

Ector County ISD  
068901

STUDENT ACTIVITIES  
TRAVEL

FMG  
(EXHIBIT)21

EXTRA-CURRICULAR  
STUDENT TRAVEL APPROVAL FORM

Student travel must be approved based on the direct benefits for the students. The trip must have approval of Superintendent or designee before any travel arrangements and reservations are made or students and parents become involved with any facet of the trip. Out-of-state travel must have Board approval.

Name of Group: Theatre Campus / Department: Odessa High Theatre  
Location: Indiana University <sup>Bloomington</sup> Grades Involved: 12<sup>th</sup> Number of Students: 1  
Departure Date: June 21 Time: 7:00 AM Return Date: June 28<sup>th</sup> Time: 10 AM PM  
Number of Instructional Days: 0 Summer

The sponsor has checked the number of accrued days for each participant? ☐ Yes ☐ No

(Please attach a complete trip description, proposed itinerary, and justification)

Funding source: ☐ District Budget ☐ Campus Budget ☐ Department Budget ☐ Activity Fund ☐ Personal

Trip function: ☐ Curricular ☐ Extracurricular ☐ Competition

Trip profile: ☐ In-state ☒ Out-of-state ☐ International

Transportation mode: ☐ School Bus ☐ School Suburban ☐ Activity Bus ☐ Charter Bus ☒ Plane

Does the trip require fund-raisers? ☐ Yes ☐ No

Are deadlines established to guide the sponsor if the trip has to be canceled due to lack of funding? ☐ Yes ☐ No

What is the ratio of sponsors to students? Sponsors 1 / Students 1

Student orientation - Date:        Time:        Location:       

Parent orientation - Date:        Time:        Location:       

Sponsor orientation - Date:        Time:        Location:       

Sponsor criminal background check - Date:       

Will any kind of insurance be required? ☐ Yes ☒ No

Will room and baggage searches be required? ☐ Yes ☒ No

Coach/Sponsor: Cheryl LeMaster Jason Cat 8-Jan-20  
(Signature) (Date)

Principal Approval: [Signature] 1-9-2020  
(Signature) (Date)

Superintendent or Designee Approval: [Signature] 1/9/2020  
(Signature) (Date)

Board Approval:                
(Signature - Required for Out-of-State Travel) (Date)