



# UNITED INDEPENDENT SCHOOL DISTRICT AGENDA ACTION ITEM

**TOPIC** \_\_\_\_\_ Approval of Appraisal Calendar for the 2013-2014 School Year \_\_\_\_\_

**SUBMITTED BY:** \_\_\_\_\_ Mr. David Garcia \_\_\_\_\_ **OF:** \_\_\_\_\_ Asst. Supt. Human Resources \_\_\_\_\_

**APPROVED FOR TRANSMITTAL TO SCHOOL BOARD:** \_\_\_\_\_

**DATE ASSIGNED FOR BOARD CONSIDERATION:** \_\_\_\_\_ July 17, 2013 \_\_\_\_\_

## **RECOMMENDATION:**

It is recommended that the United ISD Board of Trustees approve the Appraisal Calendar for the 2013-2014 School Year.

## **RATIONALE:**

## **BUDGETARY INFORMATION**

## **BOARD POLICY REFERENCE AND COMPLIANCE:**

# United ISD Appraisal Calendar

2013-2014

The dates listed below represent the timelines for compliance with the Commissioner's Rules and specific days deemed inappropriate for conducting teacher observations when using the Professional Development Appraisal System (PDAS). Observations must be scheduled (by date and time) in accordance with \*UISD Board Policy DNA (Local).

DATES	FALL SEMESTER August 26 <sup>th</sup> – December 19 <sup>th</sup> 2013
August 12 <sup>th</sup> -16 <sup>th</sup>	New Teacher Orientation
August 13 <sup>th</sup>	PDAS Training- Teachers New to the Profession/Teachers New to the District*
August 19 <sup>th</sup> -23 <sup>rd</sup>	Professional Development/Workday (Campus and District)
August 26 <sup>th</sup>	First Day of Classes; Start of 1 <sup>st</sup> six weeks/Start of 1 <sup>st</sup> nine weeks
September 3 <sup>rd</sup>	Section I PDAS Teacher Self Report-from new teachers that received PDAS Training on 8-13-13 or for returning teachers that received the PDAS Update on their campus by this date based on 3 weeks from day of training; 45 min. observation may be scheduled by date and time.
September 16 <sup>th</sup>	Professional Development ***
October 4 <sup>th</sup>	End of 1 <sup>st</sup> six weeks
October 7 <sup>th</sup>	Start of 2 <sup>nd</sup> six weeks
October 14 <sup>th</sup>	Professional Development ***
October 21 <sup>st</sup> – 24 <sup>th</sup>	TAKS Exit Level Retest (ELA, Math, Science, Social Studies)
October 25 <sup>th</sup>	End of 1 <sup>st</sup> nine weeks
October 28 <sup>th</sup>	Start of 2 <sup>nd</sup> nine weeks
November 15 <sup>th</sup>	End of 2 <sup>nd</sup> six weeks
November 18 <sup>th</sup>	Start of 3 <sup>rd</sup> six weeks
November 22 <sup>nd</sup>	Day before a holiday- no observations
November 25 <sup>th</sup> -November 29 <sup>th</sup>	Days before, during, and after holiday- no observations
December 2 <sup>nd</sup>	Day after a holiday- no observations
December 2 <sup>nd</sup> -5 <sup>th</sup>	STAAR/EOC Assessment
December 2 <sup>nd</sup> - 13 <sup>th</sup>	STAAR Assessment Window: Algebra I, Geometry, Algebra II, Biology, Chemistry, Physics, World Geography, World History, US History
December 19 <sup>th</sup>	Teacher Work-day
December 20 <sup>th</sup>	Professional Development ***
December 23 <sup>rd</sup> -31 <sup>st</sup>	Holiday
January 1 <sup>st</sup> -3 <sup>rd</sup>	Holiday
DATES	SPRING SEMESTER January 6 <sup>th</sup> – June 5 <sup>th</sup> 2014
January 6 <sup>th</sup>	First day of classes/day after holiday- no observations
January 10 <sup>th</sup>	End of 2 <sup>nd</sup> nine weeks
January 13 <sup>th</sup>	Start of 3 <sup>rd</sup> nine weeks

# United ISD Appraisal Calendar

2013-2014

January 17 <sup>th</sup>	End of 3 <sup>rd</sup> six weeks
January 20 <sup>th</sup>	Professional Development ***
January 21 <sup>st</sup>	Start of 4 <sup>th</sup> six weeks
February 20 <sup>th</sup>	Day before a holiday- no observations
February 21 <sup>st</sup>	Holiday/bad weather day
February 24 <sup>th</sup>	Professional Development ***
February 28 <sup>th</sup>	End of 4 <sup>th</sup> six weeks
March 3 <sup>rd</sup>	Start of 5 <sup>th</sup> six weeks
March 3 <sup>rd</sup> - 6 <sup>th</sup>	TAKS Exit Level Retest (ELA, Math, Science, Social Studies)
March 7 <sup>th</sup>	Day before a holiday- no observations
March 10 <sup>th</sup> - 14 <sup>th</sup>	Spring Break
March 17 <sup>th</sup>	Day after a holiday- no observations
March 28 <sup>th</sup>	End of 3 <sup>rd</sup> nine weeks
March 31 <sup>st</sup>	Beginning of 4 <sup>th</sup> nine weeks
April 1 <sup>st</sup> - 3 <sup>rd</sup>	STARR Testing
April 16 <sup>th</sup>	Day before a holiday- no observations
April 17 <sup>th</sup> & 18 <sup>th</sup>	Holiday
April 21 <sup>st</sup>	Day after a holiday- no observations
April 21 <sup>st</sup> - 24 <sup>th</sup>	TAKS/STAAR Testing
April 25 <sup>th</sup>	End of 5 <sup>th</sup> six weeks
April 28 <sup>th</sup>	Start of 6 <sup>th</sup> six weeks
May 5 <sup>th</sup> - 16 <sup>th</sup>	STAAR Assessment Window for: Alg. I, Geometry, Algebra II, Biology, Chemistry, Physics, World Geography, World History, US History
May 13 <sup>th</sup> - 14 <sup>th</sup>	STAAR Grade 5 & 8 (Math/Reading Retest)
May 26 <sup>th</sup>	Professional Development ***
June 5 <sup>th</sup>	Last Day of Classes/End of 6 <sup>th</sup> six weeks/End of 4 <sup>th</sup> nine weeks/Early Release Day
June 6 <sup>th</sup>	Workday/Trade Day

\*POLICY DNA (LOCAL) - FIRST OBSERVATION: First classroom observations of teachers shall be scheduled by date and time.

\*\*To be determined at campus- Teacher Self-Reports II & III due two weeks before summative conference

\*\*\*Principals will determine which testing/professional development days affect their campuses and ensure that staff is advised that evaluations will not be conducted on those specific days.

May 12<sup>th</sup> - APPRAISAL PERIOD ENDS- Annual summative conferences must be completed by this date

June 9<sup>th</sup> – ALL APPRAISALS DUE IN HR