

November 6, 2020

Mahtomedi Public Schools

1520 Mahtomedi Avenue

Mahtomedi, MN 55115

Dear Mahtomedi Public Schools,

I would like to submit my application for School Board. My desire to serve in the community has grown over the years and contributing as a member of the school board has been a personal dream.

Taking on one of the most important responsibilities--helping to plan the education of our city's youth--is not something that I take lightly. These are critical times for public education fraught with challenges. I find satisfaction in confronting tough challenges and working collegially to overcome them. I feel I can bring many other valuable attributes to this position, such as: leadership and business acumen.

I hold an MBA from St. Mary's University of Minnesota where I have been teaching post graduation for the last 12 years. I have a successful career as a project manager and currently work at US Bank as a technology consultant. As a project manager, I have extensive experience with writing strategic plans and overseeing budgets of all sizes, which includes negotiating with third-party suppliers and vendors. My ability to understand, manage, and balance complex budgets is an asset in these fiscally challenging times.

I am no stranger to non-profit boards as I have served two terms on the Saint Mary's University Alumni Board of Directors, one of those terms as a chair of the Development Committee. I am currently serving on the St. Catherine University Alumni Council and am on the selection committee for Marialice Muellerliele Endowed Chair in English.

In closing, I feel like my professional background will be an asset to the school board.

Thank you for your time and consideration. I look forward to your decision about this exciting opportunity.

Sincerely,

Aleksandra Denisova

245 Kenwood St

Mahtomedi, MN 55115

## Aleksandra Denisova

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245 Kenwood St  
Mahtomedi, MN 55115  
Phone: (612)462-2457  
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### PROFESSIONAL SUMMARY

Certified Agile Project Management Professional with 10+ years of experience. Proven track record of managing and completing projects. Proactive in analyzing and improving processes. Results-oriented, able to manage many long- and short-term projects concurrently. Superb analytic and diagnostic skills. Experienced in disaster recovery techniques, strategies, and programs.

### EDUCATION

**M.B.A.**, 2007, St. Mary's University  
Minneapolis, Minnesota

**B.A.**, 2004, College of St. Catherine  
St. Paul, Minnesota, Majors: English Core, Russian Area Studies

### CORE COMPETENCIES

Project Management	Lean Six Sigma	Business Analysis	Microsoft SQL Server
Change Management	Microsoft Project	Microsoft Office	Microsoft Active Directory
SDLC	Visual Basic	Oracle	SharePoint
ITIL	VBA	Windows10, Server '12, '16	SAP

**Certifications:** PMP, PMI-ACP, A+, Network+, Security +

### PROFESSIONAL EXPERIENCE

**US Bank, Richfield, MN**

**Mar'19 -**

**Present**

*Technology Consultant*

Consults on a wide spectrum of existing, core banking, and emerging technologies. Reviews high-risk technology projects for compatibility with IT standards and strategic direction. Consults with IT management and technical staff regarding use of current technologies. Recommends technology alternatives, providing clear alignment of the technology's strengths and weaknesses against the business objectives. Participates in evaluation, selection, and application of new and emerging tools and techniques. Evaluates compliance with current and future technology standards and portfolios. Analyzes market trends and experiences with new and emerging technologies. Provides input and suggestions to improve the usability of the standard and to drive it forward. Plans, publishes, maintains and coordinates environment code and data refreshes, and batch execution schedule for Mainframe environments. Optimizes and improves coordination for processes and procedures as well as refresh timelines to reduce environment downtime.

**RBC, Minneapolis, MN**

**July'15 -**

**Mar'19**

*Senior Technical Analyst*

Led design and implementation of disaster recovery processes and business continuity procedures for re-establishing servers, databases, and operating systems in the event of a disruption, both minor and catastrophic. Coordinated recovery plan implementation and efforts, including initial emergency response, recovery procedures, and business resumption processes. Developed, implemented, maintained, and coordinated testing of policies, procedures and associated plans for disaster recovery administration and business continuity based on industry-standard best practices. Led the DR work stream for a large datacenter migration project as well as consulted on DR capabilities/build out on various smaller projects.

