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ISSUE 89, August 2015

Update Memo

PRESS

Policy Reference Education Subscription Service

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We are excited about a new look and increased functionality to the Online component of your **PRESS** service and have every confidence you will be pleased with the changes. As before, follow the login instructions to get access to the latest **PRESS** issue and the comprehensive **Policy Reference Manual**. Please click on the question mark in the upper right corner of the page after login to review the quick help diagram that explains the changes. If you have any questions about how to navigate the new **PRESS Online** please contact Brian Zumpf, IASB Policy Consultant, at 630/629-3776 ext. 1214 or bzumpf@iasb.com.

Instructions

You are encouraged to share this **PRESS** Update Memo with all board members and appropriate staff. It may be viewed and downloaded from **PRESS Online**: iasb.com/policy/login.cfm. Subscribers are mailed the current password with each **PRESS** issue.

Two other important components of **PRESS** may be viewed and downloaded from **PRESS Online** – the committee worksheets and the updated **Policy Reference Manual** pages. The committee worksheets show suggested changes to **PRESS** material (including administrative procedures and exhibits) by striking out deleted words and underscoring new words. The updated **Policy Reference Manual** pages contain all of the material in this **PRESS** issue; you can use them to update your district manuals.

This publication is designed to provide information only and is not a substitute for legal advice from the school board's legal counsel. If you have any questions, please contact Melinda Selbee, IASB General Counsel and **PRESS** Editor, 630/629-3776, ext. 1231, or Kimberly Small, Assistant General Counsel and Assistant **PRESS** Editor, 630/629-3776, ext. 1226.

School Board

► **2:160, Board Attorney.** The policy, Legal References, and footnotes are updated. The changes clarify that: (1) the school board may select one or more attorneys or law firms as *Board Attorneys*; (2) the *Board Attorney* represents the school board as the governing body for the district; and (3) the *Board Attorney* must not represent another client if the representation would create a conflict of interest.

A footnote explains that the new text is a restatement of the Ill. Supreme Court's rules governing the professional conduct of attorneys. Nonsubstantive changes are made to the alternative policy clauses in footnote 3 (describing the board attorney's responsibilities) and in footnote 4 (listing the people who are pre-authorized to confer with the board attorney).

The Legal References now include "Rule 1.7 (Conflict of Interest: Current Clients) and Rule 1.13 (Organization as Client) of the Ill. Rules of Professional Conduct adopted by the Ill. Supreme Court."



► **2:160-E, Exhibit - Checklist for Selecting a Board Attorney.** NEW. The exhibit is a checklist designed to assist school boards in selecting and retaining legal counsel.

► **2:260, Uniform Grievance Procedure.** The policy and footnotes are updated. Two subhead titles, **Right to Pursue Other Remedies Not Impaired** and **Deadlines**, are added. Text within the policy is updated to clarify the rights of a complainant, an accused, and the school district when investigations pursuant to this policy occur. These clarifications were made in response to the uptick of investigations by the Dept. of Education's Office for Civil Rights (OCR) in Illinois involving Title VI (discrimination on the basis of race, color, and national origin) and Title IX (discrimination on the basis of sex). While the changes reflect what OCR has requested in past investigations, OCR investigations are a moving target - meaning these changes do not guarantee that OCR would not request your district to make different changes during an OCR investigation. Footnotes are updated and contain citations to the most recent *Dear Colleague Letters* issued by OCR.

IASB would like to thank Shawn McLain and Barney Mundorf with Guin Mundorf, LLC for their collaboration with the **PRESS** editors on this policy.

► **2:260-AP1, Administrative Procedure - Guidelines for Investigating Complaints and Allegations of Misconduct.** The procedure is updated to align with 2:260, *Uniform Grievance Procedure*, by stating "...the Superintendent appoints at least ~~two~~ one District Complaint Manager to administer the complaint process. If possible, the Superintendent will appoint two Complaint Managers, one of each gender."

The following directive and explanations are added:

- F. Contact the Board Attorney to discuss the investigation process, including without limitation:
 1. Whether the investigator's notes and investigation records (including, without limitation, any audio or video recordings, photographs, or electronic images) are *education records* for purposes of the federal Family Education Rights and Privacy Act (FERPA) and/or *school student records* as defined in the Ill. School Student Records Act (105 ILCS 10/, implemented by 23 Ill.Admin.Code §375.10)?
 2. Whether the investigator's notes and investigation records (including, without limitation, any audio or video recordings, photographs, or electronic images) will be subject to disclosure pursuant to a FOIA request? A PAC opinion, binding on the parties, found that a city's investigator records of an employee were not *private* or *adjudicatory* records and must be disclosed pursuant to a FOIA request (PAC Opinion 13-110).

