



**GENEVA COMMUNITY UNIT SCHOOL DISTRICT NUMBER 304
 227 NORTH FOURTH STREET, GENEVA, ILLINOIS
 RECORD OF PROCEEDINGS OF A REGULAR SESSION
 OF THE BOARD OF EDUCATION**

The Board of Education of Community Unit School District Number 304 met in a regular session on Monday, September 9, 2019, at 7:00 p.m. at the Coultrap Educational Services Center, 227 North Fourth Street, Geneva, Illinois.

1. CALL TO ORDER (Policy 2:220)

- 1.1 Roll Call
- 1.2 Welcome
- 1.3 Pledge
- 1.4 Reminder to sign attendance sheet

The meeting was called to order at 7:00 p.m. by President Grosso.

Board members present: President Mark Grosso, Vice President Taylor Egan, Larry Cabeen, Policy Committee Chair Leslie Juby, Finance Committee Chair Dave Lamb, Mike McCormick. Late: None. Absent: Alicia Saxton.

The President welcomed everyone, reminded them to sign the attendance record, and lead them in the Pledge of Allegiance.

District staff present: David King, Guidance Geneva High School; Shonette Sims, Director for Learning & Teaching; Dr. Dean Romano, Assistant Superintendent for Business Services; Dr. Andy Barrett, Assistant Superintendent for Learning & Teaching; Dr. Adam Law, Assistant Superintendent for Personnel Services; Dr. Kent Mutchler, Superintendent.

Others: Holly Heimlich, Julie Feldsien, Hallie Johnson, Dawn Lutz, Cathy Fuller, Jessica Breugelmanns, Karen Baumgartner, Katie Crawford, Natalie Schramer, Emily DeVita, Jay Bode, Delaney Arreguin, Jacob Bice, Kristen Foley Toberman, Val Demich, Leah Kamm.

2. APPROVAL OF MINUTES (Policy 2:220)

- 2.1 Regular Session, August 26, 2019
- 2.2 Executive Session, August 26, 2019

Motion by McCormick, second by Juby, to approve the above-listed minutes, items 2.1-2.2. On roll call, Ayes, six (6), Cabeen, Egan, Juby, Lamb, McCormick, Grosso. Nays, none (0). Absent, one (1), Saxton. Abstained, none (0).

3. RECOGNITION, AWARDS, PRESENTATIONS, PUBLIC HEARINGS

3.1 GHS Graduate Information – Dr. Andy Barrett, Shonette Sims, David King Assistant Superintendent for Learning and Teaching Dr. Andy Barrett, Director of Learning and Teaching Shonette Sims, and GHS Department Chair for Counseling and Advising David King shared information regarding graduation and the post-graduation experiences and perspectives of our graduates. They shared that the number one goal is to support and enhance innovative and vision-focused practices that prepare our students to be successful and productive citizens. Geneva is proud of our consistently high graduation rate while we also strive to improve outcomes and experiences for students. David King shared information from the GHS Counseling and Advising Office regarding the ways that they work to help prepare students for graduation and beyond. The

team indicated that it can be difficult to gather information about the post-graduation experiences of our students because students have moved on. Four GHS graduates also participated in the presentation and shared with the Board how Geneva has impacted and prepared them. Mrs. Sims also shared information regarding a new state requirement for gathering information regarding student college and career preparedness.

3.2 IASB Governance Award

Dr. Mutchler shared that just recently we found out that our School Board has once again received the IASB Governance Recognition Award. They are one of only nineteen school boards in Illinois to receive this recognition and will be recognized at the fall Kishwaukee dinner meeting and again at the IASB Joint Annual Conference.

4. LEGISLATIVE UPDATES

Board Member Code of Conduct #8 - "I will be sufficiently informed about and prepared to act on the specific issues before the Board, and remain reasonable knowledgeable about the local, State, national, and global education issues."

Leslie Juby shared that there is not a lot happening at this time. On the Federal level, there is a model school policy that came out that gives districts guidance on prevention and intervention for suicide.

5. SUPERINTENDENT'S REPORT (Policy 3:40)

The Superintendent shared that fall activities are gearing up. There will be an open house at GMSS on Thursday at 7 p.m. VALEES will have their first meeting tomorrow, and he will once again be leading this group.

