

**PAWN Special Education
P.O. Box 193
Park Rapids, MN 56470
(218) 237-6540**

Eva Pohl – Director of Special Education
Kevin Wellen – Walker-Hackensack-Akeley
Gregg Parks – Nevis Superintendent
Lance Bagstad – Park Rapids Superintendent
Kevin Wellen – Up North Learning Center Superintendent
Chris Schulz - Pine Point Superintendent

PAWN Executive Council
Vicki White – District #113
Jen McNamee – District #308
Sherry Safratowich – District #309
Sherry Safratowich – District #6099

**Purchase of Services Agreement
Certified Occupational Therapy Assistant (COTA)**

Walker-Hackensack-Akeley Independent School District #113

This agreement is made and entered into by and between the Walker-Hackensack-Akeley Independent School District #113 (ISD #113) and Up North Learning Center Independent School District #6099 (ISD #6099). The term of this agreement is for the period of time from July 1, 2024 to June 30, 2025 for the purchase and provision of Certified Occupational Therapy Assistant (COTA) services as needed.

ISD #113 Agrees To:

1. Provide COTA Services within the limits of the capabilities to do so, to ISD #6099. Provide said service at the location(s) agreed to by both parties and consistent with the Individual Education Plan (IEP) of the learner(s) to be served as determined by ISD #6099.
2. Services to include direct services as directed by the Occupational Therapist as may be mutually agreed upon and pre-approved by both parties.
3. To communicate periodically with ISD #6099 to review this agreement and services provided therein to ensure satisfaction by both parties herein.
4. To maintain an accounting of the services provided to include salaries/benefits, mileage, professional development and supplies and bill ISD #6099 at the hourly rate of pay with benefits (currently 13% of expenditures, approximately \$5,000). Mileage will be submitted directly to ISD #113 for direct reimbursement to the consultant at the current IRS rate for mileage incurred.

ISD #6099 Agrees To:

1. Upon receipt of quarterly billing, submit payment.
2. Communicate periodically with ISD #113 to review this agreement and services provided to ensure satisfaction by both parties herein.
3. Ensure the provision of services is consistent with State and Federal special rules and regulations as they may apply to identify students served by this agreement.

General:

1. This agreement may be amended from time to time by written, mutual agreement by both parties and is to be reviewed annually.
2. This agreement may be canceled by either party upon 30 days written notice prior to the anniversary date of the agreement.

Kevin Wellen
Kevin Wellen (May 20, 2024 09:16 CDT)
ISD #113 Superintendent/School Board Chair

05/20/2024
Date

Sherry Safratowich
Sherry Safratowich (May 16, 2024 19:09 CDT)
ISD #6099 Superintendent/School Board Chair

05/16/2024
Date

Eva Pohl
Eva Pohl (May 20, 2024 09:39 CDT)
Director of Special Education

05/20/2024
Date