Generated and maintained cross functional roadmaps. Provided consultation on the development, maintenance of system documentation protocols to ensure that additions and modifications are thoroughly documented upon implementation. Identified technical and business opportunities to take advantage of cross project knowledge, best practices and reusability to expedite projects. Acted as project leader on small to medium projects as well as a liaison with specified areas and conferred to define problems.

**Saint Mary's University of Minnesota, Minneapolis, MN**

**Jun'08 - Present**

**Adjunct Faculty**

**MBA600: Quantitative Decision Making**

**MBA618: Business Statistics**

**General Mills, Golden Valley, MN****Aug'08 – July'15****Feb'15 – July'15 *IT Specialist III***

Support optimization for the West Region. Developed and improved technological standards in use across the various facilities in the region. Continually reduced total cost by generating and implementing more efficient, innovative, and manageable creative solutions.

**Aug'13 – Jan'15 *SAP Analyst III***

Supported and enhanced SAP Inventory, Interfaces and Quality Management functions, and SharePoint applications for a wide variety of North American users. Implemented and supported GMI's future inventory strategy in support of Supply Chain Replenishment. Supported the startup processes of new CSF's, plants, co-packers, and outside warehouses. Provided support for the Corporate Development group through mergers and acquisitions. Acted as project manager for various, concurrent small size projects as well as large multi-year sustainability initiative.

**Jan'13-Aug'13 *Site Lead***

Managed, supported, and lead all Plant Information Systems (IS) activities. Designed, implemented, and maintained all IS infrastructure systems to ensure reliable service. Partnered with plant Engineering Team to ensure reliable plant floor control systems. Ensured physical security of critical IS infrastructure equipment and data. Evaluated and implemented IS technologies following General Mills policies, standards, guidelines, and CI initiatives. Represented IS on Plant project teams to ensure appropriate use of technology and knowledge sharing. Managed gathering site project proposals and implementation while delegating appropriately. Conducted quarterly audits of system securities. Partnered with Regional IS Manager to plan, manage, and optimize the Plant's IS budget, contracts, and projects. Maintained, communicated, and reviewed the site's IS Plant Disaster Recovery Plan. Actively lead, developed, communicated, and supported IS Long Range Project and Strategic Plans for the Plant. Assisted Regional IS Manager in hiring, developing, and motivating IS staff, setting individual objectives for direct reports, conducting annual and mid-year performance appraisals, and providing direction on further education and development needs.

**Aug'10-Jan'13 *Information Systems Coordinator II***

Provided day-to-day support of plant Information Systems including desktop, telecommunications, servers, security, and networks. Maintained PCs, thin clients, printers, networks, servers (Microsoft & UNIX), telephone switches, smartphones, and software applications. Procured and implemented hardware and software infrastructure as needed. Trained end users based on technology demands. Partnered with the Electrical Controls team on multiple projects to improve technology solutions throughout the plant. Successfully completed new wireless infrastructure project in two phases (front office and main plant floor implementation). Conducted site security upgrade project from start to finish. All projects were finished on time and under budget.

**Aug'08 – Aug'10 *Desktop Analyst III***

Responded to critical/high incidents that required a desk side visit, set-up new hires and contractors, Smartphone setup, reimaged equipment from open incidents, imaged new hires, upgraded assets in Remedy, software and hardware support, managed equipment moves. Proposed, developed, and implemented SLA guidelines for the entire organization. Facilitated OCS training and presented Flex technology solutions to the Marketing division.

