

**TUPELO PUBLIC SCHOOL DISTRICT
BOARD OF TRUSTEES MEETING MINUTES
September 13, 2011**

The Board of Trustees of the Tupelo Public School District convened in a regular meeting of the Board held in open session at noon on Tuesday, September 13, 2011, at the Hancock Leadership Center, 1920 Briar Ridge, Tupelo, Mississippi.

CALL TO ORDER

The meeting was called to order by President Amy Heyer who welcomed guests attending the meeting.

ROLL CALL AND ESTABLISHMENT OF A QUORUM

The following School Board members were present during roll call:

Members Present: Mrs. Amy Heyer
 Mr. Rob Hudson
 Mr. Eddie Prather
 Mrs. Beth Stone

Members Absent: Mr. Lee Tucker

Staff Present:	Mr. David Meadows	Ms. Patrice Tate
	Mrs. Diana Ezell	Mr. Jim Turner
	Dr. Fred Hill	Mrs. Dale Warriner
	Mrs. Kay Bishop	Mrs. Mary Ann Plasencia
	Mrs. Julie Connolly	Ms. Pam Traylor
	Mrs. Julie Hinds	Dr. Derwood Tutor
	Mrs. Marissa Martin	Ms. Glenda Scott
	Ms. Lea Johnson	Mrs. Lynne Rogers
	Mrs. Linda Pannell	

Mrs. Heyer announced a quorum and stated that the meeting was lawfully in session. School Board Attorney Otis Tims was also present. Several members of the press were also present.

APPROVAL OF THE AGENDA

Upon a motion by Mr. Prather, seconded by Mr. Hudson the Board voted unanimously by all members present to approve the agenda as presented. A copy of the agenda is marked EXHIBIT 1 and held in the Exhibit Book of this meeting date and incorporated herein.

APPROVAL OF THE MINUTES

Upon a motion by Mrs. Stone, seconded by Mr. Hudson, the Board voted unanimously by all members present to approve the minutes of the August 23, 2011, regular meeting with noted corrections. Upon motion duly made, seconded, and carried unanimously, the President of the Board declared the motion passed.

PUBLIC COMMENTS AND RECOGNITIONS

A. Public Comments

No request for Public Comments were received for this meeting of the Board.

B. Recognitions

No recognition ceremony was held at this meeting of the Board.

COMMUNICATION TO THE BOARD

A. Superintendent Search Update

Mr. Eddie Prather updated the Board on the upcoming superintendent search. Discussion included the timeline for stakeholder meetings on September 26-27, 2011.

B. Food Service Biometric Cashier System

Discussion was held regarding the use of finger imaging biometric cashier system for possible use on the serving lines in school cafeterias to enhance the speed and accuracy of the payment procedures. Interim Superintendent David Meadows had requested Mr. Russell Grant address the Board to explain his firsthand knowledge of finger imaging.

Following Mr. Grant's comments and further discussion, Mr. Meadows recommended that the district not move forward with pursuing the use of the biometric cashier system at this time.

C. Ad Valorem Collections for 2010-2011

Finance Director Linda Pannell presented a report on the actual Ad Valorem collections for the 2010-2011 school year compared to the amount budgeted (copy on file).

D. Enrollment Report

Interim Superintendent David Meadows presented an Enrollment Report for the 2011-2012 School Year. Mr. Meadows reported that when compared with early September 2010 enrollment data, the Tupelo Public School District has increased by 86 students with a total enrollment on September 6, 2011, of 7,565 (copy of report on file).

D. MacBook One to One Update Report

Deputy Superintendent Diana Ezell presented information regarding the implementation of the MacBook One to One Program for School Year 2011-2012. Mrs. Ezell reported that Tupelo High School students will begin training in responsible use and laptop care on September 12, 2011. Tupelo Middle School and Milam will begin on September 26, 2011. (copy of report on file).

E. Recommended Accreditation Status

Mr. Meadows reported that on August 17, 2011, correspondence was received from the Mississippi Department of Education Office of Accreditation stating that the Tupelo Public School District now has a Recommended Accreditation Status of "Accredited" (copy of report on file).

SUPERINTENDENT'S REPORT

A. Consent Agenda

In accordance with Mr. Meadow's recommendations, Mr. Prather moved to approve and ratify the Consent Agenda as listed below:

1. Contractual Agreements #CO1229 and #CO1230
Rental of School Facility #SFR1201 and #SFR1202
2. Single Source Purchases #SS1208 through #SS1211
3. Donation #2011-2012-004
4. Granted Permission to Add One (1) Item and Remove One (1) Item from the TPSD Capital Asset Listing

The motion was seconded by Mrs. Stone and was approved unanimously by all members present. The President of the Board declared the motion passed. A copy of the Consent Agenda is marked EXHIBIT 2 and held in the Exhibit Book of this meeting date and incorporated herein.

B. Student Transfer Report

Mrs. Stone moved to affirm the Student Transfer Report as presented:

- Approval of seven (7) resident student transfer requests (in-district)
- Approval of two (2) resident student transfers (in-district) for the remainder of the school year
- Approval of one (1) non-resident student transfer (in-district)
- Approval of admission of six (6) non-resident students (tuition)

The motion was seconded by Mr. Prather and was approved unanimously by all members present. The President of the Board declared the motion passed. A detailed copy of the Student Transfer Report is marked EXHIBIT 3 and held in the Exhibit Book of this meeting date and incorporated herein.

C. Personnel Recommendations

Licensed Staff Recommendations

Interim Superintendent David Meadows presented for approval the Licensed Staff recommendations,

Mr. Prather moved to approve the Licensed Staff recommendations as presented. Mr. Hudson seconded the motion, and the motion was approved unanimously by all members present. The President of the Board declared the motion passed.

