



Memo

To: Mayor and Hayden City Council

From: Suzanne Cano, Recreation and Community Events Director

Date: March 22, 2024

Agenda Item: 2024 Skyhawks Sports Academy Contractual Services Agreement for Summer Youth Sports Camps

Agenda Item Location

Consent: 2024 Skyhawks Contractual Services Agreement for Summer Youth Sports Camps

Recommended Action or Motion

Staff recommends approval of the 2024 Skyhawks Contractual Services Agreement for Summer Youth Sports Camps

Summary

The City of Hayden has contracted with Skyhawks Sports Academy to provide summer youth sports camps since I was hired in 2007. All previous contracts have been approved by City Council. The camps for ages 3-12 are held in various parks located in Hayden from June through August.

Fiscal Impact

Skyhawks receives 80%, and the City receives 20% of all registration fees collected for this program, which are taken by Skyhawks through its website. The City's 20% covers advertising, staff time, etc. Recreation & Community Events staff time for this program is minimal.

Budget Funding Source / Transfer Request

Monies are receipted into GL Account 110-740-44799, Skyhawks Camps. No payments are made to Skyhawks Sports Academy, as a check for the City's portion is received approximately the month after youth sports camps are concluded.

Attachment

The contractual services agreement and Confirmation of Services (COS) is attached.

A handwritten signature in blue ink that reads "Suzanne Cano".

HAYDEN RECREATION & COMMUNITY EVENTS DEPARTMENT CONTRACTUAL SERVICES AGREEMENT

This agreement is entered into between the city of Hayden, a political subdivision of the state of Idaho, hereinafter "City," and the Skyhawks Sports Academy LLC, a Washington corporation authorized to do business in the state of Idaho, 1826 E. Sprague Avenue, Spokane, WA 99202, (800) 804-3509, hereinafter "Contractor."

The Contractor shall provide the following sports camps during the term of this agreement:

Baseball, Basketball, Beginning Golf, Cheerleading, Flag Football, Mini-Hawk (Soccer, Baseball, and Basketball), Multi-Sport (may include Baseball, Capture the Flag, Flag Football, Soccer, Ultimate Frisbee, Volleyball), Pickleball, Tiny-Hawk Soccer, Soccer, Outdoor Volleyball. Some full-day camps also have a supervised open-swim session in the afternoon. The Contractor will commence providing summer sports camps from June-August 2024, each camp lasting five (5) days. As well, Contractor may provide other mutually agreed upon camps throughout the duration of this contract.

The City and Contractor will mutually agree upon dates, times, location, fees, etc. for all programs provided by Contractor. The duration of this agreement shall be March 1, 2024-April 30, 2025. All equipment required for the camps will be provided by the Contractor. Contractor and City will be responsible for collection of the camp registration fees. The City agrees to provide information regarding the camps on the City of Hayden website as well as at the Hayden City Hall offices.

Contractor understands it is their responsibility to provide the agreed services, which may include setup of the program, opening up of the building (if applicable), and putting out equipment as needed.

While the program is underway, Contractor will ensure the safety of the participants, that all city and Recreation & Community Events Department policies and procedures are not violated, and that each participant is able to participate an equal amount of time and only registered participants be in attendance. Contractor will report participation and be responsible for their security of the facility and equipment (if applicable), immediately report damage and/or injuries to the City and ensure that the facility is left in the condition it was found.

Contractor agrees to take full responsibility in organizing, teaching and preparing written records for the above program. Contractor also understands that they will be required to prepare an outline for the class. These written records will be provided to the Hayden Recreation & Community Events Department.

Contractor agrees and understands that Contractor is conducting the classes listed above solely as an independent contractor and not as an employee of the City.

Contractor understands that no withholding for Social Security or federal or state income tax will be taken from monies paid to contractor by the City. Contractor is responsible for salary, insurance and workman's compensation for any individual operating on behalf of, or as an employee of the Contractor. Contractor understands that annual payments to Contractor from the City of \$600 or more will be reported to the Internal Revenue Service. It is Contractor's responsibility to satisfy any taxes due by Contractor in an appropriate amount.

