

ADMINISTRATION RECOMMENDATION/REPORT

The District President recommends the Board of Trustees approves the expenditure of budgeted funds for the August 2022 All College Day meeting at The Star in Frisco, Texas.

BACKGROUND

Collin College conducts an annual meeting where all college employees are invited to participate. As the college continues to expand its footprint, we have outgrown the capacity of any internal college conference facilities and most of the venues in Collin County that can meet our needs. In previous years, we met at the Plano Event Center, but in August 2019, we were at maximum capacity. The Star in Frisco is available on the planned date and can meet our needs. The original contract covered the 2020 and 2021 All College Day meetings. Due to COVID-19, the 2020 and 2021 All College Day meetings were cancelled and the contract was amended to cover the 2022 All College Day meeting.

IMPACT OF THIS ACTION

The approval of funds will allow the college to continue hosting the All College Day event that provides an opportunity to celebrate college-wide awards, including the R.O.S.E. Award and Faculty of the Year Awards, and communicate to the entire college community about activities and plans for the upcoming year.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

The Board originally approved a total spend authorization of \$210,000 for FY 2020 and FY 2021 with \$49,969 spent. This purchasing request is for spend authorization for \$135,000, which is budgeted in the Chief of Staff's FY 2022 operating budget.

MONITORING AND REPORTING TIMELINE

The contract term is December 20, 2020 through September 12, 2022.

RESOURCE PERSONNEL

Kim Davison, Chief of Staff
972-985-3781

Attachment: Amended Agreement