Mr. Turner also presented for information and review the 2011-2012 Staffing Statistics Report.

A copy of the Personnel Report is marked EXHIBIT 4 and held in the Exhibit Book of this meeting date and incorporated herein.

D Docket of Claims – August 13, 2011 through August 30, 2011

Mr. Hudson reviewed the Docket of Claims prior to the meeting and recommended approval of the Docket of Claims for the period August 13, 2011, through August 30, 2011, Docket of Claims #95368 through #95713, for Accounts Payable Checks #67010 through #67219 in the amount of \$1,478,405.24. The motion was seconded by Mrs. Stone and approved unanimously by all members present. The President of the Board declared the motion passed.

This affirms that the claims and check registers are legal and proper and they should be allowed and ratified as paid by the Superintendent or his designee pursuant to Section 37-9-14 (7) of the Mississippi Code of 1972 Annotated. The Docket of Claims is marked EXHIBIT 5 and held in the Exhibit Book of this meeting date and incorporated herein.

E. TPSD Policy ID School Day, Policy IKAA Testing and Examination, TPSD Policy IKF Graduation Requirements with Policy Exhibits IKF-E1, IKF-E2 and IKF-E3, TPSD Policy JH Student Absences and Excuses, and TPSD Policy JQ Student Fees, Fines and Charges

1. Mr. Meadows stated that proposed revisions to Policy ID School Day and Policy IKAA Testing and Examination was presented for initial discussion at the August 23, 2011, Board meeting. After additional discussion and review, Mr. Meadows recommended that the following policies be amended as submitted:

TPSD Policy ID	School Day
TPSD Policy IKAA	Testing and Examination

On a motion by Mr. Hudson, seconded by Mrs. Stone, the Board voted unanimously by all members present to approve Policy ID School Day and Policy IKAA Testing and Examination as submitted. Upon motion duly made, seconded, and carried, the President of the Board declared the motion passed.

Copies of Policy ID School Day and Policy IKAA Testing and Examination are marked EXHIBIT 6 and held in the Exhibit Book of this meeting date and incorporated herein.

2. The following policies were presented for initial review, but no action was taken at this meeting of the Board:
 1. TPSD Policy IKF Graduation Requirements and TPSD Policy Exhibits IKF-E1, IKF-E2, and IKF-E3
 2. TPSD Policy JH Student Absences and Excuses
 3. TPSD Policy JQ Student Fees, Fines and Charges

Board Member Eddie Prather requested to know if the proposed attendance policy had been compared to attendance policies from other school districts. Deputy Superintendent Diana Ezell responded that she had not completed this type of research, but would certainly do so and report back to the Board.

UNFINISHED BUSINESS

No “Unfinished Business” items were presented at this meeting of the Board.

NEW BUSINESS

A. Approval of Change Order Number Four (4), Tupelo High School Additions and Renovations Phase II Project, Century Construction

Mrs. Julie Hinds recommended approval of Change Order Number Four (4) of the Tupelo High School Additions and Renovations Phase II Project with Century Construction Company. Mrs. Hinds explained that this change order increases the contract amount by a total of \$31,209.61 making the new project sum \$2,450,280.35.

On a motion by Mr. Prather, seconded by Mrs. Stone, the Board voted unanimously by all members present to approve the Certificate of Substantial Completion for Phase II of the Tupelo High School Additions and Renovations Project. Upon motion duly made, seconded, and carried, the President of the Board declared the motion passed. A copy of the Certificate of Substantial Completion for the Tupelo High School Additions and Renovations Phase II Project is marked EXHIBIT 7 and held in the Exhibit Book of this meeting date and incorporated herein.

B. 2011-2012 Consolidated Federal Program Application Revised Allocations and Consideration for Approval to Add Class to ECEC and Hire One Additional Licensed Teacher and One Additional Qualified Assistant

Federal Programs Director Dale Warriner presented the 2011-2012 TPSD Consolidated Federal Program Application Revised Allocations for discussion and approval. Mrs. Warriner also requested approval to add a class at the Early Childhood Education Center to serve 20 additional students. If approved, this additional class will require hiring one additional licensed teacher and one additional qualified assistant.

On a motion by Mrs. Stone, seconded by Mr. Hudson, the Board voted unanimously by all members present to approve the 2011-2012 TPSD Consolidated Federal Program Application Revised Allocations as presented. Upon motion duly made, seconded, and carried, the President of the Board declared the motion passed. A copy of the 2011-2012 Consolidated Federal Program Application Revised Allocations is marked EXHIBIT 8 and held in the Exhibit Book of this meeting date and incorporated herein.

On a motion by Mrs. Stone, seconded by Mr. Hudson, the Board voted unanimously by all members present to add an additional class to the Early Education Childhood Center as recommended. Upon motion duly made, seconded, and carried, the President of the Board declared the motion passed.

On a motion by Mr. Hudson, seconded by Mr. Prather, the Board voted unanimously by all members present to approve the hiring of one licensed teacher and one qualified assistant for the additional class at the Early Education Childhood Center. Upon motion duly made, seconded, and carried, the President of the Board declared the motion passed.

MISCELLANEOUS BUSINESS

Future Agenda Topics

Mr. Meadows reported that the Early Childhood Education Center Longitudinal study requested earlier by Board Member Eddie Prather will be presented at the next regular Board meeting.

ADJOURNMENT

On a motion by Mr. Prather, seconded by Mrs. Stone, the Board voted unanimously by all members present to adjourn the meeting. The President of the Board declared the motion passed and the meeting in adjournment at 1:55 p.m.

APPROVED:
TUPELO PUBLIC SCHOOL DISTRICT
BOARD OF TRUSTEES

ATTEST:

Arlissa C. Heyer, President

Elizabeth Stone, Secretary