



APPROVAL OF BOARD MEETING MINUTES

POLICY ISSUE/SITUATION

Enclosed are the minutes for:

- August 11, 2014 – School Board Retreat
- July 29, 2014 – Conference Call Meeting
- June 16, 2014 – Business Meeting

BACKGROUND INFORMATION

Minutes of the School Board's Business Meetings, Study Sessions, Work Sessions, Public Hearing and Special Sessions are presented to the Board for approval at School Board Business Meetings.

RECOMMENDATION:

(14-440) BE IT RESOLVED that the minutes of the above School Board meetings be and hereby are approved.

District Goal: All students will show continuous progress toward their personal learning goals, developed in collaboration with teachers and parents, and will be prepared for post-secondary education and career success.

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1. What will you do the same? Differently?
 - Continue Legislative work
 - Linking arms, leverage with other Boards
 - Individual community connection
 - Continue the committee structure from last year
 - Continue being an advocate
 - Nurture relationships within schools for future Board candidates

Differently

- Get into schools more
- Respond to people faster
- Spend more time researching
- Look at more ways to become involved
- Work on the PCC connection

2. Strengths
 - More time and flexible schedule
 - Passion for state level work
 - Enjoys the friendships in the room and values the perspective that each person brings to the table
 - Team player
 - OLN work and networking
 - Previous job allows the ability to look through a different lens
 - Advocacy at the state level and connection to higher ed

3. Challenges
 - Getting others involved
 - Be more focused and engaged at the district level
 - Figuring out what to focus on this year as opposed to everything
 - Public forum speaking - finding voice and the balance of being on the Board
 - Continue to work to improve participation during Board meetings
 - Try not to talk and listen at the same time
 - Remember where everyone is coming from before making assumptions
 - Public testimony – let the professionals do what they do
 - Define success in the district of all students
 - PCC - need to maximize more

4. Strengths you'd like to leverage
 - Community outreach
 - Enjoy working with everyone toward a solution
 - State level work
 - Time
 - Policy work
 - Respect differences
 - People skills and vision
 - Empowering more voices this year through students and staff

2013 – 2014 REFLECTION – Jeff Rose

Supt. Rose reflected back on the past three years of accomplishments and challenges.

Year 1 – 2011-2012

- Appreciated the welcome
- Created a new system to work through the budget process that included a long-term budget plan
- Welcomed a new Board member
- Challenged ourselves with the Strategic Plan
- Dramatic budget challenges
- Major reductions in staff and challenges with transfers
- Failed Bond attempt

Year 2 – 2012 – 2013

- Began Community Conversations
- Elevated our voice at the statewide level on advocacy
- Passed the levy
- Welcomed three new Board members
- Huge classrooms

Year 3 - 2013 – 2014

- Honed our Strategic Plan and created Four Pillars
- Enhanced the evaluation practices of the School Board and Superintendent
- Established Learning Teams
- Created Community Partnership Teams
- Passed the biggest bond in state history
- Boosted infrastructure
- Internal Budget Team planning from two years ago came to fruition
- Built up ending fund balance
- Started Hispanic Parent nights
- Successfully passed negotiations with OSEA and BEA

Next steps

- The Strategic Plan cannot stay at the Board level. Departments and schools need to make it relative to their sites and align with the Board
- The District needs to find more collaborative time
- Push for more advocacy at the state level. This legislative session could be a turning point
- Integrating into our meetings the work that is being done at the school level
- Continue to work on communication being pushed out. The information going out to parents is not the same from school to school

BREAK

EVALUATION OF 2013 – 2014 BOARD PERFORMANCE – Anne Bryan

The Board reviewed their progress on the 6 standards.

Standard 1 – Visionary Leadership

- Clarify the role of the District in communicating the vision
- Review communication plan
- Communicate progress against established goals

Standard 2 – Instructional Improvement

- How are we using student data to inform our strategies? Our Board work?
- Clearly define the voice of the Board and the way they define performance indicators. Define what promotes, establishes and nurture means
- How do we build in time to complete a deeper dive to review/discuss/assess student data?

Standard 3 – Effective Management

- What is the defined process/approach to allow Board members to provide input (at what level) into budget priorities?
- What would a Board liaison role look like on the Internal Budget Committee, if any?

Standard 4 – Inclusive Practice

- What is the inclusive practice that we build into every Board goal? Equity goal?
- How do we have more ownership in the outcomes of the Board Listening Sessions?

