



Canutillo Independent School District

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MEMORANDUM

TO: Members of the Board of Trustees
FROM: Dr. Damon Murphy, Superintendent
DATE: December 6, 2012

SUBJECT: Purchase of Library Books from Opal Booz for District-Wide Libraries

As stated in Board Policy CH(Local), any purchase that costs or aggregates to a cost of \$10,000 or more shall require board approval before a transaction may take place. This request is to consider approval of the purchase of library books from Opal Booz & Associates in the total amount not to exceed \$40,000.00. Please find the attached quotations and funding source document.

ADMINISTRATIVE RECOMMENDATION:

Administration recommends approval of the purchase of library books for District-Wide Libraries as presented under the Consent Agenda.

The Canutillo Independent School District does not discriminate on the basis of race, color, national origin, gender, age or disability in its employment practices, or in providing education services, activities and programs, including technical education programs. For more information regarding the Canutillo Independent School District's policy of non-discrimination contact: Executive Director for Human Resources, (915) 877-7423, 7965 Artcraft Rd., El Paso, TX 79932.

El Distrito Escolar Independiente de Canutillo no discrimina en cuanto a raza, color, origen, género, edad o discapacidad en lo que se refiere a sus prácticas de empleo, o al proveer servicios, actividades y programas educativos y vocacionales. Para mayor información respecto a la política de no discriminación del Distrito Escolar Independiente de Canutillo, favor de contactar a: Director Ejecutivo de Recursos Humanos, (915) 877-7423, 7965 Artcraft Rd., El Paso, TX 79932.