

Browning Public Schools  
**Board Agenda Request**  
 Meeting to Be Held: November 29, 2023



- Recognition:**     Students                       Staff                       Parents
- Information:**    Building Report             Old Business             Superintendent's Report
- Action:**         Resignation                       Hiring                       Contract Service Agreements
- Travel Out-of-State             Travel In State             Approvals
- Termination                       Legal Matters             Other:
- This action request pertains to  Elementary (only)     High School/District Wide

**Date:**        11/21/23

**To:**            Corrina Guardipee Hall  
 Superintendent

**From:**       Bev Sinclair  
 Title:        Human Resources Director

**Subject: Contract Modification: Salary Change 2023-2024**

**Description:** Bev Sinclair is recommending a salary change for 2023-2024 AY for Verna Smith-Yallup, BES 3<sup>rd</sup>-Grade Teacher. Verna was hired to start on 11/14/23 and was assigned an experience level of MA/5. Verna has since presented an additional transcript, which verifies that she has a second Master's Degree - this changes her education level and increases her starting amount. The new pro-rated amount will begin the date that Verna started 11/27/23, which will change the # of prorated days:

**Now:** MA+10/5; \$38,205.00 @ 117 days (prorated from \$61,063.00 at 187 days)

**Was:** MA/5; \$37,865.74.00 @ 121 days (prorated from \$58,519.00 at 187 days)

**Financial Impact: \$339.26**

**Financial Impact:** Salaries, benefits, and payroll costs to be charged against budgets for respective building/department/program/grant as applicable

**Attachment(s):** Contract Modification

**Approval:** Superintendent's Office/Finance/Personnel as applicable (Initial) \_\_\_\_\_

**Comments:** \_\_\_\_\_

**Board Action:**    N/A (Info)     Approved     Denied     Tabled to: \_\_\_\_\_

**Browning Public Schools**  
**SCHOOL DISTRICT NO. 9**



**MODIFICATION**  
**EMPLOYMENT CONTRACT (2023-2024)**  
**(Salary)**

THIS MODIFICATION is incorporated by this reference into that certain Employment Contract dated December 1, 2023, between **Verna Smith-Yallup** "Employee") and the Board of Trustees, Glacier County School District No. 9, Browning, Montana ("School District").

The Employee's salary is incremented as follows:

	<b>Salary</b>	
Was	\$37,865.74	MA/5
Now	\$38,205.00	MA+10/5

All other terms, conditions, and provisions of the 2023-2024 Employment Contract remain unchanged.

IN WITNESS WHEREOF, the parties hereto cause this agreement to be duly signed in original and copy this 1<sup>st</sup> day of December, 2023.

**EMPLOYEE**

**SCHOOL DISTRICT NO. 9**

By: \_\_\_\_\_

By: \_\_\_\_\_  
Chair, Board of Trustees

Address: \_\_\_\_\_

**ATTEST:**

By: \_\_\_\_\_  
District Clerk  
P. O. Box 610  
129 First Avenue S. E.  
Browning, MT 59417  
Tel: 406-338-2715/FAX: 406-338-3200