Contractor assumes all risk and hazards of the conduct of the program. In case of injury to Contractor or Contractor's agents, Contractor waives all claims or legal actions, financial or otherwise, against the City, its elected officials, employees, sponsors, agents or volunteers connected with the program, unless in jury is caused by the sole negligence of the City.

Nondiscrimination: No person shall be discriminated against in the providing of the services herein under and the Contractor shall not refuse to serve or hire any person because of such person's race, creed, sex, color, or national origin. Also, the Contractor will in no manner discriminate against any person because

of such person's race, creed, sex, color, or national origin in the performance of this Agreement. Any such discrimination shall be deemed a violation of this Agreement and shall render this Agreement subject to forfeiture.

Contractor agrees to conduct the program in a proper manner and to defend the City and its agents against any claim because of damages to property or personal injury arising out of the agreed instructional services, which may be occasioned by any willful or negligent act or omission of the Contractor, or any of Contractor's agents, servants, employees, or subcontractors, except to the extent such injury is caused by the negligent or willful misconduct of the City and its agents.

CERTIFICATION CONCERNING BOYCOTT OF ISRAEL: Pursuant to Idaho Code section 67-2346, if payments under the Contract exceed one hundred thousand dollars (\$100,000) and employs ten (10) or more persons, Contractor certifies that it is not currently engaged in, and will not for the duration of the Contract engage in, a boycott of goods or services from Israel or territories under its control. The terms in this section defined in Idaho Code section 67-2346 shall have the meaning defined therein.

Certification that Company is Not Currently Owned or Operated by the Government of China. Pursuant to Idaho Code section 67-2359, Contractor certifies that the company is not currently owned or operated by the government of China and will not for the duration of the contract be owned or operated by the government of China. The terms defined in Idaho Code section 67-2359 shall be the meaning defined therein.

Compensation to the City of Hayden for the above services shall be: 20% of the monies paid for registration for the program, Contractor shall receive the remainder of the monies as compensation.

If Contractor is unable to be at the assigned facility at the agreed time, Contractor will notify the program supervisor at the following phone number: (208) 209-1080.

Either party may cancel this Agreement at any time, with or without cause, upon ten (10) days written notice to the other party and specifying the date of termination. Termination of this Agreement by any party shall also terminate the obligation or liabilities of the parties, except that the obligations and liabilities incurred prior to the terminate date shall be honored.

Contractor has read and understands all of the above terms and agrees to abide by them.



CONTRACTOR'S SIGNATURE

Jason Frazier

CONTRACTOR'S PRINTED NAME

Date: 3/7/2024

ALAN DAVIS, MAYOR

Date: _____

ATTEST:

Abbi Sanchez, City Clerk



Skyhawks Sports Academy

Confirmation of Services

Partner Agreement

Hayden Recreation & Community Events

Contact Information: Suzie Cano

Contact Phone: 208-209-1080

Contact Email: scano@cityofhaydenid.us

Organization Address:
8930 N. Government Way
Hayden, ID 83835

Skyhawks Contact:
Betsy Rawls | brawls@skyhawks.com | 509-592-8742

Skyhawks Corporate Offices: 800-804-3509

Additional Skyhawks Contact:
Cassi Atwood | catwood@skyhawks.com | 509-241-8992

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Organization Disclaimers:

If applicable, below is the additional requested liability statement and/or disclaimer that customers will agree to at checkout on the Skyhawks registration platform.

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Season Program Summary:

The following table outlines registration methods, confirmed programs, commission payouts and program schedules for all programs occurring in the season.

