

TENTATIVE MINUTES OF A WORK MEETING  
OF THE BOARD OF EDUCATION  
BOX ELDER SCHOOL DISTRICT NOVEMBER 13, 2024

Work Session for bond discussion of the Board of Education, Box Elder School District, held Wednesday evening November 13, 2024 at 5:30 p.m. at Independent Life Skills Center.

Those in attendance at the meeting included Board President Wade Hyde, Board Vice President Connie Archibald, Julie Taylor, Nancy Kennedy, Danielle Wright, Bryan Smith and Karen Cronin. Also, present were Superintendent Steve Carlsen, Assistant Superintendents Keith Mecham and Heidi Jo West, Facilities Director Corey Thompson, Special Education Director Catherine Allen and Accountant Sherri Harper.

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Tentative minutes of the Regular Session of the Board of Education, Box Elder School District, held Wednesday evening November 13, 2024 at 6:30 p.m. at Independent Life Skills Center. Box Elder School District.

Those in attendance at the meeting included Board President Wade Hyde, Board Vice President Connie Archibald, Bryan Smith, Nancy Kennedy, Danielle Wright, Karen Cronin, and Student Board Member Easton Johnson. Also present were Superintendent Steve Carlsen, Assistant Superintendent Heidi Jo West, Special Education Director Catherine Allen, Human Resources Director Emily Williams, IT Director Robert Gordon, Accountant Sherri Harper, members of the press, employees and patrons.

President Wade Hyde called the meeting to order, welcomed those in attendance and conducted the business of the meeting.

Reverence offered by Board Vice-President Connie Archibald.

Flag Salute/Pledge of Allegiance by Bryan Smith, Board Member.

**Recognitions**

Nancy Kennedy, Board Member

Heidi Jo West and Mindy White – November 1<sup>st</sup> PD Day. People had such a great time. It was spectacular. Thank you for all the work they put into creating the November 1<sup>st</sup> PD day.

Trina Thompson - She is amazing, a joy to be around, an amazing educator. Thank you to Trina Thomson, Paraprofessional at Sunrise High School who is such a great mentor to the students.

**Approval of Agenda:**

Karen Cronin made the motion to approve the agenda, second by Connie Archibald. The motion passed unanimously.

Nancy Kennedy – Yes  
Danielle Wright – Yes  
Wade Hyde – Yes  
Connie Archibald – Yes  
Bryan Smith – Yes  
Karen Cronin – Yes

**Public Comment:**

There were no public comments.

**Action Items:**

Approval of LEA Specific Licenses: Emily Williams, Executive Director of Personnel and Title IX

Approval is needed for four additional teachers who are earning extra certificates to be able to teach specific classes.

Karen Cronin made the motion to approve the additional LEA Specific Licenses, second by Nancy Kennedy. The motion passed unanimously.

Nancy Kennedy – Yes  
Danielle Wright – Yes  
Wade Hyde – Yes  
Connie Archibald – Yes  
Bryan Smith – Yes  
Karen Cronin – Yes

Approval of Amendment to the BRHS 24-25 School Land Trust Plan: BRHS had extra money at the end of the year so they needed to amend the plan. They will hire a new math para.

Nancy Kennedy made the motion to approve the Amendment to the BRHS 24-25 School Land Trust Plan, second by Danielle Wright. The motion passed unanimously.

Nancy Kennedy – Yes  
Danielle Wright – Yes  
Wade Hyde – Yes

Connie Archibald – Yes  
Bryan Smith – Yes  
Karen Cronin – Yes

BRHS Club and Amendment to School Fees for Clubs: They would like to add two new non-curricular clubs to the school. Ski and Snowboard Club and Angler Club.

Danielle Wright made the motion to approve the new clubs and amendment to the school fees, second by Brian Smith. The motion passed unanimously.

Nancy Kennedy – Yes  
Danielle Wright – Yes  
Wade Hyde – Yes  
Connie Archibald – Yes  
Bryan Smith – Yes  
Karen Cronin – Yes

**Information Items:**

North Park/BRHS Project: Ryan Greene, Principal and Students Korhgan Neil, Lesley Lopez and Greyson Sykes presented a project on the black top. It was boring with nothing on it. Students were not playing on the black top. The North Park students came up with ideas and designs to paint the black top. Students went home and asked siblings about ideas. They wanted to put a logo on the black top and better basketball hoops; they wanted to do a snake maze; they wanted to repainting everything; they wanted to redo the 4 squares; they wanted to paint the states in the United States map. They asked BRHS art department to help create and paint. Kate, a sterling scholar oversaw the project. Angela Lewis, a teacher at BRHS helped to make this project happen.

Gifted and Talented Program Yearly Plan: AshLee Nelson, Director of Literacy & Instructional Support

Third, fourth, and fifth grade students take a test and students with 75% or higher on math, reading or both are selected. Next year they will focus on getting more ELL students in the program.

DLI Lottery: Jeff Morris – Assessment Director

The class cap will be lowered to 27 to allow acceptance of new ELL students in the future The Lottery will be held on December 19<sup>th</sup>.

Home School Stats: Steve Carlsen, Superintendent

There are more home school students in the older grades than younger grades. The number about 8 years ago was around 300. It has doubled in 7 or 8 years.