6. BOARD DIALOGUE TOPICS & PENDING ACTION CONSIDERATION

6.1 2019-2020 Budget Hearing (Policy 4:10)

- 6.1.1 Public Hearing Agenda
- 6.1.2 2019-2020 Budget
- 6.1.3 Questions/Comments from Board Members
- 6.1.4 Questions/Comments from Audience Members
- 6.1.5 President Closes Hearing
- 6.1.6 Board Action on Budget

Dr. Romano shared that the budget is required and reflects our goals and objectives. The tentative budget was adopted on June 10 and published in the newspaper on June 27. It has been displayed for over thirty days for the public to view. The only variances from the tentative budget to the final budget for income are line item changes, ALOP dollars which were not anticipated, grant dollar changes, no levying for life/safety, and components of the transportation claim. For expenses, the changes are salaries and benefits, contractual services for leaves of absence, salaries for transportation increased, decrease in purchased services and a reduction in capital outlay. Dr. Romano is asking the Board to approve this budget tonight.

The Board and public were given an opportunity to ask questions or make comments. There were none.

Motion by McCormick, second by Cabeen, to approve the above-listed budget, item 6.1.2. On roll call, Ayes, six (6), Cabeen, Egan, Juby, Lamb, McCormick, Grosso. Nays, none (0). Absent, one (1), Saxton. Abstained, none (0).

7. WORK-STUDY TOPICS & FUTURE ACTION CONSIDERATION

- 7.1 Policy Updates: First Reading – **Updated and Reviewed** (Policy 2:240)
 - 7.1.1 Policy 4:80, Accounting & Audits – **Updated**
 - 7.1.2 Policy 4:100, Insurance Management – **Updated**
 - 7.1.3 Policy 4:110, Transportation – **Reviewed**
 - 7.1.4 Policy 4:120, Food Services – **Reviewed**
 - 7.1.5 Policy 4:130, Free and Reduced – Price Food Services – **Updated**
 - 7.1.6 Policy 4:140, Waiver of Student Fees – **Reviewed**
 - 7.1.7 Policy 4:150, Facility Management and Building Programs – **Reviewed**
 - 7.1.8 Policy 4:160, Environmental Quality of Buildings and Grounds – **Updated**

- 7.1.9 Policy 4:170, Safety – **Updated**
- 7.1.10 Policy 4:175, Convicted Child Sex Offender; Screening; Notification - **Reviewed**
- 7.1.11 Policy 4:180, Pandemic Preparedness – **Updated**
- 7.1.12 Policy 4:190, Targeted School Violence Prevention Program - **Reviewed**
- 7.1.13 Policy 7:60, Residence – **Updated**

These policies will go forward for a second reading at the next meeting.

8. INFORMATION

- 8.1 Board Meeting/Presentation Schedule
- 8.2 FOIA Requests (Policy 2:250)
- 8.3 Out-of-State Trip Requests
- 8.4 Administrator & Teacher Salary and Benefits Report
- 8.5 Cooperative Agreement – Boys Swimming

9. CONSENT AGENDA

- 9.1 Personnel Report: Resignations, Retirements, Leave Requests, Changes in Assignment/FTE, New Hires (Policies 3:50, 5:200, 5:280)

Long-Term Substitutes Certified Staff

Higgins, Lynn, WES, Grade 1, 1.0 FTE, effective 8/26/19-9/27/19

Family and Medical Leave Certified Staff

Erickson, Kari, HES, Psychologist, 1.0 FTE, effective 2/24/20-5/25/20

Laski, Emily, MCS, Social Worker, 1.0 FTE, effective 1/6/20-3/27/20

Seitelman, Anne, GHS, Physical Education, 1.0 FTE, effective 2/3/20-4/24/20

New Hires Support Staff

Schaefer, Rebecca, WES, Reading Tutor, effective 9/16/19

Thara, Thomas, Trans, Bus Driver, effective 9/10/19

Resignations Support Staff

Avalos, Senaida, CO, Payroll Specialist, effective 9/20/19

Henrickson, Michelle, MCS, Special Ed Assistant, effective 9/17/19

Jorgesen, Cymber, TRAN, Bus Driver, effective 9/6/19

Milligan, Audrey, WAS, Special Ed Assistant, effective 9/4/19

Pfursich, John, GHS, Campus Manager, effective 8/30/19

Terminations Support Staff

Licher, Bruce, GHS, Custodian, effective 9/9/19

Reappointment/Reclassifications Support Staff

Abraham, Jaime, GMSN/GMSS, Special Ed Assist (WAS) to Administrative Assistant (GMSN/GMSS)

Hatton, Molly, MCS, Library Assistant to Reading Tutor

Nuchow, Paola, HES, Reading Tutor (HSS) to Lunchroom Supervisor (HES)

Zeeck, Jessica, HSS, Special Ed Assistant to Reading Tutor

Family and Medical Leave Support Staff

Bartolone, Giovanni, CO, Custodian, effective 8/5/19-9/16/19

Long-Term Substitutes Support Staff

Carlson, Heather, WES, Instructional Assistant, 1.0 FTE, effective 8/26/19-9/27/19