**Ameriprise Financial, Minneapolis, MN****Mar '05****– Jun '08****Oct'07 – Jun'08 *Employee Enrollment Team Lead, Service Delivery Problem Management***

Directly supervised a team of Employee Enrollment analysts responsible for application security administration such as password resets, ID creation/deletion, and access rights provisioning. Duties included: training, supervising, setting team goals and seeing them through to completion, providing workflow direction, and ensuring SOX compliance for ID creation/deletion and access rights provisioning. *Desktop Analyst, Service Delivery Problem Management*

Created a process for updating and submitting documentation as well as a support structure for a previously unsupported line of business located offshore. Gathered business requirements and calculated resource requirements for a new client facing support structure. Created a package for FAS (Install Shield) and Symantec pc anywhere (batch format) for the corporate environment. Duties included: writing technical solutions for knowledge database, providing technical assistance to end users, building application expertise for applications assigned, providing training as needed on expert applications, developing test plans and conducting tier 4 testing, participating in floor sweeps as needed, and assisting other areas with ad hoc requests on specific systems as requested.

**May '07 – Oct'07 *R2 Swat Team Lead, Field Business Systems Operations***

Directly supervised a team of Level 2 analysts responsible for trouble shooting, resolving, and escalating issues related to the R2 software release. Reported and tracked completion against project deadlines and adhered to long range strategies. The team worked closely with the beta target teams to identify software issues as well collaborated with the production support and development teams to implement fixes during the rollout phase of the project. The team successfully interfaced between business units and IT support teams to bring the end user new technology solutions.

**Nov '06 – May '07 *Helpdesk Analyst, Service Delivery Problem Management***

Provided assistance on users' technical problems and questions. Duties included interpreting, evaluating, and resolving problems reported to the help desk regarding system software and business applications; logging, resolving, and escalating calls as appropriate to specialized support teams; performing software troubleshooting; and network and application security administration such as password resets, ID creation/deletion, and access rights changes.

**Aug'06 – Nov '06 *Billing Analyst***

Resolved technology billing disputes. Duties included assessing the users' monthly statements as well as the level of service received, resolving billing disputes, running monthly outage reports, maintaining detailed notation in call reference tickets, revising administrative procedures and best practices documentation.

**Mar'05 – Aug'06 *Level 2 Helpdesk Scheduling Lead, Field Technology Support Organization (FTSO) Operations***

Acted as a liaison between Field Financial advisers and Level 2 Technology analysts. Duties included: assessing the users' technical problems, resolving certain issues, being responsible for staff scheduling, recording bi-weekly meeting minutes, maintaining detailed notation in call reference tickets, revising administrative procedures and best practices documentation.

**LANGUAGE SKILLS**

Russian – Fluent

French – Read/Write

**PROFESSIONAL AFFILIATIONS**

St. Catherine University - Alumni Council

St. Catherine University - Selection committee for Marialice Muellerliele Endowed Chair in English

Prepare+Prosper - Volunteer Tax Preparer Hybrid

**MAHTOMEDI PUBLIC SCHOOLS**  
**SCHOOL BOARD APPOINTMENT QUESTIONNAIRE**

**DIRECTIONS:** Please respond briefly to the following questions and **return with your letter of interest and resume** to Lucy Payne at the Mahtomedi Public Schools, 1520 Mahtomedi Avenue, Mahtomedi, MN 55115 or [lucy.payne@isd832.net](mailto:lucy.payne@isd832.net) by due by noon on Monday, November 9, 2020.

1. Your Name: Aleksandra Denisova
2. Why are you interested in serving on the Mahtomedi School Board? I want to make a difference in our community and improve the lives of young people.
3. How have you been involved with this or other school districts and educational programs? Have you served on any other boards? I have served two terms on the Saint Mary's University Alumni Board of Directors, one of those terms as a chair of the Development Committee. I currently serving on the St. Catherine University Alumni Council and am on the selection committee for Marialice Muellerlele Endowed Chair in English.
4. What experiences or talents can you bring to the Mahtomedi School Board? A am a licensed project manager with a background in business.
5. What do you believe are the most pressing issues facing the Mahtomedi Public Schools? The most pressing issue facing the school district is Covid-19. How do we ensure that our students receive the same quality education and at the same time be safe amid the pandemic?