

Three Rivers School Board of Directors met for a regular session, Monday, July 13, 2009 at the District Administration Office, 8550 New Hope Road, Grants Pass, Josephine County, Oregon at 7:00 p.m.

PRESENT: Dave Strahan, Chairperson of the Board, Zone IV
Leslie Meier, Vice-Chairperson of the Board, Zone III
Jim Weaver Member of the Board, Zone II
Robert Litak, Member of the Board, Zone I
Ron Lengwin, Member of the Board, Zone V
Dan Huber-Kantola, Superintendent-Clerk
Debbie Breckner, Director of Human Resources
Doug Ely, Director of Student Services
John George, Director of Secondary Education

PRESENT

ABSENT: Peter Maluk, Director of Elementary Education

Also Present: Herb Carter, Gerard Fitzgerald, Patiane Shimizu, Dave Bracken/Maintenance, Peter Poulsen, Michael Terry, Patti Richter/Daily Courier, Jim Bunge/Maintenance, Chuck Barker, Barbara Biencourt, Gil Gilbertson/Sheriff and Shelly Berry/Recording Secretary.

ALSO PRESENT

CALL TO ORDER

Chairperson Strahan called the meeting to order at 7:15 PM and led the audience in the Pledge of Allegiance.

Superintendent Huber-Kantola presented Debbie Breckner with a certificate of recognition for her time and dedication on the ODE level technology board.

Superintendent Huber-Kantola then recognized members of the community who wrote letters of support for the QZAB. These members included: Hidden Valley High School (Booster Club, Athletic Club & Dave Matheny), North Valley High School (Booster Club & Athletic Committees), Rotary Club and Illinois Valley High School.

SUPERINTENDENT'S REPORT

Superintendent Huber-Kantola reported that during the upcoming August Board Workshop we will be establishing goals for the district. The goals that will be discussed include: 1) To make sure that PBS is fully implemented at all schools; 2) Improve classroom instruction and continue to focus on engaging students; 3) Increase the amount and effectiveness of school to home communication.

COMMUNITY COMMENTS

Board Chair Strahan opened up the meeting for community comments and there were none.

Board Chair Strahan swore in the three newly elected Board Members:

- Robert Litak, Zone I
- Leslie Meier, Zone III
- Ronald Lengwin, Zone V

OATH OF OFFICE

ELECTION BOARD
CHAIR

Leslie Meier moved to nominate Jim Weaver as Chairperson of the Board of Education for the 2009-10 fiscal year. Member Litak seconded. There were no other nominations. Jim Weaver was elected as Board Chair by a vote of 4-0 (Member Weaver abstaining).

Newly elected Board Chair Weaver then took over the meeting.

ELECTION BOARD
VICE CHAIR

Board Chair weaver asked for nominations for the position of Vice Chair for the 2009-10 fiscal year. Member Litak nominated Leslie Meier. Member Strahan seconded the motion. There were no other nominations. Leslie Meier was elected as Board Vice Chair by a vote of 4-0 (Member Meier abstaining).

Vice Chair Meier moved to hold Board meetings on the third Monday of each month at 7:00 p.m., with exceptions as noted on the proposed calendar, which designated the meeting locations. Member Litak seconded and the motion carried unanimously.

BOARD ORGANIZA-
TIONAL RESOLUTIONS

Board Chair Weaver presented the annual board organizational resolutions for the 2009-10 fiscal year (see attached).

Member Meier noted that under item 'd', which lists depositories for school funds that WAMU be changed to Chase.

Member Meier asked that item 'f' be removed for discussion, then moved to approve items 'a' through 'g', with that exception. Member Litak seconded, and the motion carried unanimously.

APPROVED

Member Meier expressed her opposition that the Medford Mail Tribune was not on the list due to the fact that there are patrons in our school district that live in Jackson County. Member Strahan asked what the cost factor would be of utilizing the Mail Tribune. Superintendent Huber-Kantola was not sure but the recollection from previous discussion was that it was extremely high. Member Meier stated that there is also a local 'Applegater' newspaper that may be a possibility and asked that we look into it.

Member Litak moved that we approve item 'f'. Member Strahan seconded and the motion passed 4-1, Member Meier opposing.

ESIS UPDATE

Human Resources Director Breckner provided an update that the second phase of Hunter fiber communication is moving forward. The underground work is 80% done and expected to be complete prior to school starting. Arrangements have been made for the week of August 9th to have a trainer from AAL here to spend a day with administrators, a day with office staff, a day with teachers and a day with the district office staff for eSIS training. All of the school servers are in the process of being updated and will be done prior to staff returning.

Secondary Education Director John George presented the Parkway Building Lease for approval.

