

CANNON VALLEY SPECIAL EDUCATION COOPERATIVE (CVSEC)

Independent School District 6094-52

Regular Meeting

Tuesday, August 22, 2023, 4:00 PM, CVSEC District Office
200 Western Avenue NW
Faribault, MN 55021

Board Members Present: Amberg, Bente (for Robicheau), Mohs
Board Members Absent: Coleman, Robicheau
Staff Members Present: Hillmann, McGuire, Ristau, Robertson, Smith

1) **Call to Order/Adoption of Agenda:**

Motion to Call the Meeting to Order and Approve the Agenda: Amberg
Second: Bente

AYE: All
NAY: None

The meeting was opened at 4:02 PM.

2) **Consent Agenda:**

Motion to Approve the Consent Agenda: Bente
Second: Amberg

AYE: All
NAY: None

A) *Approval of the Minutes from the Regular Board Meeting on July 25, 2023*

B) *Approval of Claims*

C) *Staff Updates*

(1) New Hires:

DeFoe, Suzanne - EA at STEP - Effective 08/16/2023

Deitert, Lexy - EA at SUN - Effective 08/16/2023

Elmore, Claire - Special Education Teacher at SUN, BA +9 - Effective 08/16/2023

Grubish, Margie - EA at ALEX - Effective 08/16/2023

Knutson, Tammy - EA Mentor - Effective 08/16/2023

Rodriguez, Christa - EA at SUN - Effective 08/16/2023

(2) Transfers:

Allen, Amber - From Behavior Interventionist to Lead Behavior Interventionist/Special Education Teacher at ALEX - Effective 08/16/2023
Callahan, Cory - From Special Education Teacher to Lead Behavior Interventionist/Special Education Teacher at ALEX - Effective 08/16//2023

(3) Resignations, Retirements, and Terminations:

McKay, Victoria - BI at ALEX - Effective 08/18/2023

(4) Leaves of Absence:

(5) Other:

Schroeder, Derrick - from Technology Specialist I to Technology Specialist II - Effective 07/01/2023

3) **Public Input:**

There was no Public Input.

4) **Reports and Communication:**

A) *Executive Director's Report*

CVSEC is hosting two open houses: 8/24/23 and 8/30/23, each lasting from 3:30 – 6:30 PM. Hiring continues, with an emphasis on Educational Assistants. Professional Development has so far focused on PTS, Safety Care, Due Process, LSCI, and legal updates. The new egress system is being installed. The state fire marshall gave his preliminary OK to the project, and McGuire anticipates his return for a final check once the project is completed. CVSEC hosted an EdCamp in August, coordinated by Neil Smith. There were 40 participants, representing eight different districts. CVSEC employee Lori Holm was asked by MDE to present at the PACER conference. The Member District Special Education Directors will be meeting in September to discuss future STEP enrollment.

B) *Enrollment Report*

CVSEC currently has 82 students enrolled.

5) **Old Business:**

A) *Approve Board Policy 506 – Action*

Motion to Approve Board Policy 506:

Amberg

Second:

Bente

AYE: All

NAY: None

B) Approve Board Policy 514 – Action

Motion to Approve Board Policy 514:

Mohs

Second:

Amberg

AYE: All

NAY: None

C) Approve Board Policy 515 – Action

Motion to Approve Board Policy 515:

Mohs

Second:

Bente

AYE: All

NAY: None

D) Approve Board Policy 516.5 – Action

Motion to Approve Board Policy 516.5:

Amberg

Second:

Mohs

AYE: All

NAY: None

E) Approve Board Policy 722 – Action

Motion to Approve Board Policy 722:

Bente

Second:

Mohs

AYE: All

NAY: None

F) Approve Board Policy 806 – Action

Motion to Approve Board Policy 806:

Mohs

Second:

Amberg

AYE: All

NAY: None

G) Approve 2023 - 2024 Staff Handbook – Action

Motion to Approve 2023 – 2024 Staff Handbook:

Mohs

Second:

Amberg

AYE: All

NAY: None

H) *Approve 2023 - 2024 Student Handbook - Action*

Motion to Approve 2023 – 2024 Student Handbook: Mohs

Second: Bente

AYE: All

NAY: None

6) **New Business:**

A) *Approve 2023 - 2024 E-Learning Plan - Action*

Motion to Approve 2023 – 2024 E-Learning Plan: Mohs

Second: Amberg

AYE: All

NAY: None

B) *Board Policy 102 - First Reading*

This policy was updated per MSBA guidelines.

C) *Board Policy 419 - First Reading*

This policy was updated per MSBA guidelines.

D) *Board Policy 507 – First Reading*

This policy was updated per MSBA guidelines.

E) *Approved Revised 2023- 2024 Calendar - Action*

Motion to Approve Revised 2023 – 2024 Calendar: Mohs

Second: Bente

AYE: All

NAY: None

7) **Other:**

There was no Other Business

8) **Comments: Board/Director:**

There were no comments.

9) **Next Meeting Date:**

September 26, 2023 at 4:00 PM at 200 Western Ave NW Faribault, MN 55021

10) **Adjournment:**

Motion to Adjourn: Mohs

Second: Amberg

AYE: ALL
NAY: NONE

The meeting adjourned at 4:16 PM.

APPROVED BY: _____ DATE: _____ 09/26/2023 _____

Amy Goerwitz, Board Secretary