3. Whether to record conversations, and if so, how to obtain and document consent under the criminal eavesdropping statute? 720 ILCS 5/14-1 et seq., amended by P.A. 98-1142, prohibits recording a conversation in which someone has a *reasonable expectation of privacy* without the consent of all parties.
4. Whether the Board Attorney should participate in or conduct the investigation? Whether an outside attorney should serve as a special investigator? Considerations include:
 - a. The U.S. Supreme Court has held that a private attorney temporarily retained by government to perform an investigation of an employee is entitled to seek qualified immunity from suit under Section 1983. Filarsky v. Delia, 132 S.Ct. 1657 (2012).
 - b. The FOIA exemption for communications between a public body and its attorney is available in only limited situations. See PAC Opinion 14-02 interpreting 5 ILCS 140/7(m).
 - c. Documents prepared by attorneys conducting an investigation under the prospect of litigation will not be subject to discovery during a subsequent lawsuit. Sandra TE v. South Berwyn School Dist., 600 F. 3d 612 (7th Circuit 2010) (when attorneys, as attorneys, perform a factual investigation, their documents are protected by the attorney-client privilege and the work-product doctrine).

Another directive tells the complaint manager:

"Consider Do not audio or video recording record statements without first obtaining the Board Attorney's advice concerning legal prerequisites and treatment of the recordings." Other miscellaneous, nonsubstantive updates are made.

Operational Services

► **4:50, Payment Procedures.** The policy is updated in response to subscriber feedback to provide that the treasurer shall prepare and present to the board a list of bills "before the Board's first regular monthly meeting or, if necessary, a special meeting."

Personnel

► **5:50, Drug- and Alcohol-Free Workplace; Tobacco Prohibition.** The policy and footnotes are updated as described below:

1. An option to add "under the influence of any illegal substance" is now included in footnote 2. The footnote explains that federal and State Workplace Acts do not contain an under-the-influence prohibition. The footnote states:

These laws do not address *under the influence* but a board may add: “, or being under the influence of any illegal substance or any detectible use of any illegal substance regardless of when or where the use occurred.” This option is limited to *illegal* substances to avoid prohibiting employees from using lawfully prescribed controlled substances. See footnote 6. Contact the board attorney for advice concerning this provision and whenever the district wants to discipline or dismiss an employee using it. If a hearing is required before the district may discipline or discharge an employee under this provision, the district must put forth evidence that the employee violated it. A district would also have this burden if a grievance is filed under a *just cause* provision in a collective bargaining agreement. This policy’s fourth paragraph addresses prescribed medications other than cannabis.

2. In response to a recent Ill. Court of Appeals decision, the following prohibition is amended: “2. Distribution, consumption, use, possession, or being under the influence of an alcoholic beverage; being present on District premises or while performing work for the District when alcohol consumption is detectible, regardless of when and/or where the use occurred.”

A footnote explains that the inclusion of alcohol in the policy is optional and that:

[A]lcohol is not addressed in either the federal or State Drug-Free Workplace Acts. Contact the board attorney for advice concerning this provision and whenever the district wants to discipline or dismiss an employee using it. If a hearing is required before the district may discipline or discharge an employee under this provision, the district must put forth evidence that the employee violated it. A district would also have this burden if a grievance is filed under a *just cause* provision in a collective bargaining agreement. The Ill. Court of Appeals held that when the policy defines *under the influence* as any “mental, emotional, sensory or physical **impairment** due to the use of drugs or alcohol,” the school district must prove that the teacher showed signs of impairment even though she registered 0.056 blood-alcohol level on a Breathalyzer. *Kinsella v. Board of Education of the City of Chicago*, 27 N.E.3d 226 (IllApp.1st, 2015).

- ▶ **5:170, Copyright.** The policy is updated to add an optional subhead titled **Copyright Infringement; Designation of District Digital Millennium Copyright Act (DMCA) Agent**. Boards should consult their attorneys about whether their districts are online service providers (OSP) under the DMCA. The DMCA provides limitations on OSP liability for storage of copyrighted material residing on a system or network controlled or operated by or for the OSP. Districts that may benefit

from designating a DMCA agent are those that operate or contract to operate the following types of websites: file and information sharing sites; blogs that allow guests to post content; social media sites; and other sites that accept, publish or host content created and submitted by other parties.