PARKWAY BUILDING
LEASE

Member Litak asked for clarification of how spending \$30,000 will be cost mutual. Director George explained that this is due to the absorption and consolidation of some staff positions. There will also be savings in transportation with the TRACT students and other programs.

Member Meier asked if we had our attorney look over the agreement? Superintendent Huber-Kantola stated that we could have that done, but would have to find another attorney that specialized in that field. She also asked for clarification on the following items:

#7: Plumbing and electrical. The agreement states that the landlord shall maintain the HVAC, , roof, etc. It doesn't talk about plumping and electrical, does that become our responsibility? Director George responded that the minor repairs will be handled by us and major repairs to be handled by the landlord.

PARKWAY BUILDING
LEASE (CONT)

#11: Waste. Please clarify, what is it? Director Ely stated that he will get clarification.

#17: Alterations and Additions. Director George responded that they are referencing partitions that will become part of the facility.

#20: Can the landlord come up with any rule or restriction at any time?

#26: Attorney's fees. Paragraph references the State of California. Should it be Oregon? Director George stated that is because they are based out of California.

#27: States notices & demands shall be addressed to the 'Tenant at the Premises', should designate mailing address as district office.

Director George stated the urgency of being in the building August 1st due to the amount of work that needs to be done. Board Chair Weaver asked how we could go about approving the lease and taking care of the expressed concerns at the same time? Superintendent Huber-Kantola requested a conditional approval. Member Meier moved to approve the lease with a conditional approval of noted changes. Member Strahan seconded and the motion carried unanimously.

APPROVED

Due to technical difficulties, Item 'B' under New Business, Public Safety Interventions, was moved to the end of the agenda, prior to the Consent Agenda.

Director George presented a request from the middle schools for a \$25 reduction to the pay to play fee. The middle school athletic activities are self-funded, outside of a \$3,000 transportation grant. Over the past two years there has been a reduction in participation, and an increase in administrative time to collect fees. Proposed a \$75 fee for each activity with no cap. He believes it will increase the middle school revenue due to an increase in participation. Member Strahan moved to approve. Member Meier seconded.

MIDDLE SCHOOL
ATHLETIC FEES

Member Litak asked if there were still waivers available, or if there were any way for students to work off fees? Director George stated that there are scholarships available; work-off and payment plans are also available.

APPROVED

A vote was called and the motion passed unanimously.

Director Breckner presented resolution #01 to recognize and appropriate additional funds due to the high level of second graders enrolling at Manzanita Elementary. She is requesting additional dollars for an additional teacher if the enrollment level is high. Manzanita will make phone calls at the beginning of the year to each family to ensure they will be enrolling. Superintendent Huber-Kantola stated that the other half of the resolution was to accept \$300,000 revenue from the state. Member Litak moved to approve the resolution. Member Meier seconded and the motion carried unanimously.

RESOLUTION

APPROVED

Director George presented Planned Course Statements for: American Literature, Trigonometry, Conflict Resolution and History of Rock and Roll for approval. Member Meier moved to approve. Member Litak seconded and the motion carried unanimously.

PLANNED COURSE
STATEMENTS

APPROVED

Board Chair Weaver stated that the next agenda item, 'Contract Updates', the Licensed/SOBC MOU was removed from the agenda as there is clarification needed on the language.

CONTRACT UPDATES

Director Breckner shared that Three Rivers School District is one of the only districts that

CONTRACT UPDATES

have agreements with each of the employee groups this early. That goes along way to show the willingness of our staff to give when we need them to, so we can continue to provide service to kids.

SOBC Representative Chuck Robertson then stated that not only were we the first, but a lot of the other groups were jumping at anticipated funding too early. Our leadership waited until we had more solid information to work with, and expressed that it has been pleasant working with our district.

Member Litak expressed his appreciation to the employee groups for stepping up and cooperating under difficult times. Particularly singling out the classified group, as their highest priority was always the best service to our students and being very easy to work with.

ADMINISTRATOR
APPROVED

Board Chair Weaver called for a motion for approval of the Administrator Memorandum of Understanding. Member Meier moved to approve. Member Strahan seconded, and the motion carried unanimously.

Member Strahan moved to approve the Confidential Employee Memorandum of Agreement and MOU. Member Meier seconded.

CONFIDENTIAL
APPROVED

Superintendent Huber-Kantola referenced some changes that were made which include: the step increase to be the same as classified—2.75%; the other change would be under 'sick leave' language needs to be added to state that any sick time taken prior to completion of service will have their sick time deducted upon termination of service. The other change is on the MOU to state "up to \$2 million shortfall, up to \$4 million shortfall, and more than \$4 million shortfall",

Member Strahan restructured his motion to approve with language changes and contingent on the Confidential employees agreeing on the changes. Member Meier seconded and the motion carried unanimously.

