

AMPHITHEATER PUBLIC SCHOOLS
STAFF/STUDENT TRAVEL REQUEST

Attach supporting documentation as needed

ORIGINAL SUBMISSION

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL

SCHOOL: Coronado K-8

ESTIMATED NUMBER OF STUDENTS: 50

NAME OF SCHOOL GROUP/CLUB/ENTITY: National Junior Honor Society

STAFF ADVISOR(S)/CHAPERONES: Gerad Ball, Cathy Crockett, Michelle Goodman, Nicole Melin, Michael Warrick

ABSENCE: # Days 0 Sub Required: Yes No # of School Days Missed 0

ACTIVITY / EVENT / PURPOSE OF TRAVEL: Continued focus on supporting academic achievement through the five areas of National Junior Honor Society; service, citizenship, character, leadership and scholarship. The main focus will be character, leadership skills and citizenship.

DESTINATION OF TRAVEL: Anaheim, CA

DATES OF TRAVEL: Friday, May 18, 2012 (10:00 PM) - May 20, 2012 (7:00 AM)

ACADEMIC BENEFITS TO STUDENTS: Successful completion of a community based service program.

PROPOSED METHOD OF TRANSPORTATION:

District-owned vehicles

Transportation approval: _____

Other Charter Bus

Are expenses paid from any of the following accounts? Auxiliary No Tax Credits No Club Funds Yes
Parent Organization No.

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	APPROX. COST	BUDGET CODE
Registration	<u>\$4,150.00</u>	<u>850-00-100-1001-115-6892</u>
Transportation	<u>\$2,700.00</u>	<u>850-00-100-1001-115-6519</u>
Meals	<u>0</u>	<u>N/A</u>
Lodging	<u>0</u>	<u>N/A</u>
Substitutes	<u>0</u>	<u>N/A</u>

TOTAL

6850.00

WILL THE DISTRICT RECEIVE REIMBURSEMENT? no
IF SO, SOURCE & AMOUNTS: _____

HOW ARE CHAPERONE EXPENSES PAID? Student Activity Funds

COST TO EACH STUDENT \$ 150.00

HOW IS THIS TRAVEL MADE AVAILABLE TO ALL ELIGIBLE STUDENTS (LOW FAMILY INCOME PROVISIONS)? Through NJHS Funds

FUNDING SOURCE(S): Student Payments

FUNDRAISING ACTIVITIES PLANNED (If applicable):
N/A

SUBMITTED BY: [Signature] _____ [Date]
Signature Date

APPROVED BY: [Signature] _____ 2/10/12
Principal/Supervisor Date

Patrick Nelson _____ 2-27-12
Associate Superintendent/Superintendent Date

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ORIGINAL SUBMISSION

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL

SCHOOL: Coronado K-8

ESTIMATED NUMBER OF STUDENTS: 92

NAME OF SCHOOL GROUP/CLUB/ENTITY: Advanced Band, Advanced Orchestra, Chorus

STAFF ADVISOR(S)/CHAPERONES: June Klicka, David Goldscheid, Andragayle Pye, Christine Porteous, Lisa Boyd, Rebecca Edwards, Minnie Delgado, Hollie Simminger, Julie Lopez, Michael McDonald, Jasmine Ramirez, Shelly Peacock, Wade Boyd, Stephanie Cannon, Leigh Fugere, Tania Haymore, Rosa Keryran, Pilar Pecoraro, Rita May, Virginia Casner, Connie Ammon and Lisa Torma.

ABSENCE: # Days 1 Sub Required: Yes No # of School Days Missed 1

ACTIVITY / EVENT / PURPOSE OF TRAVEL: To provide an opportunity for music students to work in a recording studio with professional musicians, and to create a short soundtrack. To provide a performance venue in a world-renowned park.

DESTINATION OF TRAVEL: Anaheim, CA

DATES OF TRAVEL: 5/18-5/20/12

ACADEMIC BENEFITS TO STUDENTS: Provides incentive for practicing at home and continuing in the music programs. Helps students to put their participation in music into a career context.

PROPOSED METHOD OF TRANSPORTATION:

District-owned vehicles

Transportation approval: _____

Other charter bus

Are expenses paid from any of the following accounts? Auxiliary yes Tax Credits yes Club Funds yes
Parent Organization yes

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	APPROX. COST	BUDGET CODE
Registration	<u>\$12,960.00</u>	<u>525/526/850-00-100-1001-115-6892</u>
Transportation	<u>\$6,414.00</u>	<u>525/526/850-00-100-1001-115-6519</u>
Meals	<u>\$4,500.00</u>	<u>525/526/850-00-100-1001-115-6892</u>

Lodging	<u>\$5,470.00</u>	<u>525/526/850-00-100-1001-115-6892</u>
Substitutes	<u>\$540.00</u>	<u>525/526/850-00-100-1001-115-6113</u>
TOTAL	<u>\$29,884.00</u>	

WILL THE DISTRICT RECEIVE REIMBURSEMENT? No.
 IF SO, SOURCE & AMOUNTS: N/A

HOW ARE CHAPERONE EXPENSES PAID? chaperones pay own expenses

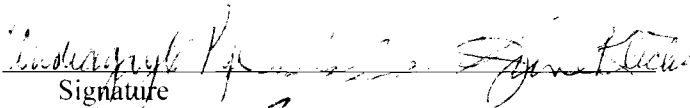
COST TO EACH STUDENT \$ 300


HOW IS THIS TRAVEL MADE AVAILABLE TO ALL ELIGIBLE STUDENTS (LOW FAMILY INCOME PROVISIONS)? scholarships, donations, fundraising

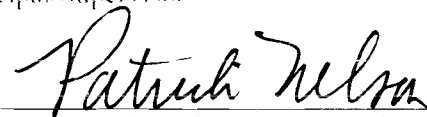
FUNDING SOURCE(S): parents, fundraising, tax credit, donations

FUNDRAISING ACTIVITIES PLANNED (If applicable):

Booster bake sales and other fundraising activity, Club fundraiser TBD after board approval of trip

SUBMITTED BY:  2/10/2012
 Signature Date

APPROVED BY:  2/16/12
 Principal/Supervisor Date

 2-17-12
 Associate Superintendent/Supintendent Date