Standard 5 – Ethical Leadership

- Board is professional, ethical and fair
- Local Option Levy passage
- Strategic Plan measurements communicate high goals for all students

Standard 6 – Socio-Political Context

- Engaged at the community and school levels
- Legislative agenda is determined along with meeting with legislators
- Board works collaboratively with staff

LUNCH BREAK

EVALUATION OF SCHOOL BOARD SUB-COMMITTEES/GOALS FOR 2013 - 2014 – Mary VanderWeele

The Board reviewed their School Board Sub-Committees and Goals for 2013 – 2014 and had the following comments:

1. Strategic Plan – Excellent work. Really focused and narrowed measurements and clarified reporting procedures. Define what the process is for updating the Strategic Plan. How do we create and adjust action plans?
2. Funding – Great work with Bond and other district Boards. Funding is more similar in Washington County than working with Portland and Salem. Need to continue to meet with local legislators. Beaverton needs to be a large voice in Salem. Would like to see more city and county involvement. Would like to see a Bond Oversight Committee that is selected by the School Board. What type of educational environment are we directing our architectural firms to create?
3. Board Effectiveness – The Superintendent and Board evaluations will continue to be refined. Advance our communication strategy for sharing our work. Multiple communication vehicles. What level of communication training might we take part in to be able to present our selves as better Board members.
4. Policy – We need to pay better attention to the AR's. All of our policies should be reflective of our Strategic Plan. Equity policy still has work to be done. OSBA policies need to be acted on. Many policies have not been reviewed in a long time.

5. Miscellaneous Comments – What is the partnership expectations with outside agencies? Our role with them. Gain sharing opportunity with legislators, advocacy for more funding. What is the communication plan regarding construction and bond oversight?

EVALUATION OF BOARD ASSESSMENT & PROCESS

1. What are we holding ourselves accountable for? Use of guiding questions?
2. Performance indicators in Standard 2 – what do we mean by “ensure”, “nurture”, “promotes”, “establish”?
3. How often should we be evaluating our goals against the rubric?
4. Timing and where we solicit 360 feedback
5. Do we need to build in a formal self-assessment of our individual vs. collective Board performance?
6. Shall we establish the self-assessment and 360° stakeholder feedback on individual Board members?
7. Online assessment tools
8. Timing – June is not ideal. May (this could be Mary, hard to read) want more time to complete

BREAK

2014 – 2015 BOARD GOALS AND PLANS - Lori Emerick and Mary VanderWeele

Board members broke into two groups to review collective feedback on priorities for 2014-2015 and then collectively determined their top priorities listed below.

- a. *Strategic Plan*: student achievement, CCR, receiving reports, using data to inform decision making, communicate progress, affirm plan beyond 2015
- b. *Communication*: 2-way feedback
- c. *Funding/Advocacy/Long Range Budget Priorities*: Full day kindergarten, class size
- d. *Budget Process*: improvements identified, timing is right, leverage budget priorities
- e. *Equity*: guiding principle, may not be a goal
- f. *Instructional Time*: days
- g. *PE/Active Schools*

NEXT STEPS/ADJOURN – Mary VanderWeele

Mary VanderWeele, Anne Bryan and Supt. Rose will be meeting to discuss what is Board work and what is District work and to talk about the sub-committees and whether they need to be adjusted.

Board members were asked to share with Mary their areas of interest and what they would like to do for the 2014-2015 schools year.

Supt. Rose commented on how much a year makes and how much progress the Board has made.

Mary VanderWeele adjourned the meeting at 3:55 p.m.

Submitted by Mary Hawkins

Mary VanderWeele, School Board Chair

**Conference Call Meeting**

July 29, 2014

Board Members Present

Mary VanderWeele, Chair – by phone
Anne Bryan, Vice Chair – by phone
Donna Tyner – by phone
Susan Greenberg - by phone
Anne Bryan - by phone

Staff Present:

Jeff Rose - by phone	Superintendent
Ron Porterfield	Deputy Superintendent
Maureen Wheeler	Public Communication Officer
Claire Hertz	Chief Financial Officer
Mike Mathews	Purchasing Manager
Cynthia Roda	Senior Purchasing Agent
Susan Barker	Administrator for Nutrition Services

Visitor: 0**Media:** 0**CALL MEETING TO ORDER**– Mary VanderWeele

School Board Chair Mary VanderWeele called the meeting to order at 9:20 a.m.

ACTION ITEMSA. Nutrition Services Contract #14-0017 (14-436)

Mary VanderWeele asked for additional information regarding the Nutrition Services Contract. Susan Barker, Administrator for Nutrition Services, commented that Nutrition Services was not planning on changing vendors. In May of 2014, Food Services of America (FSA) notified the District that they would be terminating their services. District officials met with FSA in June but there was no room for negotiation on our part. FSA indicated that that could not handle the staffing of the drivers for the numerous stops and they were not getting adequate funding for their storage.

Questions asked:

1. What is the difference in cost and impact to our students and families. *The proposed contract with Sysco Portland, Inc. is similar to FSA of \$3M per year for five years (total of \$15M for five years). All of the criteria is the same as with the previous vendor and should not cause any impact to our students and families.*

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2. What is the anticipated cost for next year? *Susan replied that she did not have that exact amount as she is still working on menus but she does not expect it to go over \$3M per year.*
3. Is the District working with Hillsboro School District and Portland Public Schools on this contract? *No, we are not working on a joint bid.*
4. Did we receive multiple bids? *No, we did not receive multiple bids because there are very few organizations that can handle a district the size of Beaverton.*
5. Will there be an increase in school lunches this year? *Nutrition Services is reviewing the revenue to determine. Student lunch increases are not part of this contract.*

Susan Greenberg made a motion to approve Nutrition Services Contract #14-0017. Donna Tyner seconded and the motion passed unanimously 5 – 0.