- ▶ **5:170-AP4, Administrative Procedure - Designation of District Digital Millennium Copyright Act (DMCA) Agent; Registration Process.** **NEW.** The exhibit describes step-by-step how to designate and register a DMCA agent.
- ▶ **5:270, Employment At-Will, Compensation, and Assignment.** The policy’s Legal References are updated to delete case law. Footnotes are updated to reflect current case law.
- ▶ **5:290, Employment Termination and Suspensions.** The policy’s Legal References are updated to delete case law. Footnotes are updated to reflect current case law.

Students

- ▶ **7:10, Equal Educational Opportunities.** The policy, Legal References, Cross References, and footnotes are amended as follows:
 1. The list of protected classifications now includes immigration status. The change is for clarification purposes. *Nationality* was and continues to be listed as a protected classification; it was intended to protect children from discrimination based on their immigration status. A footnote now quotes ISBE stating that “no school system may deny access to its schools or programs to students who lack documentation of their immigration status or legal presence in the United States, and no school system may inquire about the immigration status of a student (*Plyler v. Doe*, 457 U.S. 202 (1982)).”
 2. The Legal Reference to Title IX is corrected.
 3. Three related policies are added to the Cross References.
- ▶ **7:40, Nonpublic School Students, Including Parochial and Home-Schooled Students.** The policy and footnotes are updated as follows:
 1. This sentence is rewritten and augmented in the subhead **Students with a Disability**: “The District ~~will accept~~ accepts for part-time attendance those ~~students with disabilities who live within the District and children for whom it has been determined that special education services are needed,~~ are enrolled in non-public schools, and otherwise qualify for enrollment in the District.”
 2. Two footnotes in the section **Students with a Disability** are combined and edited.
 3. Another footnote is edited to reflect changes in the IHSB Bylaws, 3.011 and 4.011, providing that “in

order to be eligible to participate in interscholastic competition a student must be enrolled in a district school and take a minimum of ~~20~~ **25** credit hours of work for which the district will grant high school credit upon the student's passing the course."

▶ **7:190-AP5, Student Handbook - Electronic Devices.** The procedure is updated in the **Cell Phones and Other Electronic Devices** subhead. The crime of "non-consensual dissemination of private sexual images" is added to the definition of sexting in response to 720 ILCS 5/11-23.5, added by P.A. 98-1138. Clarifications between "indecent visual depictions" and "non-consensual dissemination of private sexual images" are made in the footnotes.

▶ **7:190-AP6, Administrative Procedure - Guidelines for Investigating Sexting Allegations.** The procedure is updated in response to 720 ILCS 5/11-23.5, added by P.A. 98-1138, as discussed above in 7:190-AP5, *Student Handbook - Electronic Devices*. References to policies that have been added to the **Policy Reference Manual** since the procedure's first publication were added. Web links were reviewed and updated. Last, best practice clarifications were made throughout.

▶ **7:220, Bus Conduct.** The policy is updated in the footnotes only to discuss the legislative fix to the Ill. Eavesdropping Act, 720 ILCS 5/14-3(m), amended by P.A. 98-1142.

▶ **7:220-AP, Administrative Procedure - Electronic Recordings on School Buses.** The procedure is updated in the footnotes only as discussed above in 7:220, *Bus Conduct*.

▶ **7:260, Exemption from Physical Activity.** The policy is updated to add text that is lost when elementary districts delete policy 6:310, *High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students*. A footnote explaining this is also added.

▶ **7:310, Restrictions on Publications.** The policy, footnote, and Legal References are updated as follows:

1. In addition to making some minor edits to the *publication* definition, we added this provision to it: "or (3) information or material on electronic devices (e.g., data or voice messages delivered by cell phones, tablets, and other hand-held devices)."
2. We added new court decisions to the footnotes and made other edits.
3. We added the bullying prevention and response statute, "105 ILCS 5/27-23.7," to the Legal References.
4. We added a section on **Bullying and Cyberbullying** that states: "The Superintendent or designee shall treat behavior that is bullying and/or cyberbullying according to Board policy 7:180, Prevention of and Response to Bullying, Intimidation, and Harassment, in addition to any response required by this policy."