FY26 Proposed Necessarily Existent Small Schools (NESS) Distribution Compared to FY25: Superintendent Carlsen presented NESS information to the School Board. For the 2025 Utah Legislative Session, Representative Karen Petersen is going to run a bill that will hold Box Elder School District harmless on the amount of NESS funds they receive.

Monthly Financial Report: Sherri Harper, Accountant

The financial report was reviewed. Numbers are in line according to the time of year.

Board Committee Reports: Boys and Girls Club had their ground breaking last week and it was a great event.

Student Board Member Report: Easton Johnson, Student Board Member

BEHS Student Council finished the food drive and they collected over 20,000 lbs. of food under the direction of the junior class president. Veterans' assembly went very well. They are turning their attention to Christmas assistance. They will be having Make-a-Wish week to raise money.

BRHS Veterans' assembly was amazing with alumni students. Dances are going well. Spirit buses have been going to the games to support their teams. Dec 9<sup>th</sup> begins fundraiser week.

## **Policy Review**

### **First Reading:**

Policy 2226 Transportation: Space Available Busing  
Policy 3020 Employment: Requirements and Restrictions  
Policy 3023 Educator Induction, Mentoring, and Professional Learning  
Policy 3092 Nursing Mothers in the Workplace  
Policy 3096 Reporting Substantial Threats Against a School  
Policy 3208 ESP: Fringe Benefits and Leave of Absence  
Policy 4016 Evaluation and Selection of Instructional Material  
Policy 4017 Evaluation and Selection of Library Material  
Policy 4018 Evaluation and Selection of Supplemental Material  
Policy 4019 Evaluation of Other Learning Material  
Policy 4033 Early Learning Plan  
Policy 4037 Reading Assessment for K-3  
Policy 4038 Mathematics Assessment for K-3  
Policy 5272 Transgender Students  
Policy 5273 Use of Sex-Designated Facilities  
Policy 5380 Notification Received from Juvenile Court

Nancy Kennedy made the motion to approve Policies on First Reading, seconded by Karen Cronin. The motion passed unanimously.

Nancy Kennedy – Yes  
Danielle Wright – Yes  
Wade Hyde – Yes  
Connie Archibald – Yes  
Bryan Smith – Yes  
Karen Cronin – Yes

**Second Reading:**

Policy 1071 Electronic Meetings  
Policy 1160 Superintendent Termination  
Policy 1185 Business Administrator Termination  
Policy 2070 Cash Receipts, Expenditures, and Purchasing  
Policy 2090 Contracts for School Resource Officer Services  
Policy 2181 District Emergency Response Plan  
Policy 3041 Educator Evaluation  
Policy 3200 ESP: General Statement  
Policy 5005 Safe Schools: Student Discipline/Behavior  
Policy 5291 Drug & Alcohol Testing of Students Participating in Extracurricular Activities  
Policy 5320 Student Travel

Nancy Kennedy made the motion to approve Policies on Second Reading, seconded by Bryan Smith. The motion passed unanimously.

Nancy Kennedy – Yes  
Danielle Wright – Yes  
Wade Hyde – Yes  
Connie Archibald – Yes  
Bryan Smith – Yes  
Karen Cronin – Yes

**Board Discussion Items:** Senate Bill 173 – Teacher Merit Awards

Superintendent Carlsen asked if we want to pilot the program. High growth on student scores and if evaluation is high their name can be turned into the state. Teachers in Title I schools could get \$20,000 a year for 3 years. If you are in the highest regular school teacher you could get \$10,000 a year for 3 years. Superintendent Carlsen will talk with the associations and take it to their bodies and then rediscuss it next month.

**Consent Items:**

Approval of the minutes of the work and regular meetings held on October 9, 2024 and October 17, 2024

Approval of claims

00051317, 00051672-00051996, 02101624, 05101024, 07103124, 08103124, 09101824, 09103124, and 9101824A

Personnel

See attachment to agenda

Club Applications

BEHS Bible Club

BEHS Mud Club

BEHS Competitive Anglers

BRHS Anglers

Connie Archibald made the motion to approve consent items, seconded by Bryan Smith. The motion passed unanimously.

Nancy Kennedy – Yes

Danielle Wright – Yes

Wade Hyde – Yes

Connie Archibald – Yes

Bryan Smith – Yes

Karen Cronin – Yes

**Upcoming Events**

- Master Board Award – Complete by November 30, 2024
- Meet the Legislators – School Board Work Session – Wednesday, December 11, 2024 at 5:00 p.m.
- USBA Conference – January 9-11, 2025

**Adjournment:**

Nancy Kennedy made the motion to adjourn regular session of the Board of Education, seconded by Karen Cronin. The motion passed unanimously. Regular Board Meeting adjourned at 8:30 p.m.

Nancy Kennedy – Yes

Danielle Wright – Yes

Wade Hyde – Yes

Connie Archibald – Yes

Bryan Smith – Yes

Karen Cronin – Yes

The next meeting of the Board of Education will be held on Wednesday, December 11, 2024, with a Work Session at 5:00 and a Regular Session at 6:30 p.m., at the Independent Life Skills Center, 960 S Main St, Brigham City, Utah.

APPROVED: \_\_\_\_\_

ATTESTED: \_\_\_\_\_  
Superintendent

\_\_\_\_\_  
President, Board of Education