Title	Dates	Times	Min / Available	Age Range	Course #	Advertised Price						
Pickleball / Swim Combo Camp	7/1/2024 - 7/2/2024	09:00 AM - 03:00 PM	8 / 30	6yr to 12yr	SSA24315	\$86.00						
Location Details: McIntire Family Park 8930 N Government Way Hayden, ID 83835		Base Price & Fees Breakdown										
		<table border="1"> <thead> <tr> <th>Item</th> <th>Amount</th> <th>Commission</th> </tr> </thead> <tbody> <tr> <td>Base Price</td> <td>\$86.00</td> <td>20% Payout to Organization</td> </tr> </tbody> </table>					Item	Amount	Commission	Base Price	\$86.00	20% Payout to Organization
Item	Amount	Commission										
Base Price	\$86.00	20% Payout to Organization										
Registration Method: Both Skyhawks Sports Academy and Organization take registrations												
Soccer / Swim Combo Camp	7/1/2024 - 7/2/2024	09:00 AM - 03:00 PM	8 / 30	6yr to 12yr	SSA24317	\$86.00						
Location Details: Finucane Park Prairie Avenue and 4th Street Hayden, ID 83835		Base Price & Fees Breakdown										
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Base Price	\$86.00	20% Payout to Organization										
Registration Method: Both Skyhawks Sports Academy and Organization take registrations												
Baseball / Swim Combo Camp	6/24/2024 - 6/28/2024	09:00 AM - 03:00 PM	8 / 30	6yr to 12yr	SSA24314	\$190.00						
Location Details: Finucane Park Prairie Avenue and 4th Street Hayden, ID 83835		Base Price & Fees Breakdown										
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Registration Method: Both Skyhawks Sports Academy and Organization take registrations												
Cheerleading / Swim Combo Camp	7/8/2024 - 7/12/2024	09:00 AM - 03:00 PM	8 / 30	6yr to 12yr	SSA24322	\$190.00						
Location Details: Finucane Park Prairie Avenue and 4th Street Hayden, ID 83835		Base Price & Fees Breakdown										
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Registration Method: Both Skyhawks Sports Academy and Organization take registrations												
Pickleball / Swim Combo Camp	7/29/2024 - 8/2/2024	09:00 AM - 03:00 PM	30 / 30	7yr to 12yr	SSA24332	\$190.00						
Location Details: McIntire Family Park 8930 N Government Way Hayden, ID 83835		Base Price & Fees Breakdown										
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Registration Method: Both Skyhawks Sports Academy and Organization take registrations												
Soccer / Swim Combo Camp	7/22/2024 - 7/26/2024	09:00 AM - 03:00 PM	8 / 30	6yr to 12yr	SSA24334	\$190.00						
Location Details: Finucane Park Prairie Avenue and 4th Street Hayden, ID 83835		Base Price & Fees Breakdown										
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Registration Method: Both Skyhawks Sports Academy and Organization take registrations												

Registration Method: Both Skyhawks Sports Academy and Organization take registrations

Item	Amount	Commission
Base Price	\$190.00	20% Payout to Organization

Flag Football / Swim Combo Camp 7/8/2024 - 7/12/2024 09:00 AM - 03:00 PM 8 / 30 6yr to 12yr SSA24321 \$190.00

Location Details:

Finucane Park
Prairie Avenue and 4th Street
Hayden, ID 83835

Registration Method: Both Skyhawks Sports Academy and Organization take registrations

Base Price & Fees Breakdown

Item	Amount	Commission
Base Price	\$190.00	20% Payout to Organization

Basketball / Swim Combo Camp 6/17/2024 - 6/21/2024 09:00 AM - 03:00 PM 8 / 30 6yr to 12yr SSA24308 \$153.00

Location Details:

McIntire Family Park
8930 N Government Way
Hayden, ID 83835

Registration Method: Both Skyhawks Sports Academy and Organization take registrations

Base Price & Fees Breakdown

Item	Amount	Commission
Base Price	\$153.00	20% Payout to Organization

Basketball / Swim Combo Camp 7/15/2024 - 7/19/2024 09:00 AM - 03:00 PM 8 / 30 6yr to 12yr SSA24326 \$190.00

Location Details:

McIntire Family Park
8930 N Government Way
Hayden, ID 83835

Registration Method: Both Skyhawks Sports Academy and Organization take registrations

Base Price & Fees Breakdown

Item	Amount	Commission
Base Price	\$190.00	20% Payout to Organization

Multi-Sport (Baseball, Flag Football, Soccer) / Swim Combo Camp 7/29/2024 - 8/2/2024 09:00 AM - 03:00 PM 6 / 30 6yr to 12yr SSA24706 \$190.00

Location Details:

Finucane Park
Prairie Avenue and 4th Street
Hayden, ID 83835

Registration Method: Both Skyhawks Sports Academy and Organization take registrations

Base Price & Fees Breakdown

Item	Amount	Commission
Base Price	\$190.00	20% Payout to Organization

Outdoor Volleyball / Swim Combo Camp 7/15/2024 - 7/19/2024 09:00 AM - 03:00 PM 8 / 30 6yr to 12yr SSA24328 \$190.00

