:30 pm

Now in GEARS State DATA base: entered incoming 7th graders as they are now a part of the cohort.

Warrior Project Orientation "how to create your own project" : will serve as a contact person for Sapphire Carters Project. Referred students for her project.

Going over Orientation Notes: workshop Ideas time Management, Note taking, Goal Setting, STEM Courses and Scholarship Opportunities.

Curious about clubs and advisors.

Plan and intend to meet with each class individually regarding GEAR UP, SCC Mary Top Sky, School Counselor, GEN I for collaboration.

Met with Seniors regarding their Portfolios had lunch provided by GEAR Up Jitterbugs. Worked out real well.

Met with Junior Class-gave them a questionnaire about gear up and classes. Was a real good meet. GEN I provided lunch for us.

Intend to meet with Soph, Frosh, 7th and grade in the same manner as Juniors. Just to get a feel where they are at. I intend to meet with these classes and get them registered up on MCIS, it's like a free on line assessment web site for Montana. It's real good, just got to find a computer room and printer for a large group of students.

Reading up on ACT Aspire testing what it's about, testing will take place in spring 2020 for Juniors.

Went over the Junior and Senior High School handbooks.

Been Creating visual bulletin boards for students to view as far as bell schedules, meals, grading system, positive posters all around the GEAR UP area. Hopefully this will get the students thinking of possible careers after high school.

Dual Credit for HS students: Haven't got a full run down or list of students but I will get them. I did speak with a couple students about their classes. Also we are collaborating with TANF Youth Symposium where we are going to send Dual Credit students to present so they can receive extra credit for their class. Great Idea.

Got Testing dates from Ms. Pelliter passed them out to parents.

Distributed GEAR UP planners to students.

Reading and re-reading grant.

Working on getting Student Success Packages out to transitional students in various campuses through out the state. Unsure at this point on how to contact all of them. I know of 4 at Missoula campus 1 at SKC and the rest is unknown as of today. I will track them though somehow and I did request checks and purchase orders to fill the packages.

Been Working on Campus Visits, 1 was shot down to MSU-Northern request was submitted on the 5th and visit was the 9th of September. Students lost out on potential 1,000.00 scholarship opportunities. But none the less we will visit MSU Northern soon. This was a career fair, I'm sure their will be more to come.

Submitted request to Visit University of Providence on their invite on September 24, I will be absent as there is a GEAR UP Fall Meeting planned on September 23 and 24, 2019.

Attended Back to school BBQ and helped with student games.

Basically reading and re reading grant for now.

Upcoming campus visits for September 2019 is Great Falls.

I also help with hall monitoring in between classes, encouraging students to get to class on time.

Submitted 2 requests for printer ink and computer, was denied. I will work on getting a budget modification to allow these purchases as Karen Wilson suggested I was able to get a computer that is why I submitted.

Also requesting travel for University of Montana, Missoula and SKC to deliver Student for Success Packages on 19 and 20th of September to deliver the Student for Success packages and meet with the former Rocky Boy Students.

Requesting also an increase in Salary, I submitted this request in writing in August, Liaison officer did inquire with Karen Wilson if it was okay to move money from the health Insurance line item to salary line item. Sees we would not need their approval as it would be up to Mr. St. Pierre to make the decision. I may be wrong but that's what I was told, please if you may confirm with Ms. Wilson at the GEAR UP office.

Thank you for your time, and I so appreciate this opportunity to serve as the GEAR Up Liaison officer at this time. Please feel free to provide me feedback on my job performance, I would appreciate that very much.

One last note, requesting the use of the the STAR lab for early morning work shops on a daily basis. I can provide a weekly workshop session to Ms. Han, this would not take long roughly 20 minutes in the morning which would include the above mentioned subjects.

I'm able to help out in any way I can.

This concludes my report for the Month of August 2019.