There was no further discussion and the conference call meeting was adjourned at 9:28 a.m.

Submitted by Mary Hawkins

Mary VanderWeele, School Board Chair

**Business Meeting**

June 16, 2014

Board Members Present:

Mary VanderWeele, Chair
Jeff Hicks, Vice Chair
LeeAnn Larsen
Donna Tyner
Susan Greenberg – by phone
Anne Bryan – by phone

Staff Present:

Jeff Rose	Superintendent
Ron Porterfield	Deputy Superintendent
Sue Robertson	Chief Human Resource Officer
Maureen Wheeler	Public Communication Officer
Jon Bridges	Administrator for Instructional Accountability
Maureen Callahan	Chief Academic Officer

Visitor: 1**Media:** 1**CALL MEETING TO ORDER & BOARD PROCEDURES – Mary VanderWeele**

School Board Chair Mary VanderWeele called the meeting to order at 5:04 p.m. She asked for changes to the agenda. There were no changes.

PUBLIC PARTICIPATION

- None

ACTION ITEMS**A. Approval of BEA Contract – Sue Robertson (14-424)**

Language for the Collective Bargaining Agreement with the Beaverton Education Association will be worked on and posted ASAP. LeeAnn Larsen thanked everyone for finding an agreeable contract sending a message of hope, excitement and a glimpse into the future.

LeeAnn Larsen made a motion to approve the Collective Bargaining Agreement between the School Board and the Beaverton Education Association, for the period of July 1, 2014 through June 30, 2016. Donna Tyner seconded and the motion passed unanimously 6 – 0.

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B. Approval of OSEA Contract – Sue Robertson (14-425)

Jeff Hicks commented that a lot of care and respect was put into the conversations regarding the OSEA contract. LeeAnn Larsen echoed her earlier comments from the BEA contract.

LeeAnn Larsen made a motion to approve the Classified Collective Bargaining Agreement between the School Board and the Oregon School Employees Association, for the period of July 1, 2014 through June 30, 2017.

Jeff Hicks seconded and the motion passed unanimously 6 – 0.

C. Superintendent Contract Renewal – Mary VanderWeele (14-426)

The School Board will extend Superintendent Jeff Rose’s contract to June 30, 2017. It is critical to have consistent, high-quality leadership in the District.

Supt. Rose commented how fortunate he is to work for Beaverton School District. He appreciates the support and constant feedback.

LeeAnn Larsen made a motion to approve the Superintendent’s contract between the Beaverton School Board and the Beaverton School District. Donna Tyner seconded and the motion passed unanimously 6 – 0.

D. Resolution to Authorize Co-Managing Underwriter and Determination of Election Results – Claire Hertz (14-427)

No questions were asked.

Donna Tyner made a motion to approve the Chief Financial Officer to select a co-managing underwriter and members of any selling group as determined to be in the best interest of the District and determine the results of the election as set forth in the abstract of votes from the counties. LeeAnn Larsen seconded and the motion passed unanimously 6-0.

E. Consent Agenda

LeeAnn Larsen moved to approve the Consent Agenda. Donna Tyner seconded the motion passed unanimously 6 – 0.

1. Northwest Regional ESD Board Member for Zone 4 (14-428)

BE IT RESOLVED that the School Board of Beaverton School District hereby endorsed Earl Fisher for the Zone 4 Board of Director position at Northwest Regional ESD.

2. Personnel (14-429)

BE IT RESOLVED that the employee(s) who are recommended herein for administrator and teacher elections, leaves of absence, and resignations/terminations are accepted by the School Board as submitted at this meeting.

3. Public Contracts (14-430)

BE IT RESOLVED that the School Board authorizes the Superintendent or a designee to obligate the District for the public contract item as submitted at this meeting.

4. Grant Report (14-431)

BE IT RESOLVED that the Grant Report and Proposals be and hereby are approved as submitted at this meeting.

5. Donation of One Portable Classroom Building (14-432)

BE IT RESOLVED that the Beaverton School District School Board authorizes Portable Inventory Number 9702 to be surplus and donation of this surplus property to the Joint Regional Operations Center Foundation.

6. Strategic Plan Standards & Reporting (14-433)

BE IT RESOLVED that the Beaverton School Board approve the Strategic Plan Standards and Reporting timeline.

7. Approval of Board Meeting Minutes (14-434)

BE IT RESOLVED that the minutes of the listed School Board meeting be and hereby are approved for: June 2, 2014 – Business Meeting

8. Second Reading of School Board Policies (14-435)

BE IT RESOLVED that the School Board adopted the following Board policy changes:

- IK – Academic Achievement
- JFC/JG – Student Conduct/Student Discipline

ADJOURNMENT – Mary VanderWeele

Mary thanked everyone for their hard work. Donna made the comment thanking Maureen Callahan for her work and wished her well in her new district. Mary asked that any input for the August 11th meeting please be sent to her.

Mary VanderWeele adjourned the meeting at 5:12 p.m.

Submitted by Mary Hawkins

Mary VanderWeele, School Board Chair