



**PROSPECT HEIGHTS DISTRICT 23
BOARD OF EDUCATION
ACTION ITEM**

Date: December 12, 2024
Title: 2025-28 Landscaping Services – Bid
Contact: Amy McPartlin, Assistant Superintendent for Finance & Operations

BACKGROUND INFORMATION:

Bids were solicited for the District’s Landscaping services for the four schools and the Grodsky Administration Center for the spring of 2025 and the 2025-26, 2026-27 and 2027-28 landscaping seasons. The bid requires vendors to submit pricing for base services including weekly mowing, full sidewalk edging, shrub and tree pruning, and spring and fall cleanups. Alternate pricing was requested for mulching and weed control. The bid is being awarded based on the lowest responsive, responsible pricing received for the Base Bid alone. The total anticipated three-year contract cost below represents the total for Base Bid services, including the vendor’s percentage of increase/decrease for years 2 and 3.

ADMINISTRATIVE CONSIDERATIONS:

Bids were received after newspaper advertisement in the Daily Herald. Additionally, bids were sent to 10 vendors. All bids received were opened and evaluated utilizing a rubric based on the required services and alternates.

Funds have been budgeted in the Operations & Maintenance Contracted Services account.

<u>Vendor</u>	<u>Total Anticipated Annual Cost (Base Bid +Alt. 1)</u>	<u>Total Anticipated Contract Cost (3 Year)</u>
Countryside Industries Co. (Wauconda, IL)	\$ 24,200.00	\$ 73,326.00
Langton Group (Woodstock, IL)	\$ 30,081.00	\$ 92,977.36.00

Following evaluation of submittals and reference verification, the lowest responsible bidder meeting the District’s specifications is being recommended.

RECOMMENDED ACTION:

Administration recommends that the Board of Education accept the three-year bid in the approximate amount of \$ 73,326.00 from Countryside Industries Co. for landscaping services for the five district locations.