▶ **7:325, Student Fund-Raising Fundraising Activities.**

The major changes to the policy, footnotes, Legal References, and Cross References are as follows:

1. The policy is **RENAMED** to align with the State and national lunch programs' use of *fundraising* without a hyphen.
2. We added a directive for the superintendent's or designee's management of fundraising activities that states:
 2. For any school that participates in the School Breakfast Program or the National School Lunch Program, fundraising activities involving the sale of food and beverage items to students during the school day while on the school campus must comply with the Ill. State Board of Education rules concerning the sale of competitive food and beverage items.
3. A new footnote explains:

Selling popular food items to raise funds is restricted by federal and State rules. ISBE limits the sale of competitive food and beverages sold to students on the school campus of any school that participates in the School Breakfast Program or the National School Lunch Program (*participating schools*) (23 Ill.Admin.Code §305.15(a). *Competitive foods* are all food and beverages that are offered by any person, organization, or entity for sale to students on the school campus during the school day that are not reimbursed under programs authorized by federal law (7 C.F.R. §210.11(a)(2); 23 Ill.Admin.Code §305.5). Beginning in the 2015-16 school year, *participating schools* with grades 8 and below have zero *exempted fundraising days*, and *participating schools* with grades 9-12 may have no more than 9 *exempted fundraising days*. *Exempted fundraising day* means a school day on which foods and/or beverages not meeting the "general nutrition standards for competitive foods" may be sold to students on the school campus (7 C.F.R. §210.11 (b)(4); 23 Ill.Admin.Code §305.5). See 4:120, *Food Services*; 4:120-AP, *Food Services; Competitive Foods; Exemptions*.

4. In response to subscriber feedback, we amended this directive: "Student safety ~~is must be~~ paramount ~~and door-to-door solicitations are prohibited.~~" This language leaves the treatment of door-to-door sales to the superintendent or designee. A board may select one of the alternatives in the footnotes to either *prohibit* or *discourage* door-to-door solicitations.
5. The Legal References section now includes "23 Ill.Admin.Code Part 305, School Food Service" and the Cross References section now includes "4:120 (Food Services)."

Please see the committee worksheets for a comprehensive review of the updates.

► **7:325-E, Exhibit - Application and Procedures to Solicit Involve Students for Fund-Raising in Fundraising Activities.** In addition to being RENAMED, the form is updated to add questions concerning how students will be used for fundraising; whether food or beverage items will be sold on campus during the school day; and how students will be kept safe if fundraising occurs away from school.

Community Relations

► **8:10, Connection with the Community.** The policy is updated. Two new subheads are added: **Public Relations** and **Community Engagement**. Text within the **Public Relations** subhead is amended to:

1. Clarify the superintendent and board president's roles in the introductory paragraph, "The Board President is the official spokesperson for the School Board. The Superintendent is the District's chief spokesperson and. The Superintendent or designee shall plan and implement a District public relations program that will:".
2. Shorten text at number 7 to "Keep the news media provided with accurate information accurately informed."
3. Add a new number 8, which reads "8. Coordinate with the District Safety Coordinator to provide accurate and timely information to the appropriate individuals during an emergency."
4. Clarify the text in numbers one and two of the paragraph,
"The public relations program should include:
 1. Regular news releases concerning District programs, policies, ~~and activities, that will be sent activities, and special event management for distribution by, for example, posting on the District website or sending~~ to the news media.
 2. News conferences and interviews, as requested or needed. The Board President and Superintendent will coordinate their respective media relations efforts. Individuals may speak for the District only with prior approval from the Superintendent."

The **Community Engagement** subhead is a new option for boards that complete the work necessary to develop and implement a community engagement initiative. IASB has extensively researched and prepared a new report titled *Connecting with the Community: the Purpose and Process of Community Engagement as part of Effective School Board Governance*. It is now available to help school boards and superintendents understand what community engagement is, why it is critical, what they can expect to accomplish, and how to evaluate the results. Contact an IASB Field Services Director if your board is interested in Community Engagement work.

► **8:80, Gifts to the District.** The policy is substantially revised to specify the criteria for gifts. We believe this will provide important information to potential donors and promote a common understanding, uniform treatment, and adherence to legal requirements. The footnotes, Legal References, and Cross References are also updated.

