

Minutes of Regular Board Meeting

Menahga Public School District No. 821

Monday, December 15, 2025, 6:00 PM, HS Media Center

The December 15, 2025 regular meeting of the Menahga Public School board called to order by Chair Haverinen at 6:00 p.m. with the Pledge of Allegiance and Mission and Vision Statement.

Board members present: Andrea Haverinen, Julia Kicker, Katie Howard, Sara Makela, Cherie Peterson and David Treinen. Others present: ES Principal Lisa Parrish, HS Principal Michelle Koch and Superintendent Jay Kjos.

Motion by Julia Kicker to adopt the agenda as amended. Seconded by Cherie Peterson and carried unanimously.

Business Manager Dana Kennedy and Superintendent Jay Kjos gave a presentation for the Truth in Taxation hearing. An opportunity for questions from the public was offered.

The following resolution was introduced by Katie Howard

Now Therefore, Be it resolved by the School Board of Menahga Public Schools, Menahga, Minnesota, that the levy to be levied in 2025 to be collected in 2026 is set at \$2,281,493.99. The clerk of the Menahga School Board is authorized to certify the proposed levy to the County Auditor. Seconded by Julia Kicker and passed 5-1-0 with Cherie Peterson against.

Motion by David Treinen to approve the following consent items:

1. November 24, 2025 regular meeting minutes; December 1, 2025 policy meeting minutes;
 2. Activity fund and monthly claims in the amount of \$173,683.63
 3. Notice of assignments for the following extra-curricular coaches/advisors for the 2025-2026 school year: Tom Smith, Head Track Coach step 10; Ed Heltunen, Assistant Track Coach step 5; Thor Johnson, Assistant Track Coach step 2; Katie Smith, Junior High/Elementary Track Coach;
 4. FY 26 Regular Year Ext Time Agreement
 5. Kitchen Employees' Terms and Conditions of Employment Handbook
- Seconded by Katie Howard and carried unanimously.

Motion by David Treinen to approve the second reading and adoption of policy 506 Student Discipline, policy 604 Instructional Curriculum, and policy 606 Textbooks and Instructional Materials as presented. Seconded by Cherie Peterson and carried unanimously.

Motion by Cherie Peterson to approve the review of Policy 103 Complaints - Students, Employees, Parents, Other Persons as presented. Seconded by Julia Kicker and carried unanimously.

Motion by Cherie Peterson to approve the first reading of Policy 206 Public Participation in School Board Meetings/Complaints about Persons at School Board Meetings and Data Privacy Considerations as presented. Seconded by David Treinen and carried unanimously.

Motion by Katie Howard to approve the review of Policy 522 Title IX Sex Nondiscrimination Policy, Grievance Procedure and Process as presented. Seconded by Julia Kicker and carried unanimously.

Motion by Cherie Peterson to approve the first reading of Policy 524 Internet Acceptable Use and Safety Policy as presented. Seconded by Julia Kicker and carried unanimously.

The board scheduled an organizational meeting starting at 6:00 p.m. on January 5, 2025 with a board work session to follow.

The board completed a self-evaluation.

Break at 7:51 p.m.

Reconvened at 8:00 p.m.

Closed the meeting for the purpose of conducting Superintendent Evaluation, pursuant to MS 13D.03, subd. 3(a) at 8:01 p.m.

Reconvened the public portion of the meeting at 9:33 p.m.

Motion by Katie Howard to adjourn the December 10, 2025 regular meeting of the Menahga Public School board at 9:34 p.m. Seconded by Julia Kicker and carried unanimously.

Respectfully submitted,

Katie Howard, Clerk