Location Details:

Finucane Park
Prairie Avenue and 4th Street
Hayden, ID 83835

Registration Method: Both Skyhawks Sports Academy and Organization take registrations

Base Price & Fees Breakdown

Item	Amount	Commission
Base Price	\$190.00	20% Payout to Organization

Flag Football / Swim Combo Camp 8/5/2024 - 8/9/2024 09:00 AM - 03:00 PM 8 / 30 6yr to 12yr SSA24341 \$190.00

Location Details:

Finucane Park
Prairie Avenue and 4th Street
Hayden, ID 83835

Base Price & Fees Breakdown

Registration Method: Both Skyhawks Sports Academy and Organization take registrations

Item	Amount	Commission
Base Price	\$190.00	20% Payout to Organization

Outdoor Volleyball / Swim Combo Camp 8/5/2024 - 8/9/2024 09:00 AM - 03:00 PM 8 / 30 6yr to 12yr SSA24342 \$190.00

Location Details:

Finucane Park
Prairie Avenue and 4th Street
Hayden, ID 83835

Registration Method: Both Skyhawks Sports Academy and Organization take registrations

Base Price & Fees Breakdown

Item	Amount	Commission
Base Price	\$190.00	20% Payout to Organization

Beginning Golf 8/12/2024 - 8/16/2024 09:00 AM - 12:00 PM 8 / 30 6yr to 12yr SSA24343 \$155.00

Location Details:

Finucane Park
Prairie Avenue and 4th Street
Hayden, ID 83835

Registration Method: Both Skyhawks Sports Academy and Organization take registrations

Base Price & Fees Breakdown

Item	Amount	Commission
Base Price	\$155.00	20% Payout to Organization

Beginning Golf / Swim Combo Camp 8/12/2024 - 8/16/2024 09:00 AM - 03:00 PM 8 / 30 6yr to 12yr SSA24345 \$190.00

Location Details:

Finucane Park
Prairie Avenue and 4th Street
Hayden, ID 83835

Registration Method: Both Skyhawks Sports Academy and Organization take registrations

Base Price & Fees Breakdown

Item	Amount	Commission
Base Price	\$190.00	20% Payout to Organization

Basketball Camp 6/17/2024 - 6/21/2024 09:00 AM - 12:00 PM 8 / 30 6yr to 12yr SSA24309 \$129.00

Location Details:

McIntire Family Park
8930 N Government Way
Hayden, ID 83835

Registration Method: Both Skyhawks Sports Academy and Organization take registrations

Base Price & Fees Breakdown

Item	Amount	Commission
Base Price	\$129.00	20% Payout to Organization

Multi-Sport Camp (Soccer, Volleyball) 6/17/2024 - 6/21/2024 09:00 AM - 12:00 PM 8 / 30 6yr to 12yr SSA24310 \$129.00

Location Details:

Finucane Park
Prairie Avenue and 4th Street
Hayden, ID 83835

Registration Method: Both Skyhawks Sports Academy and Organization take registrations

Base Price & Fees Breakdown

Item	Amount	Commission
Base Price	\$129.00	20% Payout to Organization

Baseball Camp 6/24/2024 - 6/28/2024 09:00 AM - 12:00 PM 8 / 30 6yr to 12yr SSA24313 \$155.00

Location Details:

Finucane Park
Prairie Avenue and 4th Street
Hayden, ID 83835

Registration Method: Both Skyhawks Sports Academy and Organization take registrations

Base Price & Fees Breakdown

Item	Amount	Commission
Base Price	\$155.00	20% Payout to Organization

Cheerleading Camp 7/8/2024 - 7/12/2024 09:00 AM - 12:00 PM 8 / 20 6yr to 12yr SSA24323 \$155.00

Location Details:

Finucane Park
Prairie Avenue and 4th Street
Hayden, ID 83835

Registration Method: Both Skyhawks Sports Academy and Organization take registrations

Base Price & Fees Breakdown

Item	Amount	Commission
Base Price	\$155.00	20% Payout to Organization

Flag Football Camp 7/8/2024 - 7/12/2024 09:00 AM - 12:00 PM 8 / 30 6yr to 12yr SSA24324 \$155.00