The policy now begins with a statement of gratitude for gifts and then lists the criteria for gifts. As summarized below, each gift must:

1. Be accepted by the board or, if less than \$500.00 in value, by the Superintendent or designee. The board may remove or amend in any way the value of a gift that the superintendent or designee is permitted to accept. Using this provision would allow the superintendent to authorize building principals to accept gifts for their schools up to \$500.
2. Be given without a stated purpose or with a purpose deemed by the party with authority to accept the gift to be compatible with the board's educational objectives and policies.
3. Be consistent with the board's mandate to provide equal educational and extracurricular opportunities to all students. Districts must provide equal treatment for members of both sexes to educational programming, extracurricular activities, and athletic benefits and opportunities.
4. Permit the district to maintain resource equity among its learning centers.
5. Be viewpoint neutral. The U.S. Constitution's Free Speech, Establishment, and Equal Protection Clauses may be triggered when a donation comes with a message.
6. Comply with all laws applicable to the district including, without limitation the Americans with Disabilities Act, the Prevailing Wage Act, Health/Life Safety Code, and all applicable procurement and bidding requirements.

The policy's last paragraph has these important new provisions:

1. "The District will provide equal treatment to all individuals and entities seeking to donate money or a gift."
2. "Upon acceptance, all gifts become the District's property."
3. "The acceptance of a gift is not an endorsement by the Board, District, or school of any product service, activity, or program."
4. "The method of recognition is determined by the party accepting the gift."

Five Year Review

- ▶ **4:170-AP6, E1, Exhibit - School Staff AED Notification Letter.** The procedure is unchanged.
- ▶ **6:15-E, Exhibit - Resolution Declining Requests to Accept Non-Resident Choice Students.** A minor change is made to the line "ADOPTED THIS ___ DAY OF ___, 20__ BY THE FOLLOWING VOTE:."
- ▶ **6:140, Education of Homeless Children.** The policy, Legal References, and footnotes are nonsubstantively updated. The proper name of the State law governing the education of homeless children is added to the policy and Legal References. A footnote explains that:

Any change required as a result of this review [conducted by the Liaison to determine whether a hardship continues to exist] becomes effective at the close of the school year. Any person who knowingly or willfully presents false information in any review commits a Class C misdemeanor.

- ▶ **6:140-AP, Administrative Procedure - Education of Homeless Children.** The web links are corrected in this procedure.
- ▶ **7:90, Release During School Hours.** The policy is unchanged. The footnotes are updated.
- ▶ **8:30-E1, Exhibit - Letter to Parent Regarding Visits to School by Child Sex Offenders.** No changes were made to this exhibit.
- ▶ **8:30-E2, Exhibit - Child Sex Offender's Request for Permission to Visit School Property.** The instruction in one section of the form is changed, i.e., "**Visit Supervision** (To be completed by the ~~person~~ staff member supervising the child sex offender).

Progress Report

The contents of this table frequently change.

Topics	Our Response
<p>Wellness Policy; Smart Snacks Exempted Fundraising Days ISBE rules require schools that want to use exempted fundraising days to include the procedures to be used to request an exempted fundraising day, and the process and criteria to review and approve or deny a request within their wellness policies established in accordance with 42 USC 1758b and any federal regulations issued under that statute (see proposed rule at 79 Fed. Reg. 10693, February 26, 2014).</p>	<p>We anticipate that federal regulations will be final in the fall of 2015, and we will update policy 6:50, <i>School Wellness</i> at that time to reference 4:120-AP, <i>Food Services, Competitive Foods; Exemptions</i>, which is where the procedure required to request exempted fundraising days is located.</p>
<p>Physical Fitness Assessment (P.A. 98-859) The law requires a Taskforce to submit recommendations on physical fitness assessments. The Taskforce's report is available at: www.isbe.net/EPE/html/SETFPE.htm. ISBE must now create rules for implementing physical fitness assessments by 12-31- 2015. Implementation of physical fitness assessments will occur during the school year 2016-2017.</p>	<p>We will amend PRESS materials when ISBE finishes its rules.</p>
<p>Online Concussion Certificates (P.A. 98-1011) Online concussion awareness training is mandatory for all high school coaching personnel, including the head and assistant coaches, and the athletic directors. Coaching personnel and athletic directors hired before the effective date of this law must be certified by 8-19-2015. Coaching personnel and athletic directors hired on and after 8-19-2014 must be certified before the starting date of their position. In addition, student athletes are required to view the Ill. High School Association's video about concussions.</p>	<p>We will not amend PRESS materials. Review policy 7:305, <i>Student Athlete Concussions and Head Injuries</i>. Use Online component of your PRESS service to navigate to footnote 3 of this policy. Click on footnote 3, and you will find a link to the Ill. High School Association's page, which contains the <i>NFHS Concussion Course</i> link.</p>

