

BOARD OF EDUCATION, NEW FAIRFIELD, CT
Business Operations/Resource Management Subcommittee Meeting

Name of Subcommittee: BO/RM Meeting type: Regular
Date of Meeting: 1/15/26 Minutes submitted by: Kim LaTourette
Members present: Greg Flanagan, Amy Johnson, Kim LaTourette, Ed Sbordone
Members absent:
Other attendees: Ken Craw, Carrie DePuy
Place of meeting: New Fairfield Community Room

Meeting called to order: 6 p.m.

II. Approval of Minutes

A. December 18, 2025 - Regular - approved by consensus

III. INFORMATION ITEMS

A. **Monthly Summary of Budget vs. Actual Expenditure/Encumbrances for FY 2025-26 at December 31, 2025** - Carrie DePuy provided us with an update. We are almost in the exact spot as last month in regards to deficit with SPED. Carrie will be recommending transfer to HR having to do with the nurse shortage in the beginning of the year when we had to use an agency. We are in line with expenditures, except SPED tuition. There was a conversation about the excess cost grant and should receive our first reimbursement in February. We are almost positive we will receive a 68% reimbursement rate. In the past, we have received 70-72%. We will be sure in February. Athletics will be covered with the gate receipts and pay to play. Transportation is being monitored and some coverage with the Magnet grant. We are still utilizing papercut to monitor paper copies and that seems to be helping.

IV. ACTION ITEMS

A. FY25 Unexpended Funds

Carrie mentioned that pending our final audit, we may have \$65,225 leftover. It is our recommendation that we put that for use for educational expenditures. We would be able to use that against our short fall to help decrease our request of the town. We plan on using that towards special education.

Motion: To move to the full Board the transfer of \$65,225 for the purpose of SPED deficit.

Made by: Ed Sbordone

Seconded by: Greg Flanagan

Recording of vote: Aye - Unanimous

B. FY26 Budget Transfers

Carrie is recommending that Magnet School tuition moves to nursing. We had extra money in that line due to less students being enrolled in that program. (\$27,777)

She is asking for another transfer from the LAP insurance to HR as well. (\$27,758.20)

There is another transfer from LAP insurance to the bus depot for the rental. (\$15,000)

Motion: To bring these transfers to the full Board for approval

Made by: Kim Latourette

Seconded by: Amy Johnson

Recording of vote: Aye - Unanimous

V. OTHER - We need a golf cart for Athletics. It keeps being cut due to budget issues and freezes; however, we do need it. It is used to transfer injured students. It costs around \$8000. There is some excess leftover from the underground oil tank that may be able to be used.

VI. ADJOURNMENT

Motion to adjourn: Made by: Greg Flanagan

Seconded by: Amy Johnson

Recording of vote: Aye - Unanimous

Meeting adjourned at: 6:24 p.m.