

Compliance Department

Dr. Clayton J. Theisinger

FOIA Request Submitted: April 8, 2025

Superintendent / FOIA Officer

Putnam County Community Unit School District No. 535

400 E. Silverspoon Avenue

Granville, IL 61326

p: (815) 882-2800 ext. 5

e: [theisinger@pcschools535.org](mailto:theisinger@pcschools535.org) c/c [faya@pcschools535.org](mailto:faya@pcschools535.org)

**Re: Illinois Freedom of Information Act Request**

Freedom of Information Officer,

This is a request for information under the Illinois Freedom of Information Act, 5 ILCS 140.

I request a copy of purchase invoices for any recent **paint purchases made by the school district to maintain or improve school district buildings or facilities** (i.e., painting classrooms, cafeteria, gym, hallways, walls, structural steel, door frames, ceilings, concrete floors, swimming pools, etc.). I do not request information regarding paint purchases made to maintain non-building related property or projects (i.e., painting or maintaining cars, school buses, stripping athletic fields, art class projects, etc.).

In addition, I request a **list of painting, drywall finishing (taping drywall), or glazing projects (glass window, glass door, or related hardware installation) scheduled to start within the next twelve months**. This request is specific to facility improvement, maintenance, or construction projects that include painting, drywall finishing, glazing projects or contracts planned as referenced above.

- Submitted invoices for qualifying projects or contracts conforming to the criteria of this FOIA request.
- A list of school district staff, if any, who worked on related projects conforming to the criteria of this FOIA request.
  - Direct employees.
  - Contract employees operating under a custodial agreement.
  - Interns or employees hired through a labor agency.
- Bid tabulation sheets used to compare qualifying bids conforming to this FOIA request.
- Approval meeting minutes for qualifying contracts conforming to the criteria of this request.
- Performance agreement for qualifying contracts conforming to the criteria of this FOIA request.

If you are not the person charged with administering your public bodies FOIA obligations, please forward this request to the person charged with this responsibility. You may email me those records at [darvayo@pdc30.com](mailto:darvayo@pdc30.com). I understand that the Act permits a public body to charge a reasonable copying fee not to exceed the actual cost of reproduction. This request is not for commercial use; therefore, I am asking that any fees be waived.

I look forward to hearing from you in writing within five working days, as required by the Act. 5 ILCS 140/3(d).

Thank you.

David Arvayo

[darvayo@pdc30.com](mailto:darvayo@pdc30.com)

[FOIA@pdc30.com](mailto:FOIA@pdc30.com)

Compliance Department

Painters District Council No. 30