

Interest-Based Communication Committee (IBCC) Minutes 9/10/15:

IBCC met on 9/10/25. Everyone was present and well at check-in with no time constraints. Todd Claxton was absent from the meeting.

The following agenda items were fully discussed with no infringement on time constraints:

Organizational/Management issues:

Dr. Sonntag provided an overview of the Interest-Based Communication process, the origin and purpose of the committee, and discussed the meeting structure and agenda-setting process.

Facilitators were selected for each month's meeting, ensuring equal opportunity to facilitate a meeting.

Old Business Updates:

The committee revisited the discussion on mental health days from the previous school year. They reviewed the definitions and guidelines established by the IBCC and the HBREA Executive Board. The IBCC members expressed their agreement with the presented language and guidelines. As a reminder, we encourage all staff to prioritize their own and their families' physical and mental health. These guidelines only aim to provide clarity on the allowable use of mental health days, similar to the guidelines for personal and sick leave found in our handbooks.

Additionally, the IBCC will serve as the calendar committee for HBR once again. The committee plans to gather input from stakeholders to help develop a survey for students, parents, and staff. This survey will be created during the meeting on October 8 and subsequently distributed. The results will be reviewed at the November meeting, with a draft prepared for Board review. The approved calendars for the 26/27 and 27/28 school years will be finalized by January at the latest.

Issues for Current Consideration:

Potential topics for consideration were reviewed to determine if a shared interest existed.

The following topics were moved to the agenda for discussion: Printing and Copying

Our printing and copying lease will expire in February. Brandon Kriesch has collaborated with each school to assess the current status and functionality of our printers and copiers. He will be exploring the best companies and pricing for our printing and copying needs. Please note that our current printing package includes a fixed number of color copies, with additional costs for any extras.

We often find unclaimed copies or print jobs. We understand that teachers may become occupied with other tasks after sending items to the printer and that no one is intentionally neglecting to pick up their

prints. However, this results in unnecessary waste of paper, ink, and color copies. It was noted that students frequently send print jobs to color printers without proper approval.

To promote fiscal responsibility, we discussed the reasons behind unclaimed prints and how to reduce waste. Several solutions were proposed for improvement and will be reviewed with our technology team, including:

- Consistent naming of printers by building and room across all devices
- Removing unnecessary printers from Chromebooks print menu
- Disabling color printers on student devices
- Limiting student printing to one designated printer per building
- Assigning user names to print cover sheets when printing from Chromebooks
- Allowing access to the print queue/job status from computers/Chromebooks so staff can cancel jobs if needed

The committee also considered implementing a code or swipe card system to "release printing" from the machine when ready to collect, as well as potentially eliminating student printing. These ideas have been tabled for now, with the expectation that the solutions above will help us reduce printer waste. We will revisit these ideas in the future if this continues to be an issue.

Our next meeting is scheduled for October 8, 2025, and will be facilitated by the High School representatives.

Abbie Barrett (BOE, 2025-2027)

Myia Sittig (BOE, 2025-2026)

Erin Flanigan (MS, 2024-2026)

Julie Moulding (MS, 2025-2027)

Rachel Mendoza (ES, 2025-2027)

Jessica Bish (ES, 2024-2026)

Michele Larsen (HS, 2025-2027)

Tara Neidigh (MS, 2024-2026)

Jessica Sonntag (Admin, ongoing)

Deb Hervey (Admin, 2024-2026)

Todd Claxton (NC, 2025-2026)

Jenny Simonson (NC, 2025-2027)