

Adopted: 5/14/1998Orig. 1995
Revised 2022Reviewed: 9/15/2022 10/23/2025

302 SUPERINTENDENT

I. PURPOSE

The purpose of this policy is to recognize the importance of the role of the superintendent and the overall responsibility of that position within the school district.

II. GENERAL STATEMENT OF POLICY

The school board shall employ a superintendent who shall serve as an ex officio, nonvoting member of the school board and as chief executive officer of the school system.

III. GENERAL RESPONSIBILITIES

- A. The superintendent is responsible for the management of the schools, the administration of all school district policies, and is directly accountable to the school board.
- B. The superintendent shall annually evaluate each principal assigned responsibility for supervising a school building in the district.
- C. The superintendent may delegate responsibilities to other school district personnel, but shall continue to be accountable for actions taken under such delegation.
- D. Where responsibilities are not specifically prescribed, nor school board policy applicable, the superintendent shall use personal and professional judgment, subject to review by the school board.

Legal References: Minn. Stat. § 123B.143 (Superintendent)

Cross References: ISD #139 Policy 202 (School Board Officers)

ISD #139 Policy 208 (Development, Adoption, and Implementation of Policies)
ISD #139 Policy 214 (Out-of-State Travel by School Board Members)
ISD #139 Policy 301 (School District Administration)
ISD #139 Policy 303 (Superintendent Selection)
ISD #139 Policy 304 (Superintendent Contract, Duties, and Evaluation)
ISD #139 Policy 305 (Policy Implementation)
ISD #139 Policy 306 (Administrator Code of Ethics)
ISD #139 Policy 412 (Expense Reimbursement)
ISD #139 Policy 510 (School Activities)
ISD #139 Policy 511 (Student Fundraising)
ISD #139 Policy 513 (Student Promotion, Retention, and Program Design)
ISD #139 Policy 602 (Organization of School Calendar and School Day)
ISD #139 Policy 605 (Alternative Programs)
ISD #139 Policy 701 (Establishment and Adoption of School District Budget)
ISD #139 Policy 704 (Development and Maintenance of an Inventory of Fixed Assets and a Fixed Asset Accounting System)
ISD #139 Policy 802 (Disposition of Obsolete Equipment and Material)
ISD #139 Policy 903 (Visitors to School District Buildings and Sites)

ISD #139 Policy 905 (Advertising)
ISD #139 Policy 906 (Community Notification of Predatory Offenders)
ISD #139 Policy 907 (Rewards)