Retirement Support Staff

Johnson, James, HSS, Custodian, effective 9/3/19

- 9.2 Accounts Payable (Policy 4:50)

- 9.3 Pay Request #2: \$39,240, Lasswell Masonry, Inc., GMMS, HES & MCE Masonry Restoration Project

- 9.4 Pay Request #2 & #3: \$117,706 & \$15,000, Johnson Controls, Mill Creek Elementary School Direct Digital Controls Upgrade

- 9.5 Gifts, Grants, Bequests: \$1,000, Two Boston's Pet Store, for updating the boys' and girls' soccer/lacrosse huts on Burgess Field

- 9.6 Gifts, Grants, Bequests: \$950, Midwest Dental Implantology, for updating the boys' and girls' soccer/lacrosse huts on Burgess Field

- 9.7 Gifts, Grants, Bequests: \$2,000, Grace Power and Control, for cheerleading team jackets

Motion by Juby, second by Lamb, to approve the above-listed, item 9.1-9.7. On roll call, Ayes, six (6),

Cabeen, Egan, Juby, Lamb, McCormick, Grosso. Nays, none (0). Absent, one (1), Saxton. Abstained, none (0).

10. PUBLIC COMMENTS

Per Board Policy 2:230, attendees wishing to speak at the Board meeting must register their intention to participate in the public portion(s) of the meeting upon their arrival at the meeting. Complete the form found in the Welcome to Our Meeting brochure (print legibly) and give it to the Presiding Officer or the Recording Secretary before the meeting is called to order. A parent who spoke to the Board back in February regarding the location for graduation was back again to request that the Board have a conversation regarding this issue. She had heard so many horror stories about graduation only to find out that they were true. It would be nice for families to bring grandparents and not have to worry about waiting in a long line to get a good seat or fanning themselves throughout the graduation. Please have a conversation with the public by doing a survey. Geneva students work hard and deserve a good send off.

11. BOARD MEMBER COMMENTS AND REPORTS

Policy Committee, Finance Committee, Boundary Task Force, Communications Task Force, Facilities Task Force, Technology Task Force, Joint PTO, Geneva Academic Foundation, Geneva All-Sports Boosters, Geneva Music Boosters, Geneva High School Theater Boosters, GEARS, K-12 Discipline Committee, Geneva Coalition for Youth, PRIDE, Fox Valley Career Center, IASB/Legislative, IASB Kishwaukee Governing Board
Board members attended the breakfast last Friday that led into the presentation given by Dr. Andy Barrett to all certified staff. There was positive feedback from this event. A Board member attended Curriculum Night at Williamsburg. The Technology Task Force met and had a presentation on instructional facilitators. They also talked about a digital citizenship forum possibly in late January or February to partner with the Geneva Police Department for a presentation followed by a question and answer panel. A Board member attended the Root About Poverty seminar and took the Emotional Poverty webinar by Ruby Payne on how to handle kids who are spiraling out of control due to poverty.

12. NOTICES / ANNOUNCEMENTS

13. EXECUTIVE SESSION TO CONSIDER MATTERS PERTAINING TO LITIGATION, WHEN AN ACTION AGAINST, AFFECTING, OR ON BEHALF OF THE PARTICULAR PUBLIC BODY FINDS THAT SUCH AN ACTION IS PROBABLE OR IMMINENT, IN WHICH CASE THE BASIS FOR THE FINDING SHALL BE RECORDED AND ENTERED INTO THE MINUTES OF THE CLOSED MEETING [5 ILCS 120/2(c)(11)]; APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE PUBLIC BODY OR LEGAL COUNSEL FOR THE PUBLIC BODY [5 ILCS 120/2(c)(1)]; COLLECTIVE NEGOTIATING MATTERS BETWEEN THE PUBLIC BODY AND ITS EMPLOYEES OR THEIR REPRESENTATIVES [5 ILCS 120/(c)(2)]. [5 ILCS 120/2(c)(11)] (Policy 2:220)

At 8:03 p.m., motion by McCormick, second by Egan, to go into executive session to consider matters pertaining to litigation, when an action against, affecting, or on behalf of the particular public body finds that such an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting; appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body; collective negotiating matters between the public body and its employees or their representatives. On roll call, Ayes, six (6), Cabeen, Egan, Juby, Lamb, McCormick, Grosso. Nays, none (0). Absent, one (1), Saxton.

At 10:17 p.m., the Board returned to open session.

14. ADJOURNMENT

At 10:18 p.m., motion by Cabeen, second by Lamb and with unanimous consent, the meeting was adjourned.

APPROVED _____
(Date)

PRESIDENT

SECRETARY _____

RECORDING

SECRETARY