

Three Rivers School District

8550 New Hope Rd • PO Box 160 • Murphy, OR 97533

Policy: **BBAA**
Adopted: 11/21/05
Readopted: 3/11/14

INDIVIDUAL BOARD MEMBER'S AUTHORITY AND RESPONSIBILITIES

An individual Board member exercises the authority and responsibility of his/her position ~~only~~ when the Board is in legal session ~~only~~.

~~No member of the A~~ Board member has the authority to act in the name of the Board ~~unless so~~ when authorized by a specific Board motion of the Board. The affirmative vote of the majority of members of the Board is required to transact any business. When authorized to act as the district's representative in collective bargaining, a Board member may make and accept proposals in bargaining subject to subsequent approval by the Board.

A Board member has the right to express personal opinions. When expressing such opinions in public, the Board member must clearly identify the opinions as his/her ~~their~~ own.

Members will be knowledgeable of information requested through Board action, supplied by the Superintendent, gained through attendance at district activities and through professional Board activities.

Members of the Board will adhere to the following procedures in carrying out the responsibilities of ~~the~~ Board membership:

1. Request for Information

Any individual member of the Board who desires a written report or a survey prepared by the administrative staff will make such a request to the Superintendent. A copy of the material will be sent ~~made available~~ to each member of the Board. Requests for ~~the~~ generation of reports or information, which require substantial additional expense to the district, must be submitted to the Board for consideration.

2. Requests for Legal Opinions

~~Any Board member may request a legal opinion. Such request, however, shall be made through the Board chair to the Superintendent.~~ A request for a legal opinion by a Board member, must be approved by a majority vote of the Board before the request is made to legal counsel. If the legal opinion sought involves the superintendent's employment or performance, the request shall be made to the Board chair. Legal counsel is responsible to the Board.

3. Action on Complaints or Requests Made to Board Members

When Board members receive complaints or requests from staff, students or members of the public, the Board members will direct the staff, students, members of the public to the appropriate complaint policy (Board policy KL-Public Complaints). ~~Such information is to~~ will be conveyed to the Superintendent, ~~for action and for a report to the Board in writing or at a later Board meeting.~~

4. Board Member's Relationship to Administration

Individual Board members will be informed about the ~~district's~~ educational program of the district, may visit schools or other facilities to gain information, and may request information

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(continued)*

from the superintendent. No individual Board member may direct the superintendent to action without Board authorization. Individual Board members will not intervene in the administration of the district or its schools.

5. ~~Contracts or Agreements Made by Individual Board Members~~

~~Contracts or agreements made by individual Board members without the Board's authority are invalid. All contracts of the district must be approved by the Board, unless otherwise delegated by the Board to the superintendent or designee for approval, before an order can be drawn for payment. If a contract is made without authority of the Board, the individual making such contract shall be personally liable.~~

END OF POLICY

Legal References:

[ORS 332.045](#)
[ORS 332.055](#)
[ORS 332.057](#)
[ORS 332.075](#)

38 OR. ATTY. GEN. OP. 1995 (1978)
S. Benton Educ. Ass'n v. Monroe Union High Sch. Dist., 83 Or. App. 425 (1987).