Revisions to Policies, Administrative Procedures and Exhibits

Number and Title	Action The memo describes the revisions.
2:160, Board Attorney	Policy, Legal References, and footnotes are updated to provide clarity.
2:160-E, Exhibit - Checklist for Selecting a Board Attorney	NEW. Exhibit implements steps necessary to hire a school board attorney.
2:260, Uniform Grievance Procedure	Policy and footnotes are updated with important Title VI and Title IX information.
2:260-AP1, Administrative Procedure - Guidelines for Investigating Complaints and Allegations of Misconduct	Procedure is updated to include important issues to discuss with the board attorney.
4:50, Payment Procedures	Policy is updated.
5:50, Drug- and Alcohol-Free Workplace; Tobacco Prohibition	Policy and footnotes are updated to include important provisions and in response to an appellate decision.
5:170, Copyright	Policy is updated with an optional subhead.
5:170-AP4, Administrative Procedure - Designation of District Digital Millennium Copyright Act (DMCA) Agent; Registration Process	NEW. Procedure implements the steps necessary for the new optional subhead in 5:170, <i>Copyright</i> , above.
5:270, Employment At-Will, Compensation, and Assignment	Legal References and footnotes are updated.
5:290, Employment Termination and Suspensions	Legal References and footnotes are updated.
7:10, Equal Educational Opportunities	Policy, Legal References, Cross References, and footnotes are updated.
7:40, Nonpublic School Students, Including Parochial and Home-Schooled Students	Policy and footnotes are updated.
7:190-AP5, Student Handbook - Electronic Devices	Procedure is updated in response to 720 ILCS 5/11-23.5, added by P.A. 98-1138.
7:190-AP6, Administrative Procedure - Guidelines for Investigating Sexting Allegations	Procedure and footnotes are updated in response to 720 ILCS 5/11-23.5, added by P.A. 98-1138.
7:220, Bus Conduct	Policy is updated in the footnotes only in response to 720 ILCS 5/14-3(m), amended by P.A. 98-1142.
7:220-AP, Administrative Procedure - Electronic Recordings on School Buses	Procedure and footnotes are updated in response to 720 ILCS 5/14-3(m), amended by P.A. 98-1142.
7:260, Exemption from Physical Activity	Policy is updated with text that is lost when elementary districts delete policy 6:310, <i>High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students</i> .
7:310, Restrictions on Publications	Policy, footnotes, and Legal References are updated.
7:325, Student Fund Raising Fundraising Activities	Policy RENAMED and updates are made to the policy, footnotes, Legal References, and Cross References.
7:325-E, Exhibit - Application and Procedures to Solicit Involve Students for Fund Raising in Fundraising Activities	Exhibit is RENAMED and updated.
8:10, Connection with the Community	Policy and the footnotes are updated.
8:80, Gifts to the District	Policy substantially revised and its footnotes, Legal References, and Cross References are updated.

Five Year Review

To further our commitment to continuous improvement, we attempt to review each policy and administrative tool that was not updated during the previous five years. This process keeps our material aligned with good governance principles and keeps the footnotes and Legal References current. Moreover, this process provides an occasion for school board members and administrators to review their materials to ensure that they are fulfilling their purpose.

Number and Title	Action
4:170-AP6, E1, Exhibit - School Staff AED Notification Letter	Unchanged.
6:15-E, Exhibit - Resolution Declining Requests to Accept Non-Resident Choice Students	Minor change to date format.
6:140, Education of Homeless Children	Policy, Legal References, and footnotes are nonsubstantively updated.
6:140-AP, Administrative Procedure - Education of Homeless Children	Web links are corrected.
7:90, Release During School Hours	Policy is unchanged; footnotes are updated.
8:30-E1, Exhibit - Letter to Parent Regarding Visits to School by Child Sex Offenders.	Unchanged.
8:30-E2, Exhibit - Child Sex Offender's Request for Permission to Visit School Property.	Minor change.

Acknowledgement to PRESS Advisory Board

Before each **PRESS** issue is published, a group of distinguished individuals provides input and suggestions. We appreciate their contributions and thank them sincerely.

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