

November 27th, 2023

WEM School Board Members
WEM Public Schools
500 East Paquin Street
Waterville, MN 56096

Dear WEM School Board Members,

My husband and I are expecting the birth of our first child with an anticipated due date of February 29th.

I am requesting a leave, based on the existing Master Agreement, Article IX, Section 5, that would begin on or around February 26th and last through May. I intend to resume my 4th grade teaching position on May 31st for the staff development day at the end of the year.

Thank you for your consideration of this leave request.

Sincerely,

Kelsey Schiefelbein
4th Grade Teacher