Location Details:

Finucane Park
Prairie Avenue and 4th Street
Hayden, ID 83835

Registration Method: Both Skyhawks Sports Academy and Organization take registrations

Base Price & Fees Breakdown

Item	Amount	Commission
Base Price	\$155.00	20% Payout to Organization

Outdoor Volleyball Camp 7/15/2024 - 7/19/2024 09:00 AM - 12:00 PM 8 / 30 6yr to 12yr SSA24325 \$155.00

Location Details:

Finucane Park
Prairie Avenue and 4th Street
Hayden, ID 83835

Registration Method: Both Skyhawks Sports Academy and Organization take registrations

Base Price & Fees Breakdown

Item	Amount	Commission
Base Price	\$155.00	20% Payout to Organization

Pickleball Camp 7/29/2024 - 8/2/2024 09:00 AM - 12:00 PM 8 / 30 7yr to 12yr SSA24335 \$155.00

Location Details:

McIntire Family Park
8930 N Government Way
Hayden, ID 83835

Registration Method: Both Skyhawks Sports Academy and Organization take registrations

Base Price & Fees Breakdown

Item	Amount	Commission
Base Price	\$155.00	20% Payout to Organization

Soccer Camp 7/22/2024 - 7/26/2024 09:00 AM - 12:00 PM 8 / 30 6yr to 12yr SSA24336 \$155.00

Location Details:

Finucane Park
Prairie Avenue and 4th Street
Hayden, ID 83835

Registration Method: Both Skyhawks Sports Academy and Organization take registrations

Base Price & Fees Breakdown

Item	Amount	Commission
Base Price	\$155.00	20% Payout to Organization

Multi-Sport Camp (Baseball, Flag Football & Soccer) 7/29/2024 - 8/2/2024 09:00 AM - 12:00 PM 8 / 30 6yr to 12yr SSA24338 \$155.00

Location Details:

Finucane Park
Prairie Avenue and 4th Street
Hayden, ID 83835

Registration Method: Both Skyhawks Sports Academy and Organization take registrations

Base Price & Fees Breakdown

Item	Amount	Commission
Base Price	\$155.00	20% Payout to Organization

Flag Football Camp 8/5/2024 - 8/9/2024 09:00 AM - 12:00 PM 8 / 30 6yr to 12yr SSA24339 \$155.00

Location Details:

Finucane Park

Base Price & Fees Breakdown

Prairie Avenue and 4th Street
Hayden, ID 83835

Registration Method: Both Skyhawks Sports Academy and Organization take registrations

Item	Amount	Commission
Base Price	\$155.00	20% Payout to Organization

Outdoor Volleyball Camp 8/5/2024 - 8/9/2024 09:00 AM - 12:00 PM 8 / 30 6yr to 12yr SSA24340 \$155.00

Location Details:

Finucane Park
Prairie Avenue and 4th Street
Hayden, ID 83835

Registration Method: Both Skyhawks Sports Academy and Organization take registrations

Base Price & Fees Breakdown

Item	Amount	Commission
Base Price	\$155.00	20% Payout to Organization

Multi-Sport Camp (Soccer, Volleyball) 6/17/2024 - 6/21/2024 09:00 AM - 03:00 PM 8 / 30 6yr to 12yr SSA24311 \$153.00

Location Details:

Finucane Park
Prairie Avenue and 4th Street
Hayden, ID 83835

Registration Method: Both Skyhawks Sports Academy and Organization take registrations

Base Price & Fees Breakdown

Item	Amount	Commission
Base Price	\$153.00	20% Payout to Organization

Pickleball Camp 7/1/2024 - 7/2/2024 09:00 AM - 12:00 PM 8 / 30 6yr to 12yr SSA24318 \$39.00

Location Details:

McIntire Family Park
8930 N Government Way
Hayden, ID 83835

Registration Method: Both Skyhawks Sports Academy and Organization take registrations

Base Price & Fees Breakdown

Item	Amount	Commission
Base Price	\$39.00	20% Payout to Organization

Mini-Hawk Camp (Baseball, Basketball & Soccer) 7/22/2024 - 7/26/2024 09:00 AM - 12:00 PM 8 / 30 4yr to 7yr SSA24331 \$155.00

