

**Ector County Independent School District
Odessa, Texas**

Memorandum

TO: Board of Trustees
FROM: Roy C. Benavides, Ed.D., Superintendent
SUBJECT: REQUEST FOR APPROVAL OF CLOSED MEETING [BG-not applicable]
DATE: March 9, 2004

In accordance with the provisions of Texas Government Code Section 551.074 the Board of Trustees may elect to hold a closed meeting for Personnel Matters (Recommendations for Term/Probationary Contract Renewal/Non-Renewal of Teachers and other Professional Support Employees, Recommendation to Hire Executive Director for Athletics, and Routine Personnel Report) [Board will deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of public employees of the District].

Upon the recommendation of the Board President, the Board of Trustees will hold a closed meeting for personnel matters.

Respectfully submitted,

Roy C. Benavides, Ed.D.
Superintendent of Schools