



Sharon Williams, Ed.D.
Superintendent of Schools

To: RIMSD 41 Board of Education
From: Dr. Sharon Williams
Cabinet Champion: Kler Soe, Director of Communications
Date: June 9, 2026
Re: iTek Interpreting Solutions Contract

The Communications Department recommends that the Board of Education approve the contract for service with iTek Interpreting Solutions, LLC, 2020 1st Street A, Moline, IL 61265, not to exceed \$50,000 for the 2026-27 school year. This increase is necessary to support additional translation and interpretation needs resulting from the Multilingual (ML) Program Audit and district requirements to translate key documents, including the Scholar Handbook, Code of Conduct, family communications, and other essential district materials.

iTek provides support to RIMSD #41 as a gap agency service for sign-language and spoken interpretation, translation, and localization services. The language support services include over-the-phone, in-person, and video conferencing, and are used in the event that one of the district interpreters is not readily available.

iTek is a locally owned company, and RIMSD 41 Translations Coordinator Annette Moreno has been working with them since 2017 and formally started a Contract for Service in 2020.

Investment Period: July 1, 2026 - June 30, 2027

Total Investment: Not to exceed \$50,000

Funding Source: Communication Department

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