



To: All Superintendents/Chief School Administrators

From: Michael Butikofer, School Finance Manager

Date: June 12, 2024

Subject: Insurance Coverage

In accordance with AS 14.03.150, each school district is required to provide proof of adequate property insurance for the replacement cost of all school facilities and equipment. When reviewing replacement cost insurance, it is very important for the district to verify adequacy of coverage. If the district needs assistance in estimating an appropriate value for replacement cost insurance, contact the department and we will provide direction or referral to assist the district. This is a reminder for districts to provide the following items required under 4 AAC 31.200 prior to July 15:

- Certificate of property insurance for buildings and contents
- Schedule of values showing the insured replacement cost for each facility

For REAAs, certificates should show the required earthquake and flood coverage and name the State as an additional insured.

For non-REAAs, if in a defined flood plain or flood-prone area (44 CFR 59.1), certificates should show required flood coverage. For school facilities determined to be excess to the district's needs, insurance may be current market value versus replacement value.

Files should be provided electronically. PDF files of all documents are requested but not required. If submitting electronically, you do not need to provide a hard copy by mail.

Electronic Submission:
Sharol.Roys@alaska.gov

If you have any questions or need additional information, please contact Sharol Roys at Sharol.Roys@alaska.gov or (907) 465-6470.