Location Details:

Finucane Park
Prairie Avenue and 4th Street
Hayden, ID 83835

Registration Method: Both Skyhawks Sports Academy and Organization take registrations

Base Price & Fees Breakdown

Item	Amount	Commission
Base Price	\$155.00	20% Payout to Organization

Mini-Hawk Camp (Baseball, Basketball & Soccer) 6/24/2024 - 6/28/2024 09:00 AM - 12:00 PM 8 / 30 4yr to 7yr SSA24312 \$155.00

Location Details:

Finucane Park
Prairie Avenue and 4th Street
Hayden, ID 83835

Registration Method: Both Skyhawks Sports Academy and Organization take registrations

Base Price & Fees Breakdown

Item	Amount	Commission
Base Price	\$155.00	20% Payout to Organization

Basketball Camp 7/15/2024 - 7/19/2024 09:00 AM - 12:00 PM 8 / 30 6yr to 12yr SSA24327 \$155.00

Location Details:

McIntire Family Park
8930 N Government Way
Hayden, ID 83835

Base Price & Fees Breakdown

Registration Method: Both Skyhawks Sports Academy and Organization take registrations

Item	Amount	Commission
Base Price	\$155.00	20% Payout to Organization

Tiny-Hawk Soccer Camp 7/22/2024 - 08:00 AM - 08:45 AM 8 / 30 3yr to 5yr SSA24330 \$74.00
7/26/2024 AM

Location Details:

Finucane Park
Prairie Avenue and 4th Street
Hayden, ID 83835

Registration Method: Both Skyhawks Sports Academy and Organization take registrations

Base Price & Fees Breakdown

Item	Amount	Commission
Base Price	\$74.00	20% Payout to Organization

Soccer Camp 7/1/2024 - 09:00 AM - 12:00 PM 8 / 30 6yr to 12yr SSA24320 \$39.00
7/2/2024 PM

Location Details:

Finucane Park
Prairie Avenue and 4th Street
Hayden, ID 83835

Registration Method: Both Skyhawks Sports Academy and Organization take registrations

Base Price & Fees Breakdown

Item	Amount	Commission
Base Price	\$39.00	20% Payout to Organization

Beginning Golf 6/10/2024 - 09:00 AM - 12:00 PM 8 / 30 6yr to 12yr SSA24346 \$155.00
6/14/2024 PM

Location Details:

McIntire Family Park
8930 N Government Way
Hayden, ID 83835

Registration Method: Both Skyhawks Sports Academy and Organization take registrations

Base Price & Fees Breakdown

Item	Amount	Commission
Base Price	\$155.00	20% Payout to Organization

Beginning Golf 6/10/2024 - 09:00 AM - 03:00 PM 8 / 30 6yr to 12yr SSA24347 \$190.00
6/14/2024 PM

Location Details:

McIntire Family Park
8930 N Government Way
Hayden, ID 83835

Registration Method: Both Skyhawks Sports Academy and Organization take registrations

Base Price & Fees Breakdown

Item	Amount	Commission
Base Price	\$190.00	20% Payout to Organization

Multi-Sport Camp (Capture the Flag, Dodgeball, and Ultimate Frisbee) 6/10/2024 - 09:00 AM - 03:00 PM 8 / 30 6yr to 12yr SSA24349 \$190.00
6/14/2024 PM

Location Details:

Finucane Park
Prairie Avenue and 4th Street
Hayden, ID 83835

Registration Method: Both Skyhawks Sports Academy and Organization take registrations

Base Price & Fees Breakdown

Item	Amount	Commission
Base Price	\$190.00	20% Payout to Organization

Multi-Sport Camp (Capture the Flag, Dodgeball & Ultimate Frisbee) 6/10/2024 - 09:00 AM - 12:00 PM 8 / 30 6yr to 12yr SSA24350 \$155.00
6/14/2024 PM

Location Details:

Finucane Park
Prairie Avenue and 4th Street
Hayden, ID 83835

Base Price & Fees Breakdown

Registration Method: Both Skyhawks Sports Academy and Organization take registrations

Item	Amount	Commission
Base Price	\$155.00	20% Payout to Organization