CLASSIFIED APPROVED

Board Chair brought forward the Classified MOU for consideration. Member Meier moved to approve with the change in the language to be "up to" the dollar amounts. Member Litak seconded and the motion carried unanimously.

FINANCIAL REPORT

Superintendent Huber-Kantola presented a financial update. His report stated the potential additional revenue for 2009-10 could include:

- | | |
|----------------------------------|-----------|
| • 2.94 state allocation | \$300,000 |
| • Increased Ending Fund Balance | \$200,000 |
| • Increased ADMw | \$ 30,000 |
| • High Cost Disability Payment?? | \$ 70,000 |

TOTAL	\$600,000
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2009-10 potential additional expenses could include:

- | | |
|-------------------------------|------------|
| • Manzanita 2nd grade teacher | (\$80,000) |
| • Possible Title Adjustments | (\$80,000) |

TOTAL	(\$160,000)
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Balance left for restoration of days	\$440,000
3 days at a Daily Cost of \$150,000	(\$450,000)

Optimistically we are hoping to add back 3-5 days.

Superintendent Huber-Kantola covered the planned Maintenance restructuring. Part of the restructuring was down-sizing the supervision portion of the Aramark contract. The new structure changes from three zones (Illinois Valley, North Valley and Hidden Valley) to two zones (Putting North Valley and Illinois Valley in the same zone and Hidden Valley). Each of the Directors of Maintenance that are left will supervise one of the two zones. Then the third crew leader will run a District-wide crew which includes: HVAC people, refrigeration people, all of the grounds in the district and the transportation. The new structure was introduced to the district crew last Tuesday, and went in to full implementation today.

MAINTENANCE
REPORT

Director Breckner added that she believes there is some room for some efficiencies that we are not seeing, and hopefully we will be able to respond to building needs more timely.

Superintendent Huber-Kantola stated that the promise from Aramark is that we will get a contract that will be \$50,000 less as of July 1, 2009. He then recognized the three crew leaders: Thom Baker, Chuck Kaeser, and Ric Ross for their cooperation during this change.

Board Chair questioned if there would be more travel during the day? Director Breckner responded hopefully not. We're hoping the work orders will be prioritized accordingly to minimize travel.

Superintendent Huber-Kantola stated the goals: Go from a reactive stage to a more preventative maintenance stage; Making sure we are as efficient as possible; and Working as a team.

Gerard Fitzgerald with Public Safety Interventions (PSI)/Vatical introduced his colleagues: Dr. Peter Paulsen, Director of Technology; Gil Gilbertson, Josephine County Sheriff; and Herbert Carter, CEO of PSI. He then gave a PowerPoint presentation on their company's school safety innovation.

PUBLIC SAFETY
INVENTIONS

PSI stated they are looking for a venue to BETA test, at no cost to the user. A school venue will give them the ability to fine tune their product, which could benefit the school in an emergency situation. They will utilize days off, such as winter break so there is no disruption to the school.

Sheriff Gilbertson stated that this is a unique opportunity to use sophisticated technology to save lives and kids, and the Judge has already agreed to the use of the County Courthouse.

Gerald Fitzgerald recapped that what PSI is looking for is permission to utilize North Valley High School for Vatical BETA testing. The initial testing will be done during winter break, and no school district employees will be involved. Any cost from the BETA testing would be paid by PSI.

Member Litak moved to approve the use of North Valley High School for BETA testing for 2 weeks during winter break. Member Meier seconded and the motion passed unanimously.

Member Meier requested the June 15, 2009 Board Workshop minutes be pulled from the consent agenda.

CONSENT AGENDA

Member Strahan moved to approve the consent agenda. Member Meier seconded and

CONSENT AGENDA

Member Meier noted two minor correction to the June 15, 2009 Board Workshop minutes: an incorrect date in the first paragraph, and on page 3, last line needs to read: "HVHS does have an adequate number of AP teachers trained".

Member Meier moved to approve the June 15, 2009 minutes as corrected. Member Litak seconded and the motion carried unanimously.

Member Meier asked that the Superintendent investigate the remote school funding bill; the way it ended up, only benefitting the high schools.

The Board scheduled the Retreat/Workshop for Friday, August 14th at 9:00 a.m. in the Applegate Room at the District Office.

ADJOURN

Meeting adjourned at 9:45 PM.

Jim Weaver
Chairperson of the Board
THREE RIVERS SCHOOL DISTRICT

Dan Huber-Kantola
Superintendent-Clerk
THREE RIVERS SCHOOL DISTRICT