

Browning Public Schools
Board Agenda Request
Meeting to Be Held: 9/26/19



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- Recognition:** Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignation Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
 This action request pertains to Elementary (only) High School/District Wide
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Date: 8/21/19

To: **Corrina Guardipee-Hall**
 Superintendent

From: John E Salois
 Title: Human Resources Director

Subject: Building Mentor CSA 2019-2020 AY

Description: Recommend approve a contract service agreement for Dana Bremner, Browning Elementary School, to provide mentoring service for new teacher in the designated building for the 2019-2020 AY.

Each new teacher will have a building mentor to assist new teachers with day to day management, building procedures, printing, drills, leave, instructional framework, pacing, grade level meetings, teams, infinite campus, grading, attendance, school wide activities, and instructional/building level questions.

Each mentor will receive a stipend based on the following:

10-19 hours \$100.00
20-39 hours \$250.00
40-59 hours \$500.00
60 plus hours \$1,000.00 (not to exceed)

Funding Source (Budget/grant, etc.): 115.90.494.2213.150.120 (Title I Grant OPI)

Attachment(s): Contract Service Agreement

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____

Browning Public Schools
CONTRACT SERVICE AGREEMENT
(406) 338-2715 • (406) 338-2708

Date: September 26, 2019

Board Approval: _____

Contractor: Dana Bremer

Phone: 338-5157

Address: PO Box 2659 Browning, MT 59434
PO Box or Street Address City State Zip

Type of Project/Service (be specific): Contractor will provide mentoring services for new teachers in their designated buildings during the 2019-2020 AY. Contractor will submit bi-weekly time sheets documenting total hours of mentoring services.

Contracted Dates: August 20, 2019-June 3, 2020

Rate per year: up to \$1,000.00 = \$1000.00

10-19 hours \$100.00

20-39 hours \$250.00

40-59 hours \$500.00

60 plus hours \$1,000.00 (not to exceed)

Total Project Cost = \$1000.00

Contract to be paid from:

Title I SW

115.90.494.2213.150.120

Independent Contractor:

Submit invoice on completion

Other _____

Employee:

Submit timesheet through payroll

The above terms and conditions constitute an agreement by and between the contractor and the Browning Public Schools for the contractor to render services, as indicated. In the event of non-completion of services or other unforeseen problems, this agreement shall be changed accordingly.

Contractor's Signature

Jeri Matt
Principal/Supervisor

SSN/Federal ID Number/EIN

Superintendent

An Independent Contractor must provide Browning Public Schools with a Federal ID Number, State Contractor License or sign an Independent Contractor's Exemption Application Affidavit waiving their rights under the Worker's Compensation Insurance and Unemployment Insurance for employees.

White – Contractor

Yellow – Business Office

